BUSINESS MEETING AGENDA

Atlanta Health Science Libraries Consortium September 16, 1993 Egleston Children's Hospital

Jonsortium

1993
's Hospital

You

Year

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Year

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Year

I. Call to Order

II. Approval of July minutes

III. Old Business

- A. Committee & Coordinator reports
 - 1) Education & Program Beth Poisson
 - 2) Collection Management Fay Evatt, Edie Lacy
 - a) 1993 HSLCG Union List
 - b) 1993 AHSLC Union List-Paper copy
 - c) Annual ILL cost savings report
 - d) ILL Profile sheets, etc.
 - e) Otrly ILL Statistics
- 1- Total articles, etc. received
- 2- Total articles rec'd from AHSLC
- 3- Total rec'd from HSLCG
- 4- Total sent HSLCG
- 3) Public Relations/Newcomers Rosalind Lett
 a) Newcomer packet/member manual, etc.
- 4) Bylaws Mary Larsen
 a) Bylaws, Memorandum of Understanding, etc., revisions
- 5) Online (Automation) Club Elizabeth Jackson
- 6) Journal Club Darlene Parker
- 7) Membership List Fran Golding
- 8) Nominating Committee Fran Golding

nov. 18- Brown per

- B. AHLSC participation in Atlanta's 1994 SLA meeting: June 12-16, 1994 @ Hilton & Hyatt hotels
- C. Membership
 - 1) Invitation to north Georgia libraries
 - 2) Vote on supporting membership for Chattahoochee Technical Institute
- D. Continuation of ASHLC effectiveness brainstorming .
- E. INTERNET access as a consortium Elizabeth Jackson
- F. Library/consortium promotion Telephone duty at public
 TV membership drive
- IV. New Business
 - A. 404-FreeNet
- V. Announcements, registration deadlines, etc.

VI. Next AHSLC meeting: Brook Run - Thursday, November 18

VII. Adjournment



2701 Forth Decatur Road Decatur, Beorgia 30000 4041 501-1000

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December 31, 1993

J.J. Hayden
Senior Technical Consultant
for the Internet Project
SOLINET, Inc.
1438 West Peachtree St. NW
Suite 200
Atlanta GA 30309-2955

Dear J.J.,

On behalf of consortium members I want to thank you for trekking out to Brook Run in November and speaking to us. You seem to be able to make an effective and absorbing presentation in any circumstances. Your graciousness and improvisation in the face of our room and equipment limitations was much appreciated.

I think the group was really stimulated by your enthusiasm and conviction that the 404-FreeNet should be and can be developed. I don't know if you recruited many individual volunteers from the audience (one sheet enclosed here), but I believe our consortium will continue to take an interest in the project.

Thanks again for your time and efforts.

Sincerely,

Marilyn Barry

Marlyn

Atlanta Health Science Libraries Consortium

MINUTES

Atlanta Health Sciences Libraries Consortium September 16, 1993

The meeting was held at Egleston Childrens' Hospital at Emory.

Present:

X. Sisi Arango, Morehouse Anne Bao, Northlake Regional Marilyn Barry, DeKalb Mamie Bell, Egleston Lauren Benevich, Emory Jeanette Blalock, Henry General Pam Boatright, Cobb Carol Burns, Emory Sharon Cann, GBMC Nursing Jane Clark, Brook Run Rita Clifton, VA Ellen Cooper, Solvay Pharmaceuticals Pamela Davenport, Athens Regional Carole Dean, CDC Jo Dilbeck, St. Joseph's Fay Evatt, GBMC Medical Fran Golding, Scottish Rite Pauline Hollmann, Georgia State Elizabeth Jackson, Mercer Karalyn Kavanaugh, EBSCO Elaine Keefer, Emory Edie Lacy, Piedmont Mary Larsen, Fernbank Science Rosalind Lett, Crawford Long Susan Lyon, Emory Darlene Parker, Morehouse FPC Barbara Shelton, Life Jodi Upton, Floyd Arlene Volz, Chattahoochee Tech

Following an Online Club demonstration by Emory's Woodruff ILL staff on "ARIEL", the meeting was called to order by Marilyn Barry at 2:35.

