

**AHSLC Meeting Minutes
April 1, 2010
Life University**

Attendees:

Amy Allison	Emory University
Erik Barker	Henry Medical Center
Ellen Cooper	Abbott Labs (Solvay)
Brenda Curry - Wimberly	Northside Hospital
Kate Daniels	Children's Healthcare of Atlanta
Arlene Desselles	Mercer University
George Duncan (Rep)	SWETS
Ramona Franklin	St. Joseph's Hospital
Liz Marvel	Marcus Autism Center
Karen Preston	Life University
Todd Prusin	GSU
Mike Shadix	Roosevelt Institute
Susan Smith	GSU
Melissa Speed	PCOS – GA campus
Dr. Ron Seel (speaker)	Shepherd Center
Pamela Shadrix	Life University
Geetha Sridaran	Life University
Jeannie Steelman	Wellstar
Susan Stewart	Life university
Linda Venis	Kennestone Hospital
Christine Willis	Shepherd Center
Catherine Williams	MSM
Tara Douglas Williams	Atlanta Medical Center

I. Call to Order

The meeting is called to order by Amy Allison at 12:35 PM.

II. Approval of the Minutes

Ms. Allison called for approval of the minutes from the January 29, 2010 meeting. Melissa Speed requested that her institution be listed as PCOM instead of PCOS.

III. Old Business

None

IV. New Business

Results of the AHSLC Educational programming survey were distributed. There were 15 responses listed in order of needs and strengths. Suggestions for future programs included drawing from AHSLC members to contribute their knowledge and expertise. There was also a suggestion that an updated salary survey be conducted.

V. Committee Reports

- A. **Technology (Melissa Speed):** Melissa discussed a technology webpage with current, valuable URL's and a "tech link" of the month. She will send via email.
- B. **Education (Mary Kay Howard):** None – her mother fell and she was unable to attend.
- C. **Membership (Geetha Sridaran):** Geetha is updating the membership directory. Please contact her if you have any changes to your contact information. The Sunshine Fund currently has \$45.
- D. **Webmaster (Mike Shadix):**
 - AHSLC is the login and livewell is the password for the members only section of the website
 - A link to the checklist for meeting hosts has been added to the site
 - The results from the EMR survey can be accessed by a link on the archive page

VI. Announcements

Liz Marvel announced that she received a fellowship for the BioMedical Informatics training at the - Marine Biological Laboratory, Woods Hole, MA sponsored by the National Library of Medicine. She encouraged members to apply for other opportunities. Christine Willis also shared that she received a grant from the Institute of Museum & Library Services Grant to study at the University of Pittsburgh. Susan Smith announced that she is on the public Relations Committee for the Southern Chapter of the Medical Library Association.

VII. Meeting Adjourned at 12:53 pm

**AHSLC Meeting Minutes
July 15, 2010
Marcus Autism Center**

Attendees:

Eugenia Abbey	Georgia Perimeter College
Amy Allison	Emory University
Eric Barker Lauren Benevich	Henry Medical Center
Paula Christian Ellen Cooper	CHOA Abbott Labs (Solvay)
Kate Daniels	Children's Healthcare of Atlanta
Ramona Franklin	St. Joseph's Hospital
Sandra Franklin Tanji Gibson	Emory University Atlanta Medical Center
Mara Haynes	Piedmont Hospital
Mary Kay Howard Edie Lacy	Shepherd Center Piedmont Hospital
Emily Lawson Sharon Leslie	CHOA Mercer University
Liz Marvel	Marcus Autism Center
Steve Koplan	Georgia Perimeter College
Anne Kramer	Gwinnett Medical Center
Todd Prusin	Georgia State University
Tessie Saethang	Henry Medical Center
Geetha Sridaran	Life University
Christine Willis	Shepherd Center
Catherine Williams	MSM
Tara Douglas Williams	Atlanta Medical Center

I. Call to Order

The meeting is called to order by Amy Allison at 11:15 AM.

II. Approval of the Minutes

Ms. Allison called for approval of the minutes from the April 1, 2010 meeting. Eric Barker said that the Life University Staff needed to be added to the attendance list. He moved to approve the minutes. Geetha Sridaran seconded the approval.

III. Announcements

- Abbot Laboratory is going to be closing their library and may be open to giving their collection away.

- Todd Prusin, Georgia health Sciences Library Association's President-Elect asked for assistance, planning the 2001 annual meeting to be held in March in Savannah. He especially needs suggestions for presenters. He encouraged everyone's participation and attendance.

IV. Old Business

V. New Business

- A. Changes in interlibrary loan policy at Emory University – Sandra Franklin announced that effective July 1, 2010, the interlibrary loan functions of the Woodruff Health Sciences Center Library became part of the ILL unit of the Emory University Library. Do-charge participation remains. Bonnie Bryant will still try to assist. The courtesy \$5.00 charge for Atlanta libraries no longer exists. Do-charge will be \$10.00, non-Do-charge \$15.00. She discussed the trend in Association of Research Libraries to consolidate functions. The number of loans at Emory has declined over the years, as have support and budget. There is more student labor and fewer staff. She requested to be informed if the quality of service declines.
- B. Consortial deal from Springer and proposed deal from Bentham Publishers – Amy asked that we review the Springer deal and give her a response. No one was interested in the Bentham deal.
- C. Proposal from SEMCON – Emergency preparedness partnership in the event of a disaster. Buddy libraries proposal to provide ILL services, reference and research. Emily Lawson asked what the relationship of the buddy libraries would be and Amy explained that it would be more like a clearinghouse for information exchange in the event of an emergency. It was agreed that a vote would take place via email after more information on the responsibilities was provided.

VI. Committee Reports

- A. **Technology (Melissa Speed):** Melissa was not present but wanted to recommend the www.libsuccess.org wiki, especially the marketing section.
- B. **Education (Mary Kay Howard):** Mary Kay said the results of the survey indicated requests for more instruction. Dale Prince will conduct a class at the October 14th meeting called "The Ropes: Planning Instruction for the Adult Learner. CE credit will be available.
- C. **Membership (Geetha Sridaran):** Geetha has updated the membership directory. The Sunshine Fund currently has \$30.
- D. **Ad Hoc Bylaws Review:** Emily Lawson reported for Stacie Waddell – the committee is working on revisions, membership structure, the issue establishing dues to provide more educational programs. August 9th will be a vote.

Meeting Adjourned at 11:50 am

**AHSLC Business Meeting Minutes
October 20, 2011
Henry Medical Center**

Attendees:

Eric Barker	Henry Medical Center
Liz Marvel	Marcus Autism Center
Arlene Desselles	Mercer University, Atlanta
Tessie Saethang	Henry Medical Center
Tanji Gibson	Atlanta Medical Center
Faye Damel	Henry Medical Center
Jerrold Mobley	Morehouse School of Medicine
Mike Shadix	Roosevelt Warm Springs Institute
Christine Willis	Shepherd Center
Skye Bickett	Philadelphia College of Osteopathic Medicine
John Nemeth	Emory University
Hannah Rogers	Mercer University, Atlanta

I. Call to Order

The meeting was called to order by Liz Marvel at 1:15 PM.

II. Approval of the Minutes

Liz called for approval of the minutes from the July 2011 meeting.
No corrections. Mike moved to approve the minutes. Liz seconded the motion.

III. Announcements

Liz read notes from Emily. Emily wanted to thank everyone for allowing her to serve as the 2011 Chair of AHSLC.

IV. Old Business

A problem occurred with the voting results and a new vote for membership dues will need to be conducted. Future votes will need to be submitted by one representative from each of the full member institutions. The vote will happen before the end of 2011. If the vote passes, the by-laws will be revised to reflect changes, including the creation of a Treasurer position. These revisions will be voted on at the Jan. 2012 meeting.

V. New Business

Liz passed a sign-up sheet for the 2012 meetings. Three slots were filled and Skye indicated she might be able to host the July meeting.

An e-mail will be sent for nominations and voting for next year's officers. Liz will need to be voted as chair. Skye has expressed interest in the Chair-Elect position and nominations are needed for the Secretary. If membership dues become approved then a Treasurer position can be added. Nominations will be sent out by the end of October and the vote for positions will be in November.

VI. Committee Reports

- A. **Education (Amy Allison and Christine Willis)** – Christine asked if anyone had any ideas or preferences for next year’s educational programs. Liz suggested going using the RML. Members can get one free presentation a year from them.
Liz reminded everyone that we can discuss ideas and other things via e-mail throughout the year, not just at meetings. Mike reminded everyone that they can use the listserv and gave the e-mail address for it (ahslc-1@ghsla.org).
Skye and Christine will work together to get the blog current and will update it with educational offerings, pictures, member news, and other relevant topics. Mike will get login information.
- B. **Membership (Geetha Sridaran)** – No report.
- C. **Technology (Skye Bickett)** – Introduced using Prezi as a way to create presentations.

Meeting Adjourned at 1:30 PM.

Respectfully submitted by:

Skye Bickett

AHSLC Business Meeting Minutes
July 14, 2011
Athens Regional Medical Center

Attendees:

Amy Allison	Emory University
Kate Daniels	Children's Healthcare of Atlanta
Arlene Desselles	Mercer University
Vandie Enloe	Children's Healthcare of Atlanta
Anne Kramer	Gwinnett Medical System
Emily Lawson	Children's Healthcare of Atlanta
Jerrold Mobley	Morehouse School of Medicine
Mike Shadix	Roosevelt Warm Springs Institute
Christine Willis	Shepherd Center
Skye Bickett	Philadelphia College of Osteopathic Medicine
John Nemeth	Emory University
Linda Venis	Wellstar

I. Call to Order

The meeting was called to order by Emily Lawson at 1:14 PM.

II. Approval of the Minutes

Emily called for approval of the minutes from the April 2011 meeting.
No corrections. Amy moved to approve the minutes. Kate seconded the motion.

III. Announcements

Emily is planning the GHSLA meeting for the 1st or 2nd weekend in March and Scott Plutchak has been secured as the speaker for the Miriam Libbey Memorial Lecture.

IV. Old Business

Dues need to be finalized. The By-laws Committee will need to review and add them to the by-laws. A treasurer will also need to be added. Members will vote on a treasurer at the next meeting and AHSLC will have electronic voting for those that cannot attend.

V. New Business

Skye is the new Secretary and Technology Chair.

VI. Committee Reports

A. **Education (Amy Allison and Christine Willis)** – Planning a panel discussion on marketing for the October meeting. Several people have been identified as possible panelists and will be contacted.

