

GEMA Works! Georgia Emergency Management Agency



Check OHS-GEMA's website for information:

<http://www.state.ga.us/GEMA/>.

It includes links to other disaster-related websites. During a disaster, GEMA deals with local emergency management agencies at the county or city level, rather than directly with individual libraries, archives, or other cultural institutions.

For the state of Georgia, the main phone line for OHS-GEMA is 404-635-7000 or 1-800-TRY-GEMA. The Public Assistance Office of GEMA can be reached at 404-635-7060. This office can provide information about city and county emergency management agencies. Include this information in your institutional disaster plan.

GEMA is located at:

935 East Confederate Avenue, SE
Atlanta, Georgia 30316
Fax: 1-404-635-7005

Join GEMA at the 2008 Governor's Emergency Management Conference

The Georgia Emergency Management Agency (GEMA) is hosting the annual Governor's Emergency Management Conference April 29 - May 2, 2008 at the Savannah International Trade and Convention Center, Savannah, Georgia.

Georgia Emergency Operations Plan



This comprehensive state emergency operations plan is developed to ensure mitigation and preparedness, appropriate response and timely recovery from natural and man-made hazards which may affect residents of Georgia. All actions undertaken by emergency management focus on the protection of lives and property, with special sensitivity toward victims and their families. The Georgia Emergency Management Agency encourages education and training to prepare the citizens of Georgia to respond to an emergency or disaster in the most cost-efficient manner.



GEOP Updated January 2008.pdf

RESOURCES

- [Create a Disaster Supplies Kit](#)
- [Cruz Roja Americana](#)
- [Develop a Family Disaster Plan](#)
- [FEMA en Español](#)
- [FEMA multilingual Web page with disaster information](#)
- [FEMAs Multilingual Web page](#)
- [Georgia Emergency Operations Plan](#)
- [Include Pets in Your Disaster Preparations](#)
- [NOAA Weather Radio Information](#)
- [NWS, Severe Weather Info Family Preparedness/NOAA Radio](#)
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Further Resources from and for Georgia Organizations

1. January 27, 2007 <http://www.soga.org/minutes/200701minutes.php> Society of Georgia Archivists, Executive Board Meeting Minutes



Outgoing President Valerie Frey was present and submitted a written report. Frey reported that SGA bylaws were updated, board meeting minutes added to SGA website and electronic surveys and voting implemented in 2006. Preparation of the annual meeting handbook project will continue in 2007. As Chair of the SGA Disaster Preparedness Committee, Frey reported that members intend to create a disaster preparedness guide specific to Georgia, by updating ARCHE's Shelter from the Stormy Blast), create a "Train the Trainers" program

for disaster preparedness instructors and develop an educational tabletop display.

2. Finding Service Providers **Locating Local Disaster Recovery**

Services/Products, extracted from <http://soga.org/resources/section4.pdf>

- Air Cleaning & Purifying Equipment or Air Cleaning and Purifying Supplies
- (See also Air Quality Service; Duct Cleaning; Ventilating Systems - Cleaning. See also
- Asbestos Inspection, Removal & Consulting Services.)
- Air Conditioning Equipment & Systems - Repairing
- Audio-Visual Equipment - Service & Repair
- Bacteria Control Services
- Building Restoration & Preservation
- Carpet and Rug Cleaners
- Cassette Tape Duplication Service
- Concrete Repairing, Restoration, Sealing & Cleaning or Concrete Repair
- Data Retrieval/Recovery Services
- Dehumidifying Equipment & Service
- Dry Ice (See also Ice - Dry.)
- Environmental Control Services
- Fans - Industrial & Commercial
- Fire & Water Damage Restoration
- Freezers - Cold Storage; Refrigerators & Freezers - Renting & Leasing; Trailer Storage;
- Warehouses - Cold Storage.)
- Generators - Electric - Renting
- Mold & Mildew Services
- Photo & Picture Restoration or Photo Restoration
- Pumps - Dealers
- Refrigerated Truck Rental
- Trailer Renting & Leasing
- Water Damage Restoration


Print and DVD Resources

1. Disaster Recovery Directory, Edwards

This is the fifteenth year that this disaster recovery business directory has been published. Purchase of the paper or CD directory gives you access to the online site, which is updated regularly and links to vendors' websites. Cost for the directory alone is \$149; directory and CD cost is \$189, with discounts for multiple copies. Go to



<http://www.edwardsinformation.com> for more information.