The July minutes were approved with the correction that Steve Koplan had attended.

OLD BUSINESS

COMMITTEE REPORTS

Education and Program - Beth described today's program as "Value- added Services". Ellen, Jo, and Rosalind will present. The November program is open.

(OVER)

Collection Management - Fay reminded everyone that she needs their second quarter ILL statistics: Total rec'd from consortium members (filled by them); grand total received, total received from HSLCG, and the total sent to HSLCG.

She also wants copies of your routing tables and ILL profiles and policies if you haven't sent them already.

Public Relations/Newcomers - Rosalind reported that the handbook was almost finished, she only needs a few more facts. She also said she would do the copying if paper was supplied. Several members offered to donate paper.

Bylaws - Mary distributed copies of the revised bylaws. Members need to review them before the November meeting when the final vote will be taken.

Online/Journal Club - Elizabeth reported on the ARIEL demonstration held earlier at Woodruff Library. Darlene said that Anne will present for Journal Club in November.

Membership - Fran reported that new copies of the membership list were available for distribution. All changes/updates should be sent to Fran.

Nominating - Fran announced the following slate for 1994:
Mamie Bell, President
Sharon Cann, VP
VACANT, Secretary

A vote will be taken at the November meeting.

SLA 94 MEETING - Marilyn asked for volunteers to help with any and all aspects of the meeting scheduled for next June. Help is especially needed to coordinate the Restaurant Buddy program. A handout describing the program was distributed. Contact her if you're interested.

MEMBERSHIP - Marilyn reported that she had invited the North Georgia libraries to attend our meeting and that representatives from Athens Regional Medical Center and Floyd Medical Center were present.

Supporting membership status for Chattahoochee Technical Institute was then put to a vote. There was some discussing concerning their small but growing health sciences collection. A motion was made to accept them into the Consortium, and it passed.

INTERNET - Elizabeth reported she is looking at INTERNET access for the Consortium and she will follow-up on this at the next meeting.

PROMOTION/PUBLICITY - Marilyn reported on the information she had obtained concerning answering phones for public TV in early December. She distributed a sign-up sheet for volunteers.

CONSORTIUM PLANNING - Marilyn asked members to brainstorm on

possible actions/improvements to the main reasons cited for maintaining membership in the Consortium (as identified in the survey). The Executive Committee will then look at these suggestions and report back.

NEW BUSINESS

404-FREENET - Marilyn distributed a handout concerning this group who may be looking to us for some help with their project.

ANNOUNCEMENTS - Majors has offered to let the Consortium hold a future meeting in their new warehouse facility.

Rosalind provided information about an organization accepting book and journal donations to send to Africa.

Carol announced there was a Reference Librarian position open at Emory.

The next meeting will be at Brook Run on November 18th.

The meeting was adjourned at 4:00.

Respectfully submitted,

Ellen Cooper, Secretary

Telley)

ATLANTA HEALTH SCIENCE LIBRARIES CONSORTIUM



NOVEMBER 1993 MEETING

DATE: Thursday, November 18, 1993

TIME: 12:30 - 4:30 p.m.

LOCATION: BROOK RUN - LIBRARY

4770 NORTH PEACHTREE ROAD DUNWOODY, GEORGIA 30338

(404) 551-7076

SCHEDULE:

12:30 - 1:15 SPECIAL EVENT: Tour of BROOK RUN Horticultural

Complex and Performance Industries

(See Map)

1:30 - 2:30 JOURNAL CLUB: in Professional Library

- Anne Bao - Kennesaw State College

"Ethics - Professional liability, and

the Medical librarian."

- Rosalind Lett & Sandra Franklin

"Copyright"

2:30 - 3:00 REFRESHMENTS: in Resident's Library

3:00 - 3:45 EDUCATIONAL PROGRAM:

- Presenter: J. J. Hayden, Senior Technical

Consultant of the Internet Project/SOLINET

TOPIC: 404-FREENET

(a free, public access, community

computer system for Metro Atlanta)

3:45 - 4:30 BUSINESS MEETING

NOTE: Enter BROOK RUN from N. Peachtree Rd. (Main entrance)
ONLY. Park at (12) Horticultural Complex for tour.
After tour, return to cars and drive to parking area on

hill near Power Drive & Brook Run Ave.