B. **Membership (Geetha Sridaran)** – No report, but did want to mention that there is only \$35 in the Sunshine Fund.

C. **Technology (Skye Bickett)** – Presented on the topic of using Omeka to host digital exhibits.

VII. Anne asked about the consortium deal from BMJ mentioned in April's minutes. Emily stated that there was not a consortium deal in place, but that Sean Keough showed a collection and said to contact him if you are interested in it.

Meeting Adjourned at 1:29 PM.

Respectfully submitted by:

Skye Bickett

**AHSLC Business Meeting Minutes
October 20, 2011
Henry Medical Center**

Attendees:

Eric Barker	Henry Medical Center
Liz Marvel	Marcus Autism Center
Arlene Desselles	Mercer University, Atlanta
Tessie Saethang	Henry Medical Center
Tanji Gibson	Atlanta Medical Center
Faye Damel	Henry Medical Center
Jerrold Mobley	Morehouse School of Medicine
Mike Shadix	Roosevelt Warm Springs Institute
Christine Willis	Shepherd Center
Skye Bickett	Philadelphia College of Osteopathic Medicine
John Nemeth	Emory University
Hannah Rogers	Mercer University, Atlanta

I. Call to Order

The meeting was called to order by Liz Marvel at 1:15 PM.

II. Approval of the Minutes

Liz called for approval of the minutes from the July 2011 meeting.
No corrections. Mike moved to approve the minutes. Liz seconded the motion.

III. Announcements

Liz read notes from Emily. Emily wanted to thank everyone for allowing her to serve as the 2011 Chair of AHSLC.

IV. Old Business

A problem occurred with the voting results and a new vote for membership dues will need to be conducted. Future votes will need to be submitted by one representative from each of the full member institutions. The vote will happen before the end of 2011. If the vote passes, the by-laws will be revised to reflect changes, including the creation of a Treasurer position. These revisions will be voted on at the Jan. 2012 meeting.

V. New Business

Liz passed a sign-up sheet for the 2012 meetings. Three slots were filled and Skye indicated she might be able to host the July meeting.

An e-mail will be sent for nominations and voting for next year's officers. Liz will need to be voted as chair. Skye has expressed interest in the Chair-Elect position and nominations are needed for the Secretary. If membership dues become approved then a Treasurer position can be added. Nominations will be sent out by the end of October and the vote for positions will be in November.

VI. Committee Reports

- A. **Education (Amy Allison and Christine Willis)** – Christine asked if anyone had any ideas or preferences for next year’s educational programs. Liz suggested going using the RML. Members can get one free presentation a year from them.
Liz reminded everyone that we can discuss ideas and other things via e-mail throughout the year, not just at meetings. Mike reminded everyone that they can use the listserv and gave the e-mail address for it (ahslc-1@ghsla.org).
Skye and Christine will work together to get the blog current and will update it with educational offerings, pictures, member news, and other relevant topics. Mike will get login information.
- B. **Membership (Geetha Sridaran)** – No report.
- C. **Technology (Skye Bickett)** – Introduced using Prezi as a way to create presentations.

Meeting Adjourned at 1:30 PM.

Respectfully submitted by:

Skye Bickett

**AHSLC Business Meeting Minutes
January 19, 2012
Marcus Autism Center**

Attendees:

Tanji Gibson	Atlanta Medical Center
Geetha Sridaran	Life University
Arlene Desselles	Mercer University
Vandie Enloe	Children's Healthcare of Atlanta
Anne Kramer	Gwinnett Medical System
Brenda Curry Wimberly	Northside Hospital
Jerrold Mobley	Morehouse School of Medicine
Mike Shadix	Roosevelt Warm Springs Institute
Christine Willis	Shepherd Center
Liz Marvel	Marcus Autism Center
Amy Allison	Emory University
Kate Daniels	Children's Healthcare of Atlanta
Todd Prusin	Georgia State University
Hannah Rogers	Mercer University
Sharon Leslie	Georgia State University

I. Call to Order

The meeting was called to order by Liz Marvel at 11:12 am.

II. Approval of the Minutes

Liz called for approval of the minutes from the October 2011 meeting.
No corrections. Tanji moved to approve the minutes. Mike seconded the motion.

III. Announcements

Geetha Sridaran stepped down as membership chair. Arlene Desselles is the new membership chair.
Dues have not been voted on due to glitch in online survey form. A new survey will be sent out to members in the near future.

IV. Old Business

No old business

V. New Business

Todd Prusin announced that GHSLA will be held in Atlanta, Georgia at the Atlanta Marriot Perimeter Center on March 9, 2012. A CE course will be held on March 10th. He briefly discussed the meeting's agenda. Todd asked for panel participants that work with librarians (doctor, liaisons, etc...). Mike Shadix asked for member's emails that were not on the AHSLC listserv.

VI. Committee Reports

- A. **Education (Amy Allison and Christine Willis)** – All programs are planned for the year. Amy and Christine stated that two people as chair on the committee works well.
- B. **Membership (Geetha Sridaran)** – We have a new member. Hannah Rogers
The Sunshine Fund was briefly explained.
- C. **Technology (Skye Bickett)** – No report.

VII. Anne Kramer stated that she was looking for a CME database. Brenda Curry Wimberly suggested CliniGuide.

Meeting Adjourned at 11:37 AM.

Respectfully submitted by:

Tanji Gibson

AHSLC Business Meeting Minutes
April 19, 2012
Athens Regional Medical Center

Attendees:

Liz Marvel	Marcus Autism Center
Tanji Gibson	Atlanta Medical Center
Arlene Desselles	Mercer University
Anne Kramer	Gwinnett Medical Center
Vandie Enloe	Children's Healthcare of Atlanta
Anne Kramer	Gwinnett Medical System
Christine Willis	Shepherd Center
Jerrold Mobley	Morehouse School of Medicine
Mike Shadix	Roosevelt Warm Springs Institute
Pam Shadrix	Life University
Skye Bickett	Philadelphia College of Osteopathic Medicine
Joe Swanson	Morehouse School of Medicine
Patsy Rann	Children's Health Care of Atlanta
Eugenia Abbey	Georgia Perimeter College
Shannon Glover	Valdosta State
Todd Prusin	Georgia State University
Tara Douglas-Williams	Morehouse School of Medicine

I. Call to Order

The meeting was called to order by Liz Marvel at 12:45 PM.

II. Approval of the Minutes

Liz called for approval of the minutes from the January 2012 meeting. No corrections. Mike moved to approve the minutes.

III. Announcements

Morehouse School of Medicine is hosting the next AHSLC meeting in April 2013. It will be held in conjunction with MLA webinar.

IV. Old Business

Liz urged everyone to vote regarding membership dues online. Membership dues will be approved at July meeting.

V. New Business

AHSLC has a new website. Feedback is wanted on the website.

Tara briefly talked about the webcast hosted by Morehouse School of Medicine on April 18, 2012.

Todd gave a brief recap on the GHSLA meeting in March. There were 37 people and 9 vendors in attendance. There was no negative feedback.

Liz suggested that AHSLC members communicate more via email and the listserv.

VI. Committee Reports

- A. **Education (Amy Allison and Christine Willis)** –Nursing on the Net will be offered at the July meeting.
- B. **Membership (Arlene Desselles)** – There is \$50 in the Sunshine Fund.
- C. **Technology (Skye Bickett)** – Skye would like suggestions from the committee on future technology presentations.

VII. Meeting Adjourned at 1:09 PM.

Respectfully submitted by:

Tanji Gibson

AHSLC Business Meeting Minutes
July 12, 2012
Philadelphia College of Osteopathic Medicine

Attendees:

Skye Bickett	Philadelphia College of Osteopathic Medicine
Lavinia Bullock	Gwinnett Medical Center
Robert Caban	Children's Healthcare of Atlanta at Hughes Spalding
Arlene Desselles	Mercer University
Vandie Enloe	Children's Healthcare of Atlanta
Anne Kramer	Gwinnett Medical Center
Jerrold Mobley	Morehouse School of Medicine
Christine Willis	Shepherd Center

I. Call to Order

The meeting was called to order by Skye Bickett at 10:50 AM.

II. Approval of the Minutes

Skye called for approval of the minutes from the April 2012 meeting.
No corrections. Jerrold moved to approve the minutes.

III. Announcements

AHSLC welcomes new member, Robert Caban of Children's Healthcare of Atlanta at Hughes Spalding.
Amy Harkness is now a part of the Gwinnett Medical Center family.
Pam Shadrix gave birth to a baby girl the last week in April.

IV. Old Business

Dues for AHSLC were approved and the bylaws are being re-written to reflect the change.
Implementation slated for the next calendar year.

V. New Business

Anne discussed the fate of consortia pricing and the LWW collection. A tentative 15% annual increase will be in effect for each coming year, seemingly until consortia pricing is no longer a factor.

Anne raised the question of consortia members and discount pricing for Rittenhouse R2 platform. Annual costs could possibly be reduced to \$400 from \$1200 via consortia discount, based on member number.

Anne reminded the group that MDConsult provides a .5 CME credit per list search for physicians. It was debatable whether or not the credit was unlimited, per rules of AMA. Members agreed to research and report.

VI. Committee Reports

- A. **Education (Amy Allison and Christine Willis)** – Possible programming for October meeting to include overview of Nursing Reports. Christine solicited ideas for relevant online tutorials that could be created, branded as AHSLC creations, and made available on the web.
- B. **Membership (Arlene Desselles)** – AHSLC sent Pam a gift card in celebration of the birth of her daughter in April via the Sunshine Fund. Arlene reported there is now \$23.49 in the fund, and provided receipts for the gift purchase plus mailing costs.

Vandie suggested that membership include an invoice for newly approved dues, and that a line item be added for the Sunshine Fund to promote future contributions.

- C. **Technology (Skye Bickett)** – Skye reminded the group that the AHSLC website was redone and is live. She solicited ideas and content for new posts and tutorials.

VII. Meeting Adjourned

The meeting was adjourned by Skye at 11:12am

Respectfully submitted by:

Jerrold Mobley

**AHSLC Business Meeting Minutes
October 18, 2012
Egleston Children's Hospital**

Attendees:

Eugenia Abbey	Georgia Perimeter College
Skye Bickett	Philadelphia College of Osteopathic Medicine
Carolyn M. Brown	Emory University
Robert Cabañ	Children's Healthcare of Atlanta – Hugh Spalding
Kate Daniels	Children's Healthcare of Atlanta
Arlene Desselles	Mercer University
Vandie Enloe	Children's Healthcare of Atlanta
Amy Harkness	Piedmont
Anne Kramer	Gwinnett Medical System
Emily Lawson	Children's Healthcare of Atlanta
Elizabeth Marvel	Marcus Autism Center
Jerrold Mobley	Morehouse School of Medicine
Annie Mullins	Children's Healthcare of Atlanta
Todd Prusin	Georgia State University
Hannah Rogers	Mercer University
Mike Shadix	Roosevelt Warm Springs Institute
Geetha Sridaran	Life University
Joe Swanson, Jr.	Morehouse School of Medicine
Stacie Waddell	Piedmont
Mia White	Emory University
Tara Douglas-Williams	Morehouse School of Medicine
Christine Willis	Shepherd Center

I. Call to Order

The meeting was called to order by Elizabeth at 1:11 PM.