2. Genovese, Robert. ***Disaster Preparedness Manual***. Buffalo, NY: William S. Hein & Co., Inc., 2003.
Originally written for the University of Arizona College of Law Library, this spiral bound volume describes measures to be taken by library staff in the event of a natural or manmade disaster. Included are emergency procedures for dealing with biological agents, disruptive persons, explosions.
3. Deborah D Halsted; Richard P Jasper; Felicia M Little. ***Disaster Planning : a how-to-do-it Manual for Librarians, with Planning Templates*** on CD-ROM New York : Neal-Schuman Publishers, 2005. Written by experienced librarians who know because they've recovered from disasters, this important how-to helps librarians prepare for hurricanes, computer hackers, earthquakes, explosions, fires, floods, terrorist attacks, and other events too awesome to contemplate.
4. Heritage Preservation. ***Field Guide to Emergency Response: A Vital Tool for Cultural Institutions***. 2006.
Follow step-by-step instructions tailored to the scope of your emergency: what to do first, whom to call, how to prevent further damage; form a response team to deal with multiple tasks; working with emergency responders, assessing and documenting damage, ensuring health and safety of staff, and setting up a salvage operation; stabilize your collections with advice from professionals on handling the most common types of damage from water, mold, corrosion, pests, and other threats (a companion DVD shows you how); customize handy checklists for your institution and find vital conservation resources. The guidebook includes fill-in-the-blank sections to customize it for each institution. The Field Guide is available for \$29.95 (\$24.95 for Heritage Preservation members); it can be purchased with the Wheel for a special price of \$34.95 (\$27.95 for Heritage Preservation members). You can order either at <https://www.heritagepreservation.org/catalog/> or by calling toll-free at 1-888-388-6789.
5. Kahn, Miriam B. ***Disaster Response and Planning for Libraries, 2nd edition***. American Library Association, 2003.
 The completely revised second edition is the most thorough guide to preventing or responding to problems big and small. With up-to-date information on prevention equipment and materials, it also provides the latest information on preparing for technology recovery. One new case study on post-9/11 recovery and one mold scenario give real-life examples of what can happen and what to do. Kahn has packed this book with 43 reproducible checklists and forms and a comprehensive list of resources.

6. *Mold Clean-Up Guidance for New Orleans Area Residents Affected by Hurricane Katrina* is a 22-minute instructional video that walks viewers through examples of the hazards that can be encountered when cleaning and repairing homes damaged by mold. Narrated by Ray Lopez, the environmental program manager of LSA/FHS, the DVD is divided into eight separate sections that cover a range of topics including recommended personal protective equipment, proper mold cleanup materials and methods, directions for safe handling of personal possessions, steps for safe rebuilding, and general health and safety advisories.

Online Resources for Disaster Planning/Recovery

APHA (American Public Health Association)

<http://www.getreadyforflu.org/clocksstocks/stockpilingtoolkit.pdf>

Downloadable toolkit illustrating how each family needs a stocked emergency preparedness kit.

CDC Snapshot of Georgia's Public Health Preparedness

http://www.bt.cdc.gov/publications/feb08phprep/pdf/feb08phprep_ga.pdf

Activities conducted by Georgia in the area of public health preparedness. They support CDC preparedness goals in the areas of detection and reporting, control, and improvement; crosscutting activities help prepare for all stages of an event. These data are not comprehensive and do not cover all preparedness activities.

Center for Disaster and Humanitarian Assistance Medicine (CDHAM)

<http://www.cdham.org/>

The Online Disaster and Humanitarian Access Portal contains links to references for Disaster and Humanitarian Planning

Shari Clifton, MLIS Terrorism Preparedness and Response: the Librarian's Role

<http://phpartners.org/ppt/Clifton.ppt>

Conservation Online

<http://palimpsest.stanford.edu/bytopic/disasters/>

This site includes resources for disaster planning and recovery as well as disaster recovery case histories.

Council of State Archivists

<http://www.statearchivists.org/prepare/index.htm>

This site includes a pocket response plan that can be adapted to all cultural institutions.

Disaster Preparedness and Bioterrorism Resources Toolkit

<http://library.med.nyu.edu/library/eresources/toolkits/disaster.html>

<http://library.med.nyu.edu/library/instruction/handouts/pdf/disasterprepgrid.pdf>

dPlan: The Online Disaster Planning Tool

<http://www.dplan.org/>

This is a free online template that helps institutions create their own disaster plan.



Emergency Response and Salvage Wheel

<http://www.heritagepreservation.org/catalog/Wheel1.htm>

This hands-on tool helps you 1) protect precious collections and significant records, 2) find reliable information instantly, and 3) save damaged objects.