Journal club, refr@\$hments, and meetings will be held on the Ground floor of the Cherry Tree Complex. Enter at Security desk and follow AHSLC signs.

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ATLANTA HEALTH SCIENCE LIBRARIES CONSORTIUM HOST INSTITUTIONS FOR 1994 MEETINGS

January 27 Piedmont Hospital

March 17 West Paces Medical Center

March 23-25 Joint meeting of Georgia Health Science Libraries Association (GHSLA) and Southeastern Conference of

Hospital Librarians (SECHL)

Atlanta, Georgia

May 13-18 Medical Libraries Association (MLA) meeting

San Antonio, Texas

May 26 Northside Hospital (tentative)

June 11-16 Special Libraries Association (SLA)

Atlanta, Georgia

AHSLC coordinates DINNER BUDDIES program

July 21 Fernbank Science Center

September 15 St. Joseph's Hospital Me Compagnity college Lite Compagnition

Oct. 22-25 Southern Chapter/MLA Orlando, Florida

November 17 Georgia Mental Health Institute

Note: All regular AHSLC bimonthly meetings are held 12:30-4:30 PM. 1-7-94

ATLANTA HEALTH SCIENCE LIBRARIES CONSORTIUM

January 1993 94?

DATE:

Thursday, January 27

TIME:

12:30 - 4:30 PM

LOCATION:

Piedmont Hospital

Sauls Memorial Library

77 Building

Main floor near Emergency Room

*Everyone come to the Library for directions to classroom #1

SCHEDULE:

12:30

Meet in Library

12:45 - 1:45

Online Club

INTERNET Demonstration in Classroom #1

2:00 - 2:30

Refreshments in Sauls Memorial Library/

Tour of Nicholas E. Davies Community Health Resource

Center

2:30 - 3:30

Business Meeting in Classroom #1

3:30 - 4:30

Program in Classroom #1

"JCAHO Standards for hospital libraries"

Presenter: Beth Poisson, West Paces Medical Center

What are you doing to meet those standards? Bring anything

you've done for open forum discussion.

**PLEASE BRING A LIST OF THE PROFESSIONAL LIBRARY JOURNALS TO WHICH YOU SUBSCRIBE. WE ARE PLANNING A TABLE OF CONTENTS SWAP FOR THE FUTURE. THANKS!

BUSINESS MEETING AGENDA

Atlanta Health Science Libraries Consortium January 27, 1994 Piedmont Hospital

- I. Call to Order
- II. Approval of November minutes
- III. Old Business
 - A. Committee and Coordinator Reports
 - 1. Education and Program Beth Poisson
 - 2. Collection Management Fay Evatt, Edie Lacey
 - a) ILL Profile Sheets
 - b) Otrly ILL Statistics
 - c) Annual ILL cost savings report to be produced
 - 3. Public Relations/Newcomers Rosalind Lett Report on Telethon participation
 - 4. Online (Automation) Club Elizabeth Jackson
 - 5. Journal Club Darlene Parker
 - 6. Membership list Fran Golding
 - 7. Strategic Planning Committee Mamie Bell
 - 8. Bylaws Mary Larsen
 - a) Revisions pertaining to Limited Membership
 - b) Other revisions
 - c) Vote
 - B. AHSLC participation in Atlanta's June 12-16 1994 St.A meeting Dinner Buddies Coordination

(OVER)

- C. Membership Vote on full membership for Athens Regional Medical Center
- D. AHSLC Logo vote
- E. INTERNET report Elizabeth Jackson
- F. FREENET report Marilyn Barry
- IV. New Business
- V. Announcements, registration deadlines, etc
 - A. SEMPUL Holdings
 - B. GOLD Holdings
 - C. Table of Contents sharing
- VI. Next AHSLC meeting West Paces Medical Center
- VII. Adjournment

Please contact Mamie Bell, (404) 325-6454 with other agenda items.