II. Approval of the Minutes

Elizabeth called for approval of the minutes from the July 2012 meeting. No corrections. Skye moved to approve the minutes. Elizabeth seconded the motion.

III. Announcements

Arlene Desselles reported there is currently \$35.49 in the Sunshine Fund

Tara Douglas-Williams, Program Chair for GHSLA is making preparations for the 2013 meeting, to be held March 7-9, 2013 at the Calloway Lodge and Spa. This will be a joint meeting with the Alabama Health Libraries Association, possibly a Quad meeting. Tara called for volunteers and took an informal poll of how many GHSLA members would be staying at the Lodge.

Tara Douglas-Williams also shared that the Morehouse School of Medicine Library is undergoing renovations and would not be accepting external ILL requests until work's complete.

Stacie Waddell shared that Piedmont removed their entire print collection and is 100% electronic. The Library has no physical space and is working to upgrade its website to reflect a completely virtual organization. She shared some of the ups and downs of the process with the group.

Vandie Enloe announced the acquisition of 10 tablets (Nooks) by CHOA for a new eFriends initiative developed for patients. She solicited feedback from others regarding their tablet/ e-reader experiences at their organizations/institutions.

Skye Bickett attended the Quad Meeting (MAC/NY-NJ/MLA-Phil/SCMLA) and shared some of her experiences. The event drew over 300 attendees and highlights included an Instructional Design Lecture, Diversity Talk, and an exciting Poster session – during which SCMLA won 1st place.

IV. Old Business

Membership dues for AHSLC were approved at \$20 per person, annually. Anne Kramer suggested that a separate institutional membership be considered, with a higher annual rate. Discussion arose regarding the bylaws and how the dues and different levels would affect the current bylaws. Elizabeth tabled the discussion and called for the formation of an adhoc bylaws committee.

A survey was conducted amongst members during the prior month. The survey sought to gauge the causes behind low attendance at AHSLC quarterly meetings, and to solicit feedback regarding improvements the group could undertake to create a better association. Some main hindrances cited were:

1. Influx of work/additional duties because understaffed/economic downturn
2. Notification of meetings not being received
3. Scheduling conflicts didn't allow attendance
4. Funding/Time allotment not given by employer

V. New Business

Skye Bickett will serve as the new Chair
Christine Willis will serve as the new Co-Chair
Jerrold Mobley will serve as the new Secretary
Todd Prusin will become the first Treasurer of the AHSLC

VI. Committee Reports

- A. Education** – Kate Daniels will take over for 2013. Elizabeth thanked Amy and Christine for a year of exceptional, well-attended educational programming. Amy and Stacy suggested the creation of panel discussions as possible educational programs for 2013. The idea would be to harness the wealth of knowledge and experience within AHSLC by having members lead panel discussion in their various fields of expertise.
- B. Membership** – Arlene Desselles will stay on as Chair and will take on the additional responsibility of list-serv coordinator. She reiterated that a separate line item for the Sunshine Fund be established with the implementation of the new AHSLC dues. Arlene solicited future updates about members, whether it be announcements such as births or news about illness or death. She reminded us that the Sunshine Fund is set aside for such things, and it's key to keeping the fellowship amongst members strong. She shared that Emily Lawson injured her Achilles tendon and that Brenda Curry would be on leave for over 3 months due to illness. She also expressed thanks on behalf of Pam Shaddix for the card AHSLC sent her after the birth of her daughter.

C. **Technology** - Skye Bickett will continue as Chair. Todd Prusin will join for 2013. Christine Willis continues to serve as webmaster and welcomes any comments/suggestions.

VII. Roundtable

Anne shared that EBSCO has two collections that they are very interested in promoting through a consortium deal. She solicited feedback/discussion from anyone interested. She also reminded the group that LWW will be implementing a 15% increase to consortium deals, and that the incremental increase will occur each year until the consortium discount is non-existent.

Elizabeth adjourned the meeting at 2:04 PM.

Respectfully submitted by Jerrold Mobley, Secretary

AHSLC Business Meeting Minutes
January 31, 2013
Shepherd Center

Attendees:

Amy Allison	Emory University
Marilyn Barry	DeKalb Medical
Skye Bickett	Philadelphia College of Osteopathic Medicine
Stella Cone	Georgia Libraries for Accessible Statewide Services
Kate Daniels	Children's Healthcare of Atlanta
Amy Harkness	Piedmont
Stephen Koplan	Georgia Perimeter College
Emily Lawson	Children's Healthcare of Atlanta
Sharon Leslie	Georgia State University
Jerrold Mobley	Morehouse School of Medicine
Todd Prusin	Georgia State University
Hannah Rogers	Mercer University
Mike Shadix	Roosevelt Warm Springs Institute
Geetha Sridaran	Life University
Stacie Waddell	Piedmont
Christine Willis	Shepherd Center

I. Call to Order

The meeting was called to order by Skye at 1:07 PM.

II. Approval of the Minutes

Skye called for approval of the minutes from the October 2012 meeting.

There were two corrections to the October 2012 minutes:

1. Emily Lawson should NOT be on the attended list
2. The correct spelling is Pam SHADRIX (under the membership report)

Skye moved to approve the amended minutes. Christine seconded the motion.

III. Announcements

MD Consult will be completely discontinued by the year 2014, with Clinical Keys becoming the probable replacement platform.

GHSLA will be hosting its annual meeting March 7 -9, at the Lodge and Spa of Callaway Gardens. This will be a joint meeting with ALHeLA. There is still a little wiggle room regarding receiving the group hotel rate and completing your conference registration. Registration is \$85 and the group hotel rate is \$139 per night. The group rate can be used for earlier arrival, as well as for those staying beyond the conference dates.

Atlanta Medical Center has offered to host the April AHSLC meeting.

Stacy Waddell recommended contacting Stat!Ref as a possible vendor for April's meeting.

IV. **Old Business**

Stacy shared that the Bylaws are complete and ready for a sub-committee vote, to be followed by an Executive Committee vote and final approval. Todd will act as Treasurer. Dues will be \$15.00 per member, and it's possible that notices will be sent out before the next meeting (including full membership info from Arlene). Stacy thanked the sub-committee for their hard work.

Stacy also fielded one question regarding membership, and confirmed that members who do not pay dues do not have voting rights.

V. **New Business**

Skye stated that SEMCO wants a review of AHSLC members that were involved and/or would like to be involved, to gauge interest in the group. A checklist will be part of the process.

Skye also encouraged all AHSLC members to become more involved with the Consortium. She urged us to submit info to the website/blog, suggest future programming and vendors, and even to invite other hospitals and/or institutions we feel would benefit from the group. She also encouraged us to communicate more amongst ourselves, taking advantage of the knowledge and resources we all possess collectively.

VI. **Committee Reports**

A. **Education** – The Journal Club of the day was very well received. Out of the discussion arose the idea of creating a Rubric based off data that the Consortium could provide, in an attempt to cover concepts and missed-points the group saw within the articles read. Kate and others toyed with an idea centered around each AHSLC member institution presenting a resource listing along with pricing to create our own Rubric and generate theories. A suggestion was made that we enlist the help of our contacts with NLM to solicit expert help with the project.

Kate confirmed that PJ Grier will be returning for the second portion of his presentation during the November AHSLC meeting.

Kate stated that members from Piedmont may be presenting at the April meeting, sharing stories and lessons from their transition to a completely virtual operation.

B. **Membership** – Arlene Desselles was unable to attend, but forwarded her report to the Skye and Jerrold. She stated the sunshine fund has a current balance of \$43.61. In November of 2012, sunshine funds were used to send cards to members Emily Lawson and Brenda Curry during their illnesses. Arlene also shared that the Consortium has a new member, Lisa Block, who recently became the new Librarian for Atlanta Medical Center.

C. **Technology** - Skye re-stated a desire for the tutorials project to get off the ground, soliciting ideas and/or contributions from members regarding any sort of tutorial they would like AHSLC to create, whether for Librarians, students, or other patron types.

A series of thoughts and questions arose during the discussion that ensued, including:

1. Should AHSLC link to other organizations sites for videos or other useful tutorials? (an example of a relevant GSU video was given)
2. Should AHSLC consider a webcast on Triage questions?

3. Should AHSLC create a tutorial on what to expect from search providers (Google, Yahoo, Bing, etc), educating our patrons on how results are generated by these sites?
4. Should AHSLC consider a presentation on health information dissemination at the patient level and/or from the patient level?
5. Should acquiring CME credit approval for these presentations be something AHSLC pursues when in the creation process?

Skye adjourned the meeting at 1:40 PM.

Respectfully submitted by Jerrold Mobley, Secretary

AHSLC Business Meeting Minutes
April 25th, 2013
Atlanta Medical Center

Attendees:

Lisa Block	Atlanta Medical Center
Kate Daniels	Children's Healthcare of Atlanta
Arlene Desselles	Mercer University Atlanta
Amy Harkness	Piedmont
Emily Lawson	Children's Healthcare of Atlanta
Sharon Leslie	Georgia State University
Jerrold Mobley	Morehouse School of Medicine
Karen Preston	Life University
Todd Prusin	Georgia State University
Hannah Rogers	Mercer University Atlanta
Stacie Waddell	Piedmont
Christine Willis	Shepherd Center

I. Call to Order

The meeting was called to order by Christine at 1:06 PM.

II. Approval of the Minutes

Christine called for approval of the minutes from the January 2013 meeting.

Todd moved to approve the minutes. Amy seconded the motion. The minutes were approved as written.

III. Announcements

Skye gave birth to a healthy baby girl, Loralie in March!

IV. Old Business

Stacy shared the results of member vote on the new Bylaws. They were as follows:

11 total votes were cast
10 in favor of adopting the new bylaws
1 against adopting the new bylaws

The new bylaws were announced as being adopted, with a noted correction to be made in the numbering of certain sections for the finalized copy. Stacy provided a brief explanation of the voting process, including the fact that our official institutional count is 15, making a voting quorum for the Consortium 8. Stacy thanked the committees for their hard work.