FactPoint: The Remote Access Imperative in Disaster Recovery by SonicWALL

http://whitepapers.americasnetwork.com/data/document.do?res_id=1195140526_945

Published: May 1, 2006. One technology has emerged as the leading solution for remote access: SSL VPNs- virtual private networks utilizing secure sockets layer (SSL) security protocols. SSL VPNs are best suited for secure remote access during an emergency because they allow workers and partners to connect safely through the Internet to corporate network resources. This document explores best practices for disaster recovery and the role of SSL VPNs in that process.

FloridaDisaster.org: Florida Division of Emergency Management

<http://www.floridadisaster.org>

Information for the public about preparation for and recovery from disasters in Florida. Includes information relating to hurricanes, floods, wildfires, terrorism, drought, computer virus threats, and more.

Heritage Preservation

<http://www.heritagepreservation.org/>

This site promotes the preservation of our nation's treasures: buildings, monuments, museums, archives, libraries, etc.

MedlinePlus

<http://www.nlm.nih.gov/medlineplus/disastersandemergencypreparedness.html>

Disasters and Emergency Preparedness, from overview information to details for special populations.

NLM Disaster Information Management Research Center

The Center is part of the federal effort to prevent, respond to, and reduce the adverse health effects of disasters in partnership with local communities. "Disaster"

includes public health emergencies, man-made disasters (including chemical, biological or radiation events), and natural disasters such as pandemic influenza and catastrophic storms. Information is a critical component for successful disaster preparedness, response, and recovery efforts.

NN/LM SE/A

<http://nnlm.gov/sea/services/emergency/disasterrelief.html>

Model Memorandum of Understanding for a Health Sciences, Hospital/System or Medical Library for Emergency Preparedness Support

<http://nnlm.gov/sea/services/emergency/modelmou.pdf>

- Federal Government Resources
- State Resources
- Library, School and Medical Association Resources
- Other Web Resources
- Recommended Readings
- Animal Health Resources
- Additional Emergency Preparedness Materials

NPower

<http://data.webjunction.org/wj/documents/11536.pdf>

Colorful and friendly guide to Disaster Recovery for nonprofits that has much of relevance to libraries.

Office of the Assistant Secretary for Preparedness and Response (ASPR), HHS

<http://www.hhs.gov/aspr/>

Serves as the DHHS Secretary's principal advisory staff on matters related to bioterrorism and other public health emergencies.

Simplified Guide to Writing a Disaster/Service Continuity Plan

<http://dtw2t.wordpress.com/simplified-approach-to-disaster-planning/>

This ten step plan leads you through the basics of disaster preparation

Southeastern Library Network

www.solinet.net/preservation/disaster

This site allows users to request disaster assistance, volunteer to assist other institutions affected by disasters and includes various resources on disaster planning, prevention, and recovery.

Special Library Association

<http://www.sla.org/content/resources/infoportals/disaster.cfm>

This site provides a list of articles as resources of disaster planning, and recovery

Uniformed Services University of Health Sciences

<http://opep.usuhs.edu/>

Online Preparedness Education Program

WebJunction's Focus on Disaster Planning and Recovery for Libraries

<http://www.webjunction.org/do/DisplayContent?id=11514>

Fresh, useful pointers and links from this established online community for library staff.

Accounts of Actual Disaster Recovery Operations

Balas, Janet L. "**No Rest for the Weary, or, a Systems Administrator's Work Is Never Done.**" *Computers in Libraries* 26, No. 1 (January 2006): 17-19.

Cervone, Frank H. "**Disaster Recovery and Continuity planning for Digital Library Systems.**" *OCLC Systems and Services* 22, No. 3 (2006): 173.

Kuzyk, Raya. "**Serving Through Disaster.**" *Library Journal* 132, No. 5 (March 15, 2007): 26.

Funding Opportunity:

FEMA's Hazard Mitigation Grant Program

The Federal Emergency Management Agency's (FEMA) Hazard Mitigation Grant Program provides support for state and local governments, non-profit libraries, archives and museums to implement projects that will reduce or eliminate losses from future disasters. The goal of the program is to reduce the loss of life and property due to natural disasters and to enable mitigation measures to be implemented during the immediate recovery from a disaster. Institutions that have suffered a major disaster can apply for funding to pay for long-term solutions to potential problems, such as the purchase of pumps, retrofitting structures and facilities to minimize damages from high winds, earthquake, flood, wildfire, or other natural hazards, or the elevation of flood prone structures. For more information, see <http://www.fema.gov/government/grant/hmgrp/>