MINUTES ATLANTA HEALTH SCIENCES LIBRARIES CONSORTIUM JANUARY 27, 1994

Present:

Anne Bao, Northlake Regional
Marilyn Barry, Dekalb Medical Center
Mamie Bell, Egleston
Jeanette Blalock, Henry General
Nancy Bryant, Morehouse School of Medicine
Carol Burns, Emory HSL
Margarette Claypool, Hamilton Medical Center
Rita Clifton, VAMC (Atlanta)
Ellen Cooper, Solvay Pharmaceuticals
Brenda Curry-Wimberly, Northside Hospital
Carole Dean, CDC
Kathleen Desck, Guest, Kansas City Health Sciences Library,
Bethany Medical Center

Jo Dilbeck, St. Joseph's Hospital of Atlanta
Fran Golding, Scottish Rite
Elizabeth Jackson, Mercer University
Stephen Koplan, GMHI
Barbara Lane, Cobb Hospital and Medical Center
Mary Larsen, Fernbank Science Center
Rosalind Lett, Crawford Long
Barbara McClendon, Cobb Hospital and Medical Center
Mary McClung, Kennestone
Darlene Parker, Morehouse School of Medicine
Beth Poisson, W. Paces Medical Center
Connie Ruffner, Solvay Pharmaceuticals
Delores Williams, Northside Hospital
Arlene Volz, Chattahochee Technical Library

Meeting began with Online Club presentation. Elizabeth Jackson gave demo of Internet as used by Mercer University to access databases. Upon request in Mercer's Computer Lab, Elizabeth will offer training on Internet for Consortium members. A tour of Piedmont Hospital Library/Nicholas E. Davies Community Health Resource Center to include demo of Health Reference Center database followed. Business session was called to order by Mamie Bell at 2:40 p.m.

The November minutes were approved as distributed.

OLD BUSINESS

Committee Reports

Education and Program - Beth announced GOLD program and C-D Plus demo for next meeting scheduled for March 17th at West Paces Medical Center. Program suggestions are always welcome.

Collection Management - Mamie reported:

1.) Send completed ILL Profile Sheet to Fay. Strategic Planning Committee discussed consortium ILL services to members, reemphasizing 24-hours turnaround time and follow-up phone call for requests needing FAXED handling.

- 2.) Reminder to send in Quarterly ILL Statistics. Oct-Dec. are due. Fourteen have not responded for July-Sept. Timely submission of stats are very important. Clark-Atlanta student will put stats in executive summary form.
 - 3.) Committee to meet soon to address Annual ILL Cost savings report.

Public Relations/Newcomers - Mamie announced copy of consortium Notebook obtainable from Rosalind. Several institutions are not included. Notebook will be updated as soon as time permits. Marilyn reported on AHSLC participation in Dec. 3rd WPBA (channel 30) TELETHON. Consortium members taking pledges: Marilyn Barry, Mamie Bell, Rita Clifton, Rosalind Lett, Elizabeth Jackson, Sharon Cann, Beth Siegel, Sandra Franklin, Carolyn Brown, Karalyn Kavanaugh, Jane Clark. Committee will continue to look out for other opportunities in which AHSLC could participate in community outreach.

Online (Automation) Club - Internet presented today. Elizabeth demonstrated four databases: UNCOVER from CARL, National Library of Medicine book and audiovisual catalogs, Library of Congress book catalog, Federal Legislation. Of Consortium members present, eight are on Internet and six want to get on this year. May Online Club session will feature Morehouse College ADONIS full text serial database on CD-ROM.

Journal Club - Darlene announced two presenters are scheduled for March meeting: Sharon Cann and Marilyn Barry. Suggestions are welcome.

Strategic Planning - Mamie reported Committee met twice (Sept. and Dec.). Agenda included address ILL and how to network, brainstorming for suggestions and shoptalk; assign those topics to existing committees; act on issues worked out in Sept. meeting, i.e., revisit why AHSLC exist and where going. Strategic Planning Committee open to all interested Consortium members.