It was agreed that Arlene can now begin drafting a membership form, using GHSLA's existing form as a partial guide, and would be responsible for mailing the forms and a membership letter out to existing members. Arlene will also partner with Jerrold to work on updating the listserv as the membership drive moves forward.

V. **New Business**

Karen voiced the need for AHSLC to create of viable membership list. A general discussion ensued. Major points raised were that:

- Some member names could be harvested from older AHSLC documents and email lists
- A new membership list would be automatically created as individuals completed the new membership form and paid their newly adopted membership dues to AHSLC
- Any new membership list should be made available to all members, preferably secured behind a password-protected section of the Consortium's website

The membership committee agreed to continue working on ideas surrounding a membership list.

There were concerns raised regarding the wording of the Inter-Library Loan section of the newly adopted bylaws. The committee asked that members review the section and prepare any thoughts regarding that section for the next meeting.

VI. **Committee Reports**

- A. **Education** – PJ Grier will be returning for the second portion of his presentation, “Peeling the Onion” during the November AHSLC meeting.

There is no programming scheduled for the July meeting, and the committee was open to any suggestions for possible presentations/speakers.

- B. **Membership** – Arlene sent a card and token on behalf of the Consortium to Skye in celebration of the birth of her daughter. She reported that the Sunshine now had a balance of \$17.65. Arlene also reiterated that the Consortium agreed to the formation of a line-item in the membership form wherein members could contribute any amount to the Sunshine fund. This would be in addition to their membership dues.

- C. **Technology** – No Report

Christine adjourned the meeting at 1:22 PM.

Respectfully submitted by Jerrold Mobley, Secretary

AHSLC Business Meeting Minutes
August 22nd, 2013
Scottish Rite

Attendees:

Skyl Bickett	Philadelphia College of Osteopathic Medicine
Kate Daniels	Children's Healthcare of Atlanta
Steven Koplán	Georgia Perimeter College
Emily Lawson	Children's Healthcare of Atlanta
Elizabeth Marvel	Marcus Autism Center/Children's Healthcare of Atlanta
Jerrold Mobley	Morehouse School of Medicine
Todd Prusin	Centers for Disease Control
Mike Shadix	Roosevelt Institute
Christine Willis	Shepherd Center
Mary Wimer	Centers for Disease Control

I. Call to Order

The meeting was called to order by Skyl at 1:34 PM.

II. Approval of the Minutes

Todd submitted the following correction to the April minutes:

- He was not an employee of Georgia State University at the time of the meeting

Emily moved to approve minutes with the above correction. Kate seconded.

III. Announcements

Steve shared that the Georgia Board of Regents decided that GPC will begin phasing out the Library and Information Science program. This August's class will be the last admitted and no additional courses will be scheduled after the Summer term of 2015. He also shared a few additional bits of information, including ALA's disappointment regarding the decision and the possible return to a simplified CE credit system for para-professionals if more programs begin disappearing. The closest ALA-certified program is Central Carolina Community College. Steve's retirement will begin November 30th, with a possible part-time return to help facilitate the program's closure.

IV. Old Business

No Old Business (*Possible updates were to be discussed regarding the Consortium's DOCLINE group and the new bylaws, but the reporting member was not present to identify factors.*)

V. New Business

See Committee Reports

VI. Committee Reports

- A. **Education** – Kate shared that PJ Grier will be returning for the second portion of his presentation, “Peeling the Onion” during the November AHSLC meeting.
- B. **Membership** – Arlene was not present, but submitted her report in advance for the meeting. She reported that the Sunshine Fund now had a balance of \$21.65. Arlene also reports that, as of the last Executive meeting, the AHSLC membership form is formatted and ready for distribution. There are some small bits of information that will be added once available (i.e. Tax ID). Roll-out of the form will commence when those pieces of info are added and the Listserv issues have been resolved. This will also kick-start the creation of a proper membership list that will be available behind the password-protected portion of the AHSLC website.
- C. **Technology** – Skye stated that members are still encouraged to submit any relevant information for posting on the AHSLC website. Officers and Technology committee members all have access to the site, and would be happy to create a post for you.

Sharon is working hard to correct current problems with the Listserv, as there are issues with delivery for some members of both AHSLC and GHSLA. Please refer to the website for updates on meetings and to stay abreast of other pertinent information until these issues are resolved.

VII. Roundtable

A. Articles/Inter-Library Loans

Mary raised a question about article sharing with the group. A discussion regarding the AHSLC protocols and policies regarding article requests and Inter-Library Loans ensued. Major points touched on were:

1. The AHSLC DOCLINE group is the official method for facilitation of requests between institutions in the Consortium.
2. AHSLC, as a group, does not keep statistics of lending amongst its member institutions.
3. Pricing appears to vary by institution, with some offering reciprocal lending and others offering discounts - all based upon borrowers being a part of the AHSLC DOCLINE group. The difference with pricing may be based upon older rules regarding “reporting members” or status of medical school with regards to existing regional library agreements.

Skye adjourned the meeting at 1:55 PM.

Respectfully submitted by Jerrold Mobley, Secretary

**AHSLC Business Meeting Minutes
November 21st, 2013
Mercer University Atlanta**

Attendees:

Amy Allison	Emory University
Kate Daniels	Children's Healthcare of Atlanta
Arlene Desselles	Mercer University Atlanta
Anne Kramer	Gwinnett Medical
Emily Lawson	Children's Healthcare of Atlanta
Elizabeth Marvel	Marcus Autism Center
Jerrold Mobley	Morehouse School of Medicine
Karen Orellana	(guest)
Hannah Rogers	Mercer University Atlanta
Stacie Waddell	Piedmont
Christine Willis	Shepherd Center

I. Call to Order

The meeting was called to order by Skye at 3:00 PM.

II. Approval of the Minutes

Minutes were approved as written.

III. Announcements

Liz reminded the group that the GHSLA meeting will be taking place March 9-11 at Barnsley Gardens. The CE's were being finalized as well as the final program, and Liz solicited any thoughts or suggestions for things anyone would like to see as a part of the 2014 meet.

IV. Old Business

A. *DOCLINE group* - Skye had previously received questions regarding the DOCLINE group and any possible changes that may be taking place because of the new bylaws. She reiterated that there would be no changes to ILL or the DOCLINE group under the new bylaws. Jerrold asked if there was any existing paperwork regarding the actual agreement institutions signed regarding ILL stipulations, pricing, etc., per request from his administrators. No one had knowledge of anything beyond the wording of the bylaws, but the group agreed to tackle any specific questions that may arise.

V. New Business

A. *ListServ Issues* – Because the group is expecting new membership data from the new forms, Skye offered that a “Google Group” which members would join could act as an easier version of the AHSLC listserv through its group email function (plus other bonus features such as automatic folder organizing and thread archiving). This is in response to the ongoing issue surrounding the current listserv. Skye also stated she would contact Sharon regarding any member lists, which could be used to contact past members regarding rejoining the group.

B. *Meeting Dates* – Skye suggested that we keep our meeting schedule as-is for 2014 with regards to the months we chose to meet: January, April, August and November (with actual day of the month remaining flexible). She also solicited offers to host in 2014.

C. *Officer Nominations* – Skye queried the group regarding how to handle 2014 officer nominations. This was in response to the current restructuring of the group and the fact that membership forms are newly created and won't be in circulation until January, possibly April. Hannah asked if the process could be facilitated electronically. Skye asked for clarification from the group on whether there was an automatic progression of current executive committee members into newly vacated offices (i.e. the Vice Chair becomes the Chair-elect, Treasurer becomes Vice-Chair, etc.) Liz voiced that it would be a tidy solution. Christine confirmed current officers and would-be positions, and stated that the Treasurer was in fact a two-year term. Jerrold nominated Hannah to replace him as secretary. More general discussion ensued, ultimately ending with the nominating/confirming of the following:

- Christine Willis was nominated as the Chair
- Jerrold Mobley was nominated as Vice-Chair/Chair-Elect
- Todd Prusin officially begins his first of two terms as Treasurer
- Hannah Rogers was nominated as Secretary

Skye stated she would post the nominations online and facilitate the official vote through the web.

D. *Committees Chairs* – Discussion arose regarding the process for selecting new committee chairs. It was confirmed that chairs are appointed, but existing chairs agreed to remain as chairs for 2014.

E. *Membership Details* - Skye solicited any suggestions/ideas regarding the membership form. She also offered that a possible introduction letter should be drafted to familiarize potential members with the organization. She and Arlene agreed to work together on this letter.

1. *Student Membership* - Amy asked about student membership. The bylaws do not make allotment for student members not currently employed by a health science library, but the group agreed it would be mutually beneficially while also helping to promote medical librarianship. Skye suggested an ad-hoc committee be formed versus charging Stacy with revisiting the bylaws. Discussion arose about particulars regarding student members (status, dues, etc.), which launched a discussion regarding what the membership dues we collect are used for. Skye explained various uses for funds collected including: to supplement any costs for CE courses outside of MLA; to supply lunch in the event that a vendor is not secured for a meeting; to supplement the “sunshine fund,” a support fund used to promote social outreach amongst members.

Amy agreed to work on a sub-section of the Membership portion of the bylaws to address student members:

- a. Students would be honorary members
- b. Students would NOT have voting rights
- c. Student membership would be free (to be revisited if large numbers join)
- d. There will not be a separate membership form

F. *Sunshine Fund* – The group agreed to create a line-item on the AHSLC membership form for the “sunshine fund,” to facilitate donations to the fund outside of the membership dues. It was agreed that the Treasurer would manage these monies in addition to membership dues.

VI. Committee Reports

- A. **Education** – No report (Brief discussion occurred between the group and Liz about ideas for GHSLA). Skye and Christine shared a wonderful poster created for MLA in Boston on publishing among medical librarians. Several members then shared news about posters, presentations, and even co-authoring of articles – details of all were encouraged to be added to the AHSLC website.
- B. **Membership** – Arlene thanked the group for securing the Federal Tax ID number and stated we currently had \$26.65 in our account. She made note of the earlier changes requested on the membership form and the group thanked her for the work she put into pulling it all together.
- C. **Technology** – Skye spoke briefly about video and adding a YouTube channel to AHSLC’s web offering, suggesting that we take time to examine other educational videos available for inspiration. She spoke of possibly categorizing videos by patient, doctor, librarians, etc., branding each as an AHSLC creation. Amy suggested maybe having a workshop where the group could actually leave with a worklist of ideas and methods to go out and actively produce a video to bring back to AHSLC. This brought up various ideas from the group including:
 - 1. Partnering with another established person/group to create programming (i.e. AFPLS’s Health Librarian).
 - 2. Researching whether a group like AHSLC can actively pursue external funding, or even run the funding through an individual representing one of the member institutions, if need be.