Bylaws - Mary L. and Marilyn addressed proposed changes among the three documents governing AHSLC. Revised documents were sent to consortium members prior to meeting.:

- 1.) Membership Standards and Responsibility, pt 2 # II
- 2.) Bylaws, Article III, Section 3
- 3.) Bylaws, Article III, Section 5

Motion was made (Ellen Cooper): second (Jo Dilbeck). Consortium noted in the changes

SLA Meeting June 12-16, 1994

Marilyn updated AHSLC participation, Dinner Buddies Program, at this year's SLA meeting. Local librarians take SLA attendees out to dinner (Dutch). To date, three AHSLC members have signed up. Recruits and restaurant reviews are needed.

Athens Regional Medical Center Membership

Motion was made (Mary Larsen): second (Ellen Cooper). Consortium voted in Athens Regional Medical Center with full membership status.

LOGO

Mamie, Marilyn, Carol B. and Sharon have been working on a new logo design for AHSLC. The logo used on the poster for TELETHON is a possibility. Marilyn will check with MLA about using Dr. Smart logo. After further discussion, Mamie announced options/suggestions would be presented at the next meeting.

Marilyn reported now word yet.

NEW BUSINESS

Mamie reminded members:

- 1.) SEMPUL (University of South Carolina) deadline March 15, 1994. Contact person Karen Warren at (803) 733-3355. Updates need to be done at least every 2 years.
- 2.) GOLD selective users must submit journal holdings and book titles purchased in last calendar year by July, 1994. Direct any GOLD concerns or suggestions to Mary L. More about GOLD at next month's Consortium meeting.
- 3.) Committee chairpersons meet with their members to address and come up with responses brought up at consortium meetings.

Mamie reported Strategic Planning Committee suggested Table of Contents Sharing of Professional Journals. Discussion/suggestions followed. Carol B. volunteered to provide list of professional journals titles held by Health Sciences Center Library to which consortium members will add their unique titles. Future agenda items.

Mamie asked committee chairpersons to bring list of committee members to March meeting.

ANNOUNCEMENTS

Jo announced St. Joseph's Hospital Library moved temporarily to 2nd floor, Stella Maris Outpatient Clinic. March 23-25, GHSLA and SECHL joint meeting scheduled. Favors for attendee bags, i.e., pencils, notepads, paperclips with advertising or library logo are needed. Bring items to March Consortium meeting.

Darlene added three CE courses are being offered on March 25th at the above joint meeting.

Brenda Curry-Wimberly, new librarian at Northside Hospital Library.

Carol B. reported that discounted agreement with Consortium will end July 1, 1994. See attached price sheet.

Rosalind stated mentors for new members are needed. Contact her if you are interested in being a mentor.

Mamie has copy of NLM Satellite Program titled "1994 NLM Update" broadcast January 21st.

Jo stated SE/A Currents has order form for Region 2 Holdings on fische.

Stephen reported GA Mental Health Institute remains without computer access. No ILL service. Phone calls accepted for emergency requests only.

PROGRAM

Title: JCAHO Standards for hospital libraries

Presenter: Beth Poisson, West Paces Medical Center

The next meeting will be at West Paces Medical Center on March 17th.

The meeting adjourned at 4:35 p.m.

Respectfully submitted,

Rita L. Clifton, Secretary

Reta L. Clifton

ATLANTA HEALTH SCIENCE LIBRARIES CONSORTIUM

March 1994

DATE:

Thursday, March 17, 1994

TIME:

12:30 - 4:30 PM

LOCATION:

West Paces Medical Center 3200 Howell Mill Road Atlanta, GA 30327 (404) 350-5786

SCHEDULE:

12:30 - 1:30

Journal Club

Classrooms - 2nd floor

Presenters:

Marilyn Barry: 1. Can librarians recognize and select useful articles as effectively as physicians?

"Quality filtering of the clinical literature by librarians and physicians" Kuller AB, et al. BMLA

1993 Jan;81(1):38-43

2. On the horizon for end users - Automatic failed

search fixes & retrieval strategy composition.

Symposium: The Unified Medical Language System: Current

Research and Development, BMLA, April 1993

Sharon Caan: 1. Gold and the virtual library.

Medical Reference Service Quarterly 1993;12(4), Winter

(tour)

1:30 - 2:00 CD-PLUS Demonstration

Health Sciences Library

2:00 - 2:30 Refreshments in Classrooms

2:30 - 3:30 Business Meeting in Classrooms

3:30 - 4:30 Program in Classrooms

"GOLD"

Presenter: JoEllen Ostendorf

"Inputting serials holdings onto GOLD for selective users"

"Recent developments at GOLD"

BUSINESS MEETING AGENDA

Atlanta Health Sciences Libraries Consortium March 17, 1994

West Paces Medical Center

- Call to Order I.
- Approval of January minutes not book titles II.
- III. Old Business
 - A. Committee and Coordinator Reports
 - 1. Education and Program Beth Poisson
 - mex 2. Collection Management Fay Evatt, Edie Lacey
 - a) ILL Profile Sheets
 - b) Quarterly ILL Statistics
 - c) Yearly ILL activity survey for 1994

Mets. Public Relations/Newcomers - Rosalind Lett Panela - Schib. Heirttrek

4. Online (Automation) Club - Elizabeth Jackson

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- 5. Journal Club Darlene Parker
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Please contact Mamie Bell, (404)325-6454 with other agenda items.

GOLD AND THE VIRTUAL LIBRARY

March 17, 1994

Sharon Cann, presenter

Medical Reference Services Quarterly v.12(4) Winter 1993 p.51-67 "Planning the Virtual Library" written by Pamila Jajko, Manager Corporate Library and Information Center, Syntex(U.S.A.) Inc. Palo Alto CA 94303

Virtual Library: An entity for knowledge management that effectively incorporates both the traditional library domain and the use of both telecommunication and computer technology to facilitate the rapid access and use of information by individual users through the apparently seamless integration of knowledge from library's own resources, from internal, proprietary information of that library's organization and from externagl, world wide information sources.

A Establishing the planning teams

- B Identifying the Basic Premises
 - 1. Inf. is a critical resource
 - 2. Inf. differs
 - 3. Inf. will coexist in print and electronic format
 - 4. Inf. must be organized
 - 5. Inf. must be planned and managed globally
 - 6. The end User will be the focus
 - 7. Technology will advance
 - 8. Customization will create the customer-base
 - 9. Standards will enable Inf. exchange
 - 10. Quality is integral to all operations
 - 11. Ethical Guidelines are essential
 - 12. Laws must be understood and followed
 - 13. Change is constant
 - 14. People are the Key to Success
- C Evaluating the Current Library Strengths vs weaknesses
- D Addressing Complex Issues
 - 1. A new way of thinking
 - 2. Information Management
 - 3. Publishing
 - 4. Staffing
 - 5. User community
 - 6. Physical space
- E Planning the Implementation
 - 1. Creating the vision Selecting the technology

 - 3. Obtaining the funding 4. Building success5. Incorporating change 6. Maintaining relationships
 - 7. Achieving Knowledge Management

Quality filtering of the clinical literature by librarians and physicians*

By Alice B. Kuller, M.L.S.

Coordinator of the Clinical Medical Library Program

Charles B. Wessel, M.L.S. Coordinator of Hospital Library Services

David S. Ginn, M.S. Associate Director for Information Services

Falk Library of the Health Sciences University of Pittsburgh Pittsburgh, Pennsylvania 15261

Thomas P. Martin, M.D. formerly Chief Resident in Internal Medicine

Presbyterian University Hospital Pittsburgh, Pennsylvania 15213 Am Jaines
NETM
Am Jack.
Ann. Int. med
Chest

A study was conducted at the University of Pittsburgh to determine the effectiveness of the selection process by clinical medical librarians and to identify the criteria used by librarians and physicians to select relevant articles. The study analyzed the similarity between librarian and physician selections, the decision-making processes used by librarians and physicians, and the utility of librarian selections versus those of physicians. No significant difference in utility between librarian and physician selection was found, suggesting that librarians can recognize and select useful articles as effectively as physicians. Both librarians and physicians based selection decisions primarily on article title, abstract, and journal title. Librarians were more likely to focus on Medical Subject Headings (MeSH)† descriptors, while physicians focused on clinical applicability or similarity to a specific case. Journal selection data indicate that the principle internal medicine journals were the most frequently selected sources. The study demonstrates that librarians can effectively serve a quality filtering function in the clinical environment, and they should consider extending quality filtering activities to other arenas.