V. Roundtable

- A. *Programming* - Jerrold offered that maybe the group should develop a signature “something” that AHSLC could produce every year and garner recognition for. Other members floated several ideas including:
 - 1. Annual Workshop Series
 - 2. Group Presentations
 - 3. Group Paper/Article
 - 4. Community Outreach
 - 5. Exhibiting
 - 6. Promotion of existing respective Hospital/Academic initiatives, but as a group
- B. *Branding* - The group felt a logo of some sort would be a useful tool. Jerrold volunteered to come up with some ideas. Christine shared that there were previous versions of an AHSLC logo in the Archives section of the website. Those logos and various ideas were shared for logo creation, including a caduceus, modern electronics meshed with books, the colors yellow and green, smart phone and tablet screens, etc.
- C. *Archives* - Skye suggested that we create a true digital archive of all the documents and historical items that can be uploaded to the website, possibly using the same timeline format of the existing archives section.

Skye adjourned the meeting at 3:54 PM.

Respectfully submitted by Jerrold Mobley, Secretary

AHSLC Business Meeting Minutes
March 4th, 2014
AMLAS
Atlanta Metro Library for Accessible Services

Attendees:

Skye Bickett	Philadelphia College of Osteopathic Medicine
Arlene Desselles	Mercer University Atlanta
Stella Cone	Atlanta Metro Library for Accessible Services
Shannon Glover	WellStar Health System
Sharon Leslie	Georgia State University
Jerrold Mobley	Morehouse School of Medicine
Vikki Walters	Student
Christine Willis	Shepherd Center

I. Call to Order

The meeting was called to order by Christine at 2:00 PM.

II. Approval of the Minutes

Minutes were approved as written.

III. Announcements

Christine reminded the group that the GHSLA meeting will be taking place March 9-11 at Barnsley Gardens. AHSLC placed flyers in the welcome bag for the GHSLA meeting to encourage cross-membership.

Christine alluded to a possible "AHSLC history lesson" during a future meeting. This was fueled by a new project to archive recently deposited historical documents from the Consortium's past.

Christine presented two service opportunities for members, keeping with AHSLC's newly established desire to increase community interaction and camaraderie amongst members outside of meetings:

- SEA-sponsored exhibit at the Disabilities Expo to promote Medline Plus and Public Library programming (March 14th, 15th, 16th)
- St. Joseph's Mercy Care program called City of Refuge is open to having volunteers assist with pre-planned courses and trainings (Ongoing)

IV. Old Business

None

V. New Business

A. *Growth within AHSLC* – Christine solicited ideas regarding attracting new members and encouraging activity from current absentee members of the Consortium. Discussion ensued regarding the distinction between “attendance” and “involvement,” and it was reiterated that offering other opportunities (like the service options above) would allow more people time to be active. Other points that were raised were:

1. Meetings are infrequent and a bit long during a workday
2. More fun activities outside the realm of our duties as Library Professionals
3. Hosting of other activities outside meetings (i.e. Speakers, Webinars, Journal Clubs, etc.)
4. Consider more events further north (events tend to center around Metro Atlanta)
5. More Online offerings for those that cannot attend any meetings or events
6. Broaden the scope of the groups offerings (tends to be hospital-oriented)

B. *Bylaws Update* – It was suggested that a small Ad Hoc group be formed to revisit the bylaws sections that identify the target audience of the Consortium, then align the member requirements with the true nature of the today’s group and it’s goals. Recommendations can then be brought to the Consortium for consideration and possible amending. Members were encouraged to volunteer.

1. During this discussion, it was also suggested that an Outreach Committee be created

C. *Logo Update* – Jerrold solicited color suggestions. The consensus was that yellow and green were very suitable. Stella brought up very good points regarding contrast of colors and accessibility for everyone. He agreed to do various color variations utilizing shades of green and yellow with baselines of white and black for presentation at the next meeting.

VI. Committee Reports

A. **Education** – Kate was not present, but welcomed any education programming ideas for the rest of the year, in case there were options we have not considered yet. It was speculated that PJ Grier would have another section of his “Peeling the Onion” presentation created by the November meeting.

1. It was suggested that an in-service be provided by Stella and AMLAS regarding creating accessible documents and presentations (i.e. for people with low vision, disabilities, etc.)
2. The group resolved amongst themselves that Education programming need not be from a nationally recognized organization, or be a CE credit opportunity, or fit any other perceived parameter for us to consider it. We will welcome any sort of educational programming idea that the group feels would be beneficial.

3. Christine reminded the group that the Consortium does have funds to support outside presenters/teachers if that decision is made.

B. **Membership** – Arlene shared the AHSLC now has a bank account with Wells Fargo, opened and maintained by she and Christine. She also shared that 14 membership forms have been received and the Consortium currently has \$210.00 in its account. Separately, the “Sunshine Fund” balance has increased to \$76.65, creating a grand total of \$286.65 for both accounts. She suggested that the Consortium not enforce a cutoff date for membership applications while rolling-out the new single-member format. That policy can be waived until next year.

C. **Technology** – Skye shared that AHSLC has a LinkedIn group now, and encouraged members to join. She also shared that the Consortium has a YouTube channel now, but it’s only content is shared media from member organization’s channels. Possible ideas behind the YouTube channel would be to author content for consumers on topics such as Health Literacy or properly navigating NLM databases. Skye solicited help and ideas from anyone that would like to be a part of those initiatives.

1. One member questioned why we didn’t consider a Facebook page. It was stated that at the time the focus was on drawing users to the WordPress site, and that many didn’t see Facebook as time-worthy endeavor.

V. **Roundtable**

A. *Outreach* – Skye questioned ways to actually implement outreach plans – i.e. what would be the best vehicle for actually approaching individuals and groups that we want to be a part of AHSLC, or be partners with as we move forward with more community-based programming. The group agreed to give it thought and present more ideas at the next meeting.

Christine adjourned the meeting at 3:02 PM.

Respectfully submitted by Jerrold Mobley, Vice-Chair

AHSLC Business Meeting Minutes
April 24, 2014
Morehouse School of Medicine Library

Attendees:

Skye Bickett	Philadelphia College of Osteopathic Medicine
Stella Cone	Atlanta Metro Library for Accessible Services
Arlene Desselles	Mercer University Atlanta
Sandra Franklin	Emory University
Tara Douglas-Williams	Morehouse School of Medicine
Jerrold Mobley	Morehouse School of Medicine
Aundrea Pope	CDC
Judy Prather	CDC
Hannah Rogers	Mercer University Atlanta
Roland Welmaker	Morehouse School of Medicine
Mary White	Morehouse School of Medicine
Mary Wimer	CDC
Christine Willis	Shepherd Center

I. Call to Order

The meeting was called to order by Christine at 1:00 PM.

II. Approval of the Minutes

Minutes were approved as written.

III. Announcements

Sandra Franklin from Emory University's Woodruff Health Sciences Library came to share the news that Emory's ILL rate for AHSLC members will go up to \$10.00 per request as of July 1, 2014. AHSLC members previously were charged a discounted rate of \$5.00 per request. ARCHE (Atlanta Regional Council for Higher Education) members are currently unaffected by the rate increase.

IV. Old Business

A. *Bylaws Update* – Skye shared that the description of regular member and student member have been updated in Art. III Sec. 1 of the bylaws. We will vote to approve these changes via electronic voting in advance of the August meeting.

B. *Logo Update* – Jerrold shared 3 possible logos and discussed a few other possible changes. The new designs will be posted to the AHSLC website and will be voted on before the August meeting.

C. *Treasurer* – Christine nominated Arlene Desselles to serve as treasurer of AHSLC until a new treasurer is elected at the November meeting. The previous treasurer is no longer working as a health science librarian and therefore left the position.

D. *NN/LM SEA Grant* – Christine reported that AHSLC was awarded an Express Digitalization and Conservation award from the National Network of Libraries of Medicine, however the money is not yet available. This grant will be used to digitize and archive records from AHSLC's 40 year history. In addition, Children's Healthcare of Atlanta and St Joseph's Hospital will not be affected because they have special partnerships with Emory University.

V. New Business

A. Jay from Georgia Public Libraries may present at the August or November meeting on ways to use the film resources available through the state.

VI. Committee Reports

A. **Education** – No Report

B. **Membership** – Arlene shared the AHSLC has received 17 membership forms. The account has 255.00 from membership dues and 81.65 in the Sunshine Fund.

C. **Technology** – Skye shared that we will be able to host our own website in the near future. AHSLC.org and AHSLC.com are both available. We can pay for either for 3-5 years at one time. Some suggestions for additions to the website include:

Calendar

Contact button

Description of the benefits of being a member

The new logo

Showcase what our members are doing

List of medical libraries in the area

Social media links

Archival vs. archived material (what do we do with the old stuff that we are scanning to differentiate between archival minutes)

V. Roundtable – Perhaps CDC can host the August meeting. We may use that meeting as an opportunity to celebrate AHSLC's 40th anniversary and invite former members to join us for lunch and to hear stories of previous plans and programs and a history of the organization.

Christine adjourned the meeting at 2:00 PM.

Respectfully submitted by Hannah Rogers, secretary

AHSLC Business Meeting Minutes
August 14, 2014
Marcus Autism Center

Attendees:

Eugenia Abbey	Georgia Perimeter College
Skye Bickett	Philadelphia College of Osteopathic Medicine
Kate Daniels	CHOA
Shannon Glover	Wellstar Health System
Anne Kramer	Gwinnett Medical Center
Emily Lawson	CHOA
Elizabeth Marvel	Marcus Autism Center
Judy Prather	CDC
Todd Prussin	Northside Hospital
Hannah Rogers	Emory University
Christine Willis	Shepherd Center
Mary Wimer	CDC

I. Call to Order

The meeting was called to order by Christine at 12:55 PM.

II. Approval of the Minutes

Minutes were approved as written.

III. Announcements

None

IV. Old Business

- A. *Bylaws Update* – The revisions to the bylaws have been prepared and will be distributed for a vote.
- B. *Logo Update* – Jerrold shared 3 possible logos and discussed a few other possible changes. The new designs will be distributed and will be voted on in advance of the next meeting.
- C. *NN/LM SEA Grant* – Grant money in the amount of \$7000 has been awarded. Sharon Leslie was nominated in absentia to head up an organizing/scanning event to get the AHSLC archived digitized. The scanner and Mac Book Pro can also be used by other Georgia Health Library association for future digitization projects.

V. New Business

A. *AHSLC/GHSLA* -- Christine worked with member of GHSLA to describe the differences between the two organizations: AHSLC is primarily a networking organization while GHSLA is a state advocacy and professional group. Each serves a distinct purpose. The distinction will help both organizations keep focused and avoid duplicating each other's mission.

B. *40th Anniversary in November* -- Perhaps CDC can host the November meeting in conjunction with a sponsored lunch at a local restaurant. We are still discussing the possibility of celebrating the 40th anniversary of AHSLC and inviting former and retired members to celebrate with us. The celebration would further highlight the benefit, good works and longevity of the organization. This would be an opportunity to roll out the new logo that Jerrold has worked so hard on. We should create a shared list of vendor contacts so that we have a resource to draw from for sponsorship.

C. *2015 Meetings* -- If the organization meets four times in 2015 the following suggestions were raised:

January – a day of service (possibly BlueRidge AHEC or some school)

March GHSLA/GAIN recap

August – regular meeting

November – joint meeting with GHSLA for CE

VI. Committee Reports

A. **Education** – No Report

B. **Membership** – No Report

C. **Technology** – Skye mentioned that upcoming events have been added to the website. The Archives section was collapsed to make room. Benefits are featured and the contacts page has been beefed up.

V. **Roundtable** – Nothing to report.

Christine adjourned the meeting at 1:40 ish PM.

Respectfully submitted by Hannah Rogers, secretary

Please join us in
celebrating
our

40th
Anniversary

AHSLC

Atlanta Health Science Libraries Consortium

December 4, 2014 | 11:00am - 2:00pm

Tuk Tuk Thai Food Loft
1745 Peachtree St, NE Atlanta, Georgia 30309

Please RSVP by November 21, 2014
Atlantahslc@gmail.com



**AHSLC Business Meeting Minutes
December 4, 2014
Tuk Tuk Thai Food Loft**

Attendees:

Skye Bickett	Philadelphia College of Osteopathic Medicine
Arlene Desselles	Mercer University
Shannon Glover	Wellstar Health System
Anne Kramer	Gwinnett Medical Center
Emily Lawson	CHOA
Sharon Leslie	Georgia State University
Jerrold Mobley	Morehouse School of Medicine
Anita Parks	Gwinnett Medical Center
Todd Prussin	Northside Hospital
Hannah Rogers	Emory University
Christine Willis	Shepherd Center

Note: This meeting followed the 40th Anniversary celebration hosted by various vendors.

I. Call to Order

The meeting was called to order by Christine at 1:52 PM.

II. Approval of the Minutes

Minutes were amended to spare Sharon Leslie from organizing a scanning event to get the AHSLC archived digitized.

Anne made a motion that the amended minutes be approved. Skye seconded.

III. Announcements

None

IV. Old Business

A. *Bylaws Update* – The bylaws were amended as written on 10/19 and were unanimously voted in.

V. New Business

A. Nominations were solicited for 2015 officers. The following slate was compiled:

1. Christine Willis – Chair
2. Mary Wimer – Vice Chair
3. Hannah Rogers -- Secretary

4. Arlene Desselles – Treasurer
This slate was voted on and unanimously approved.

B. *2015 Meetings* – If the organization meets four times in 2015 the following suggestions were raised again:

January – a day of service (possibly BlueRidge AHEC or some school)

March GHSLA/GAIN recap

August – regular meeting

November – joint meeting with GHSLA for CE

Shannon at Wellstar and Todd at Northside each volunteered to possibly host a meeting.

VI. **Committee Reports**

A. **Education** – No Report

B. **Membership** – Arlene reported that 3 new applications were received at the 40th Anniversary Celebration.

C. **Technology** – Skye reminded us that there is a GoogleDoc in the works with vendor information. We will add a column to indicate the last time each vendor sponsored an event to keep from overburdening particular vendors.

<https://docs.google.com/spreadsheets/d/1TixQCYir9d4NUydn0MslVjWq8fdFOgqkI7LI26K9XrY/edit?usp=sharing>

V. **Roundtable** – Shannon reported on her continuing efforts to set up a consumer health service effort for AHSLC.

Christine adjourned the meeting at 2:30 PM.

Respectfully submitted by Hannah Rogers, secretary

**AHSLC Business Meeting Minutes
February 12, 2015
Shepherd Center**

Attendees:

Anne Kramer	Gwinnett Medical Center
Arlene Desselles	Mercer
Aundrea Pope	CDC
Barnaby Camp	Shepherd Center/Emory
Christine Willis	Shepherd Center
Emily Lawson	CHOA
Geetha Sridaran	Life University
Gina Viarruel	Mercer
Gregg Stevens	Mercer
Hannah Rogers	Emory
Jerrold Mobley	Morehouse
Kate Daniels	CHOA
Mary Wimer	CDC
Rick Colbert	CDC
Shannon Glover	Wellstar
Sharon Leslie	GSU
Sky Bickett	PCOM
Stacie Waddell	Piedmont

I. Call to Order

The meeting was called to order by Christine at 1:10 PM.

II. Approval of the Minutes

Hannah made a motion that the minutes be approved as written. Anne seconded. The motion carried unanimously.

III. Announcements

GHSLA will be held in Macon on March 25.
The NN/NLM SE/A funding list was posted this week <http://nnlm.gov/sea/funding/>.

IV. Old Business

Sponsorship Links from the 40th anniversary lunch will be added to our website.

V. New Business

- A. Meeting dates for 2015 have been set:
April 17th – Gwinnett Medical
August 6th – PCOM
November 19th – CDC
- B. Thank you to Lesley Hudson for sharing about the Shepherd Center research and model systems
- C. Thank you to Kristin Cain and EBSCO for sponsoring lunch
- D. Reminder that the scanning equipment can be loaned to other libraries. It belongs to AHSLC.

VI. Committee Reports

- A. **Education** – Sharon Leslie will join Kate Daniels on the Education Committee.
- B. **Membership** – Arlene reported that we have 22 current members and almost \$500 in the bank.
 - 1. Are there local librarians we should extend invitations to?
 - 2. We will update the website member list with contact information and research/expertise areas.
- C. **Technology** – Skye is working on creating a new listserv, updating the website, and the digitization project.

- V. **Roundtable** – Jerrold informed us that the Morehouse School of Medicine Library will be getting a new name.

Christine adjourned the meeting at 1:24 PM.

Respectfully submitted by Hannah Rogers, secretary

**AHSLC Business Meeting Minutes
April 17, 2015
Graduate Medical Education Center – Gwinnett Medical Center**

Attendees:

Amy Allison	Emory
Amy Harkness	Gwinnett Medical Center
Anita Parks	Gwinnett Medical Center
Anne Kramer	Gwinnett Medical Center
Barnaby Camp	Shepherd Center/ Emory
Christine Willis	Shepherd Center
Elizabeth Keathley	CDC
Emily Lawson	CHOA
Eugenia Abbey	GPC
Gregg Stevens	Mercer
Haley Sheehy	CHOA
Hannah Rogers	Emory
Jerrold Mobley	Morehouse
John Nemeth	Emory
Judy Prather	CDC
Kao Vang	Gwinnett Medical Center
Kate Daniels	CHOA
Mary Wimer	CDC
Rick Colbert	CDC
Shannon Glover	Wellstar
Sky Bickett	PCOM
Todd Prusin	Northside

I.Call to Order

The meeting was called to order by Christine at 1:30 PM.

II.Approval of the Minutes

Mary made a motion that the minutes be approved as written. Anne seconded. The motion carried unanimously.

III. Announcements

Thank you to Anne Kramer and the whole crew from Gwinnett Medical Center for hosting the meeting.

Thank you to Amy Allison and John Nemeth for their presentation on *Best Practices and Practical Tips for the Clinical Librarian*.

Thank you to Gina Ferrigno from Rittenhouse for providing lunch and for the presentation on Rittenhouse products.

IV.Old Business

Morehouse School of Medicine Library name change is postponed for a little while until the donors can attend the naming event.

Expertise list is circulating at this meeting. We will use this to create our new listserv group. That will start before the next meeting.

V.New Business

Bylaws should mention the process by which the Education Committee can be approved to use financial resources for programming. The wording will be as follows: “The Education Committee will confer with the Executive Committee regarding any expense related to speakers, programs or other related needs in a reasonable amount of time prior to when the education will take place.”

Voted on this inclusion. 14 people voted yes. No nos. The motion carries.

Digitization Grant: The team finished scanning all the documents and they are back in archival boxes. The next step is to get it on a hosting website and get it public. We have Adobe software, and Web hosting for two years. We have money left from this project [\$1371] that must be spent by April 30th. It was suggested that we buy professional web hosting and storage container for scanner and computer.

VI.Committee Reports

- A. **Education** – Thank you to Kate and Sharon for setting up the CE this meeting from NN/LM SE/A *How to speak IT Panel Discussion*.
- B. **Membership** – We have 30 paid memberships. We have \$528.73 in our Membership Fund and \$84.65 in our AHSLC Sunshine Fund.
- C. **Technology** – Skye is working on creating a new listserv, updating the website, and the digitization project.

Christine adjourned the meeting at 1:24 PM.

Respectfully submitted by Hannah Rogers, Secretary April 20, 2015

AHSLC Business Meeting Minutes
August 6, 2015
Philadelphia College of Osteopathic Medicine (PCOM) – Suwanee, Ga

Attendees:

Skye Bicket	PCOM
Barnaby Camp	Emory University
Arlene Desselles	Mercer
Shannon Glover	WellStar
Lori Graham	Tanner Medical Center
Emily Lawson	CHOA
Jerrold Mobley	Morehouse School of Medicine
Anita Parks	Gwinnett Medical Center
Hannah Rogers	Emory
Geetha Sridaran	Life University
Gregg Stevens	Mercer
Erin Tavarez	Northeast Ga Health System
Roland Welmaker	Morehouse School of Medicine
Christine Willis	Shepherd Center
Mary Wimer	CDC

I. Call to Order

The meeting was called to order by Christine at 1:30 pm.

II. Approval of the Minutes

Hannah moved to approve the minutes and Emily seconded. The motion carried unanimously.

III. Announcements

Thank you to Skye and PCOM for hosting the meeting.

Thank you to Dana Herndon and Visual Dx for providing lunch and the giveaways and the presentation.

IV. Old Business

New Listserv – testing is still in process.

Scanner – reminder that the equipment (currently at Shepherd Center) is still available for loan.

V. New Business

Nominating committee – Shannon, Emily and Jerrold agreed to form the nominating committee.

Nominating committee should add some language to explain why we are waiving Article 4 sec. 5 for this year. Roland made a motion that the provision be suspended for this year because we do not have enough qualifying people. The motion carried.

Voting ballot will be distributed electronically by November 6, and will remain open for until November 19. (One day before the next meeting).