Librarians traditionally have been involved in the filtering and evaluation of information. This role is assumed in collection development, reference services, database selection for mediated searching, and selective dissemination of information. In clinical medical library (CML) programs, quality filtering of

the literature is essential, because the librarian strives to meet the patient care needs of the medical team in a timely manner. The clinical librarian's success in quality filtering needs to be examined, through evaluation of their citation and article selections and analysis of their decision-making processes.

Falk Library of the Health Sciences at the University of Pittsburgh conducted a four-month study (December 1990-March 1991) to determine the effectiveness of the clinical medical librarians' article selection process and to identify criteria used by librarians and physicians in selecting articles related to patient care

Marilyn Barin

Coach®: applying UMLS Knowledge Sources in an expert searcher environment

By Lawrence C. Kingsland III, Ph.D. Chief, Computer Science Branch

Anna M. Harbourt, M.L.S. Information Research Specialist, Computer Science Branch

Edmund J. Syed, B.S.E.E. Electronics Engineer, Computer Science Branch

Peri L. Schuyler, M.L.S. Head. MeSH Section

National Library of Medicine 8600 Rockville Pike Bethesda, Maryland 20894

With the development of the Unified Medical Language System® (UMLS®) Knowledge Sources, the National Library of Medicine (NLM) has produced a resource of great potential for improving the searching of MEDLINE.® The Coach® expert searcher system, an inhouse research project at NLM, is designed to help users of the GRATEFUL MED® front-end software improve MEDLINE search and retrieval capabilities. This paper describes the Coach program, the knowledge sources it uses, and some of the ways it applies elements of the UMLS Metathesaurus® to facilitate access to the biomedical literature.

INTRODUCTION

Since the early 1970s, the National Library of Medicine (NLM) has made searching the world's biomedical literature faster and easier by providing information retrieval on the MEDLARS® family of databases. MEDLINE, * the largest and most frequently used of these databases, comprises over 7,000,000 citations and is searched more than 18,000 times a day on the NLM system alone. NLM's system is estimated to account for approximately 30% of total online use of MEDLINE worldwide. The number of new user accounts and passwords issued by NLM for use of its online system has increased very significantly in recent years. Almost all the new passwords are being issued to new end users [1]. To facilitate end-user access to these millions of citations, NLM developed a PC-based front-end program called GRATEFUL MED. * GRATEFUL MED, which became available in 1986, now has more than 40,000 users. The GRATEFUL MED program and its use have been reported in many articles elsewhere [2-5].

As GRATEFUL MED has evolved to version 6 for the PC and version 1.5 for the Apple Macintosh,* NLM has added significant new functionality in response to users' needs. Now, an adjunct program called Coach⊕ is being developed by NLM researchers to help the GRATEFUL MED user improve retrieval from MEDLINE [6]. Coach is an expert searcher system with the primary function of applying the Unified Medical Language System⊕ (UMLS®) and other specialized resources to revise suboptimal searches and improve end-user access to the biomedical literature.

In building the Coach program, NLM has tried to emulate the approach of an expert human searcher in diagnosing search problems and applying specialized knowledge to help resolve them. The user tells the system whether to increase retrieval or to focus and limit retrieval. Coach analyzes the user's search, interacts with the user by applying or suggesting alternative mappings from its knowledge sources, and then invokes GRATEFUL MED to submit the revised search back to NLM's ELHILL* mainframe retrieval system.

California

^{*} Based on a paper presented June 4, 1991, at the Ninety-first Annual Meeting of the Medical Library Association, San Francisco,

[†] MeSH is a registered trademark of the National Library of Medicine.

Questioning the doctor's **orders**

Hotline: Consumer Center doesn't offer "second opinions," just additional information that isn't in medicalese.