New officers will be announced at the next meeting on November 20th, 2015.

We will need three hosting sites for 2016. Sign-ups will be at the November meeting.

November meeting will include a poster session for those who have recently had the opportunity to present.

The November meeting will take place at CDC. Attendees will need to RSVP in advance to gain clearance to enter the building.

AHSLC/ GHSLA will host a joint meeting in March 2016 in Decatur. Skye is the program chair for GHSLA. It will be a 1.5 day meeting with CE.

VI. Committee Reports

- A. Education** – CHIS overview. The CE at the joint meeting in March may have a consumer health appeal.
- B. Membership** -- 28 paid memberships. \$624.42 in the membership fund. We should reach out to GaIN members.
- C. Technology** – Skye shared the new website. Keep sending suggestions to her.

Christine adjourned the meeting at 2:17 pm.

Respectfully submitted by Hannah Rogers, Secretary, November 10, 2015.

AHSLC Business Meeting Minutes
November 20, 2015
Stephen B. Thacker CDC Library, Atlanta, GA

Attendees:

Amy Allison	Emory
Gail Bang	CDC
Joi Barkley	CDC
Skye Bickett	PCOM
Barnaby Camp	Emory University
Kate Daniels	CHOA
Sandra Franklin	Emory
Elisia George	Northeast Ga Health System
Mary Kay Hooker	Chamberlain College of Nursing
Diana Jiang	CDC
Emily Lawson	CHOA
Sharon Leslie	GSU
Diedre Mallett	CDC
Pam Martin	CDC
Selina Mitchell	CDC
Jerrold Mobley	Morehouse School of Medicine
April Nichols	CDC
Aundrea Pope	CDC
Kirsten Ray	CDC
Hannah Rogers	Emory
Hannah Routledge	Emory
Pam Sedgwick-Barker	CDC
Haley Sheehy	CHOA
Jarvis Sims	CDC
Geetha Sridaran	Life University
Gregg Stevens	Mercer
Erin Tavarez	Northeast Ga Health System
Cecil Threat	CDC
Christine Willis	Shepherd Center
Mary Wimer	CDC

I. Call to Order

The meeting was called to order by Christine at 10:12 am

II. Approval of the Minutes

Skye moved to approve the minutes and Gregg seconded. The motion carried unanimously.

III. Announcements

Thank you to CDC for hosting the meeting today. Thank you to Mary Wimer for all of her organizational efforts.

IV. Old Business

Reminder: AHSLC/GHSLA meeting April 7-8 in Decatur. More information will be made available from GHSLA in the coming weeks.

Thank you to the nominating committee: Emily, Jerrold and Shannon, for putting together the officers slate.

Google Listserv: Make sure that you are receiving emails. If not please let Skye know.

V. New Business

Thank you to the 2015 officers and committee chairs for your service:

Christine Willis, Chair, Shepherd Center

Mary Wimer, Vice Chair, CDC

Hannah Rogers, Secretary, Emory University

Arlene Desselles, Treasurer & Membership Chair, Mercer University Atlanta

Kate Daniels, Education Committee Co-Chair, Children's Healthcare of

Sharon Leslie, Education Committee Co-Chair, Georgia State University

Skye Bickett, Technology Committee Chair, Philadelphia College of Osteopathic Medicine, Georgia Campus

Thank you to the new officers for 2016:

Hannah Rogers, Chair, Emory University

Gregg Stevens, Vice-Chair, Mercer University

Kate Daniels, Secretary, CHOA

Emily Lawson, Treasurer, CHOA

Arlene Desselles, Membership Chair, Mercer University

Skye Bickett, PCOM and **Jerrold Mobley**, Morehouse School of Medicine, Co-Chairs for Technology

Three hosting opportunities are available for 2016. Please contact Hannah if you would like to host a meeting: hannah.rogers@emory.edu

Membership forms for 2016 will be available on the website soon.

VI. Committee Reports

A. Education – Nothing to report.

B. Membership -- 31 paid memberships. \$583.73 in the Membership Fund, \$89.65 in the Sunshine Fund.

C. Technology –Keep sending website suggestions to Skye.

Christine adjourned the meeting at 10:25 am.

Respectfully submitted by Hannah Rogers, Secretary, January 4, 2016.

**February 25, 2016 Shepherd Center, Atlanta Ga
Business Meeting Agenda**

Attending:

Arlene Deselles, Mercer University
Barnaby Camp, Shepherd Center
Christine Willis, Shepherd Center
Elisia George, Northeast Georgia Health System
Emily Lawson, Children's Healthcare of Atlanta
Erin Tavarez, Northeast Georgia Health System
Geetha Sridaran, Life University
Gregg Stevens, Mercer University
Hannah Rogers, Emory
Jerrold Mobley, Morehouse School of Medicine
Judy Prather, CDC
Kate Daniels, Children's Healthcare of Atlanta
Lori Graham, Tanner Medical Center
Rick Colbert, CDC
Scott Rawlings, CDC
Shannon Glover, Kennestone
Sharon Leslie, GSU
Skye Bickett, GA –PCOM
Todd Prusin, Northside

I. **Call to Order**, 1:31 pm by Hannah Rogers

II. **Approval of the Minutes**

Hannah Rogers made a motion to approve the November minutes as written, Jerrold Mobley seconded, minutes approved unanimously

III. **Announcements**

Thank you to Christine and Barnaby and the Shepherd Center for hosting today. Thank you to Jodi Hetzel from EBSCO for sponsoring our lunch from Willy's Mexican and for sharing new developments from EBSCO with us.

IV. **Old Business**

GHSLA/AHSLC meeting April 7-8 in Decatur. Registration is now open. You can get to the form on either the AHSLC or GHSLA websites. The meeting will be hosted at the Courtyard Marriott in Downtown Decatur. The meeting is scheduled for all day Thursday followed by a reception at the Square Pub, followed by the CE on Friday morning. The CE is 3 contact hours and is called Planning Outcomes-Based Outreach Programs. The programming is still tentative at this point, but will include a panel, lightning rounds, and business meetings for both AHSLC and GHSLA.

Google Listserv

Make sure that you are receiving emails. If not please let Skye know.

Scanner still available

Talk to Christine Willis if interested. This is a high speed scanner that will work on most types of materials.

V. New Business

We need Education Committee Members – currently we just have Sharon. Let Hannah know if anyone is interested.

Results of our Membership Survey

Thank you to those who filled it out. Results are not complete yet, but one thing that was noteworthy was that two of the most important items for members are networking and continuing education opportunities.

2016 Meetings

August 4 – Emory Woodruff Health Sciences Center Library

November 17 – Mercer University Swilley Library

VI. Committee Reports**A. Education (Sharon)**

Sharon asked members about the above survey – is it the CE credit that's important, or is it the educational opportunity in general that's more important? Skye likes the variety of education; Hannah mentioned that the CE credit could be important for AHIP or in order to be able to attend the meeting; Christine mentioned credit could also be important for consumer health certification; Lori mentioned that the fact that it's local is important to her, as she doesn't have funds to travel to MLA

B. Membership / Treasurer (Emily)

We currently have 26 members and \$889.00 \$119.00 of that is the Sunshine Fund. We have the money to pay for educational opportunities so we should use it. Christine and Skye suggested we consider using some funds to support joint meeting with GHSLA.

C. Technology (Skye and Jerrold)

Send suggestions for improvements to the website to Skye.

Meeting adjourned 1:54 pm

submitted by Kate Daniels, secretary

AHSLC Business Meeting Agenda

April 8, 2016

Courtyard by Marriott, Decatur GA

Attending:

Amy Allison, Emory University
Marilyn Barry, DeKalb Medical
Skye Bickett, Philadelphia College of Osteopathic Medicine
Barnaby Camp, Shepherd Center
Arlene Desselles, Mercer University
Tara Douglas-Williams, Morehouse School of Medicine
Vandie Enloe, Children's Healthcare of Atlanta
Denise Farley, Atlanta-Fulton Public Library
Sandra Franklin, Emory University
Shannon Glover, Wellstar Library Services
Lori Graham, Tanner Medical Center
Anne Kramer, Gwinnett Medical Center
Sharon Leslie, Georgia State University
Jerrold Mobley, Morehouse School of Medicine
Sara Morris, DeKalb Medical
Kim Powell, Emory University
Anita Ondrusek, Valdosta State University
Anita Parks, Gwinnett Medical Center
Pam Queen, Athens Regional
Hannah Rogers, Emory University
Geetha Sriradan, Life University
Gregg Stevens, Mercer University
Kao Vang, Gwinnett Medical Center
Christine Willis, Shepherd Center

I. Call to Order, 9:00 am by Hannah Rogers

II. Approval of the Minutes

Lori Graham made a motion to approve the February minutes as written, Skye Bickett seconded, minutes approved unanimously

III. Announcements

A. Sponsorship of GHSLA/AHSLC reception

AHSLC provided \$300 for the reception at the Square Pub, immediately following the AHSLC/GHSLA joint meeting.

B. Education Committee members

Christine Willis and Sharon Leslie have agreed to serve as the members of the Education Committee.

IV. Old Business

A. 2016 Meeting sites

1. August 4 – Emory Woodruff Health Sciences Center Library
2. November 17 – Mercer University Swilley Library

B. AHSLC Membership Survey

Hannah Rogers presented the results of the membership survey. The survey indicated that members like that there are frequent meetings. Members also appreciate the opportunities for collaboration and networking that are provided by the organization. Professional development opportunities are also important to members.

This led to discussion about types of continuing education that members would like to see offered. Geetha Sriradan expressed an interest in a salary survey for Georgia librarians and how to negotiate salaries. There was also interest in copyright, as expressed by Shannon Glover, Lori Graham, and Hannah Rogers.

V. New Business

A. Use of AHSLC funds

Hannah Rogers announced that the AHSLC operating fund had approximately \$1100 prior to the AHSLC meeting, and that the Sunshine Fund had about \$130. There was a discussion about how members thought the funds should be spent. Sharon Leslie suggested that the funds should be used to pay either travel expenses for a guest speaker or for an honorarium if the speaker was local. Discussion of the appropriate dollar range for an honorarium followed, with Tara Douglas-Williams, Anne Kramer, and Sandra Franklin all suggesting figures in the \$250-\$500 range. It was also suggested that, if a speaker was not paid an honorarium, then a \$50-\$100 gift card as a thank you gift would be appropriate.

VI. Committee Reports

A. Education (Sharon)

Based on the survey results, the committee will determine the continuing education needs for the next two meetings

B. Membership / Treasurer (Emily)

Current balance: 1003.73

Sunshine fund: 129.65

C. Technology (Skye and Jerrold)

Skye Bickett reported that she will fix the broken links on the website that occurred during its migration from the old site. She invited suggestions.

Meeting adjourned 9:45 am

Submitted by Gregg Stevens, Vice Chair

AHSLC Business Meeting

August 4, 2016

Emory-Woodruff Health Sciences Center Library

Attendees:

Barry, Marilyn

Bickett, Skye

Camp, Barnaby

Daniels, Kate

George, Elisia

Graham, Lori

Kelley, Sophia

Kramer, Anne

Lawson, Emily

Leslie, Sharon

Moorthy, Anu

Prusin, Todd

Reardon, Erin

Rogers, Hannah

Stevens, Gregg

Tanner, Lori

Tavarez, Erin

Willis, Christine

1. Call to order. The meeting was called to order at 11:25 am.

2. Approval of the minutes. Christine motioned to approve the April minutes as posted on the website. Barnaby seconded. The April minutes were approved.
3. Announcements:
 - a. Laura Burtle's presentation will be re-scheduled.
 - b. Education Committee members – announcement about upcoming meeting included in committee report, below
4. Old Business
 - a. November 17 meeting will be held at Mercer University Swilley Library. Looking for lunch sponsors for this meeting. Gregg and Hannah have some ideas they will pursue.
 - b. Scanner – you know you want to use it. See Christine, who is considering using it to digitize GHSLA archives.
 - c. Service project. Consider using the January meeting as a service project – see Hannah if you have suggestions. Christine suggested the Center for Pan-Asian Studies, where she has participated in outreach projects.
5. New Business
 - a. Nominating Committee. Skye and Elisia volunteered to head this committee.
 - b. Technology Committee. Skye and Jerrold are ready to step down. Anu volunteered to take over.
 - c. SEMCO MOU. It is time to renew this agreement. Children's Healthcare of Atlanta, Dekalb Medical Center, Shepherd Center, and Philadelphia College of Osteopathic Medicine all agreed to continue. Hannah will contact Piedmont and Atlanta Medical Center. Organizations agree to participate, and AHSLC president signs on behalf of all.
6. Committee Reports
 - a. Education. The November meeting will feature a presentation by Mark Sweatman from Shepherd about statistics.
 - b. Membership. Members number thirty three. Emily will put a membership list with contact information on the protected area of the website.
 - c. Treasurer. There is currently \$744.00 in the treasury, with \$144.00 in the Sunshine Fund. Expenses were \$300.00 for the April GHSLA reception and a \$100.00 gift card for today's speaker, which will be held until another time.
 - d. Technology. Skye had no report, but asked for suggestions for improvement to the website.
7. The meeting was adjourned at 11:49 am.

Minutes respectfully submitted by Kate Daniels, August 12, 2016

AHSLC Business Meeting

November 17, 2016

Emory-Woodruff Health Sciences Center Library

Attendees:

Bickett, Skye

Camp, Barnaby

Daniels, Kate

Desselles, Arlene

George, Elisia

Glover, Shannon

Kramer, Anne

Leslie, Sharon

Lowe, Louise

Moorthy, Anu

Nemeth, John

Reardon, Erin

Rogers, Hannah

Sridaran, Geetha

Stevens, Gregg

Sweatman, Mark

Tavarez, Erin

Willis, Christine

1. Call to order. The meeting was called to order at 1:05 pm.

2. Hannah Rogers, outgoing chair, thanked outgoing officers Gregg Stevens and Kate Daniels, outgoing Education committee chairs Sharon Leslie and Christine Willis, and outgoing Technology committee chairs Gerrold Mobley and Skye Bickett, for their service. Hannah also thanked Ebsco and Kristen Scroggins for today's lunch and Mark Sweatman for today's presentation.
3. New officers in 2017, elected online prior to the meeting, will be Shannon Glover, chair; Erin Tavaréz, vice-chair, and Lori Tanner, secretary. Anu Moorthy will be chair of the Technology committee.
4. Hannah asked members to consider hosting a meeting in 2017 and passed around a sign-up sheet. Life University volunteered to host the August 2017 meeting.
5. Christine Willis and Skye Bickett presented a powerpoint presentation about the status of the proposed Georgia Health Sciences Library Association (GHSLA) and Atlanta Health Sciences Library Consortium (AHSLC) merger:
 - a. The history of the idea: they looked at AHSLC minutes and counted attendees, and there were consistently about 18 attendees at every meeting, regardless of factors such as location, time of year, speaker, etc.
 - b. For GHSLA, membership declined from 1998 to 2016. In 2016, about half the attendees of the GHSLA annual meeting were members of both organizations.
 - c. Christine and Skye presented results of the survey sent to AHSLC members regarding the merger. Members most value networking, continuing education opportunities, and the idea sharing that they gain from face to face meetings.
 - d. Discussion of GHSLA finances: GHSLA is consistently losing money on the annual meeting. A discussion was held about the reasons for this, including number of vendors present at meeting, location, registration fees, meeting agenda.
 - e. Survey results also showed possible options for joint meetings, top vendors for most institutions (Ebsco, Clinical Key, Wolters Kluwer and McGraw Hill), outreach ideas for new members, and strategic planning opportunities.
 - f. Organizations are similar in intent and organization.
 - g. Survey results – 63% of members are in favor of merging.
 - h. Possible next steps include a joint meeting in 2017 and meeting at MLA in 2018
6. Hannah made a motion that AHSLC is amenable to moving forward with a merger with GHSLA. Skye seconded the motion. The motion carried unanimously. Leaders of both groups will confer as to next steps. AHSLC will proceed with a January or February meeting.
7. Anne thanked Christine and Skye for their work on the survey and powerpoint and Hannah for her leadership.
8. The meeting was adjourned at 1:58 pm.

Minutes respectfully submitted by Kate Daniels, December 5, 2016

Atlanta Health Science Libraries Consortium (AHSLC)

MINUTES: Business Meeting

Thursday, August 3, 2017

Location: Life University

Members present:

Barnaby Camp, Kate Daniels, Arlene Desselles, Tara Douglas-Williams, Sandra Franklin, Elisia George, Shannon Glover, Emily Lawson, Sharon Leslie, John Nemeth, Aundrea Pope, Todd Prusin, Tamisa Ridley, Hannah Rogers, Pam Shadrix, Geetha Sridaran and Christine Willis

AGENDA

Call to Order

The meeting was called to order by Shannon Glover at 2:06 pm.

Officer Update

Erin Tavarez stepped down as Co-chair. She has accepted a position in IT.

Committee Updates

Merger (AHSLC/GHSLA): Christine Willis

Christine provided a brief overview and asked members to view documents on our website for more information.

Archives: Christine Willis

Christine visited the Archives stored at the Woodruff Health Sciences Library at Emory University. Documents have been scanned and stored on our website. Thank you to Steve Koplan (retired) for provided many of the historical documents.

AHSLC Funds: Emily Lawson

Current Paid Membership: 29

Current Balance: \$687.64

Sunshine Fund: \$214 (included in the current balance)

Card was sent to Anne Kramer who suffered a foot injury

New Business

There was a discussion as to where the AHSLC funds should be allocated after the merger with GHSLA. The following three areas were suggested:

- 1- Professional Development activities
- 2- Scholarships
- 3- Community Outreach

Announcements

MLA 2018: Sandra Franklin (Chair) & Shannon Glover (Hospitality Co-chair)

The 2018 Medical Library Association Annual Meeting will be held at the Atlanta Hyatt May 17 – May 23, 2018. Volunteers are needed to assist in stuffing meeting bags (20 people), staffing the Hospitality booth and Placement/Member Resource Center. Any individual who is not a member of MLA and volunteers for a 4-hour shift is eligible to attend the conference 1-day free of charge.

Christine Willis mentioned having the GHSLA meeting during the MLA meeting. AHSLC will need to contact the Hyatt directly to reserve a room and for pricing.

NLM Fellow:

Woodruff Health Sciences Library at Emory University currently has an NLM Fellow working with them for a 2-year period. Tyler Moses project is an assessment of Clinical Librarianship.

Adjournment

Shannon made a motion to adjourn. The motion was seconded, and the meeting was adjourned at 2:30 pm.

*Respectfully submitted,
Tara Douglas-Williams*

Atlanta Health Science Libraries Consortium (AHSLC)

MINUTES: Business Meeting

Thursday, November 2, 2017

Location: Northeast Georgia Medical Center - Braselton

Members present:

Skye Bickett, Barnaby Camp, Kate Daniels, Tara Douglas-Williams, Elisia George, Shannon Glover, Emily Lawson (via Phone), Sharon Leslie, John Nemeth, Todd Prusin, Geetha Sridaran, Christine Willis and Mary Wimer

AGENDA

Call to Order

The business meeting was called to order by Shannon Glover at 2:00 pm.

Minutes

Minutes reviewed, motion by Geetha, Sharon 2nd and approved by membership

Committee Updates

AHSLC Funds: Emily Lawson

Current Balance: \$687.64

Two \$50.00 gift cards were purchased for August 3rd meeting presenters.

Due to the group merger with GHSLA, the Wells Fargo account will be closed.

The group agreed to donate remaining funds in the account to SC/MLA Hurricane relief efforts.

Thank you to Emily Lawson and Amy Allison for managing the AHSLC funds transfer.

Merger (AHSLC/GHSLA): Christine Willis

Christine provided a brief overview and clarification on plans as we move forward. This meeting is the farewell meeting for AHSLC. Christine brought various historical documents for members to peruse. Most have been scanned and will be available for online viewing. Members shared memories from over the years.

New Business

GHSLA dues will remain \$20.00/year.

Membership: January – December

We will continue to have four meeting per calendar year.

Meeting Schedule for 2018 (Dates TBD)

January	PCOM (Slate of Officers will be presented)
May	MLA (May 19 th)
August	TBD
November	TBD

Two scholarships will be awarded for the 2018 annual meeting.

Christine suggested we explore an affiliation with Georgia Hospital Association.

Outreach to small colleges with Health Sciences Programs (Nursing, Radiology, etc.)

She encouraged members to advocate for Health Information Literacy by promoting NNLM and other resources.

The Minnesota group will be contacted to update and note the AHSLC & GHSLA merger in the agreement.

Sharon is transferring all files to GHSLA website and is migrating and archiving the AHSLC website.

Shannon thanked everyone for their support of AHSLC throughout the year and expressed gratitude in serving as the President of AHSLC.

The merger became official at 2:20 pm.

Adjournment

A motion to adjourn was made. The motion was seconded, and the meeting was adjourned at 2:21 pm.

Respectfully submitted,

Tara Douglas-Williams