By Shelley Emling on the harden in the STAFF WRITER

he 1992 film "Lorenzo's Oil" chronicled the real-life ordeal of parents seeking a cure for their young son's degenerative nerve

Doing research on even minor illnesses or treatments can be exhausting. Most people don't

even know where to begin to look.

That's where a new medical information service being offered by the little-known Georgia Consumer Center comes into play. The service, which began this week, provides answers to questions - plus hours of research - on all sorts of medical topics, seven days a week, for a negotiable fee ranging from nothing to a high of \$200.

"The medical profession is 'ous about 🌡 ving people the attention, or as much information, as they might need," said Debbie Schechter, the center's executive director.

Getting in touch **

To use the service, call 256-2528. Outside the Atlanta area, write to Georgia Consumer Center, 6595 Roswell Road, Suite 712, Atlanta, Ga. 30328.

Schechter and her husband, Daniel Sigelman, were made aware of the need for such a service when their son, Jonathan, was diagnosed with a brain tumor in 1991 They were told by a doctor that he must "absolutely" receive a certain, experimental type of chemotherapy.

Out of sadness, an idea is born

But after extensive research, they failed to discover any agreement. "We found it would have had serious side effects," Schechter said, "and we were relieved that we didn't subject him to something that would have been painful to him.

Jonathan died in 1992 at the age of 5, and a year later Schechter decided a medical hotline should be an important new part of the Georgia Consumer Center, which she had directed since. its inception in 1989.

The non-profit center, funded with grants and contributions, lobbies the Legislature on consumer-related issues and was instrumental 'ting Georgia's lemon law on new cars

i a few years ago.

It's my general feeling that the health-care consumer clearly needs to be more educated about a variety of issues, so this would be a good ' said Michael Clark, a spokesman for the State Health Planning Agency. "I don't think,

Please see HOTLINE, B4 ▶



JEAN SHIFRIN / Staff

At the information center: Debbie Schechter (left) and Dr. Dawn Hassinger.

Hotline: Help offered on medical decisions

Continued from BI

there has been a great number of sources for the consumer in his or her effort to get information about medical issues."

Assisting Schechter is Dr. Dawn Hassinger, who specializes in the treatment of tumors. They hope to respond to requests within seven days and plan to add additional staff, as necessary.

'I think the main reason this service is such a good idea is people often have difficulty communicating with their physicians," Hassinger said. "Doctors operate under terrific time constraints and often don't speak the same language as their

"This service will empower people, giving them additional information and helping them become more able to formulate the best questions," she said.

Hassinger and Schechter follow one rule: Never tell anyone what to do.

"What we do is provide all the information so that a person can make an informed decision, Schechter said. "This is not a replacement for a second opinion, but it's a broader, wider view of the problem."

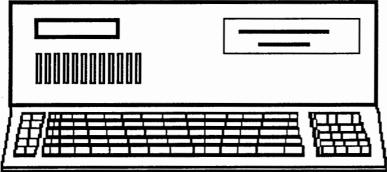
For example, by tapping into medical data bases, the service is able to provide published studies on certain procedures, a list of questions the patient should ask his or her doctor and information on the effectiveness of certain med-

"Most people who call are being advised to take a certain step and they just want to be sure that they're aware of the most recent medical journal information on the subject before taking that step," Schechter said.

They will also give free advice on how to do research yourself.

"We encourage people to do this on their own, and we want to educate people," Schechter said. "People need to be able to make decisions based on real, researched information."





AHSLC

MINUTES ATLANTA HEALTH SCIENCES LIBRARIES CONSORTIUM March 17, 1994

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The meeting was held at West Paces Medical Center.

Present:

Eugenia Abbey, Guest, Harry Norman Realtors Anne Bao, Kennesaw State College Marilyn Barry, Dekalb Medical Center Mamie Bell, Egleston Children's Hospital Jack Booth, South Fulton Sharon Cann, Georgia Baptist College of Nursing Jane F. Clark, Brook Run (Formerly GRC) Margarette Claypool, Hamilton Medical Center, Dalton, GA Rita Clifton, VAMC (Atlanta) Ellen Cooper, Solvay Pharmaceuticals Pamela Davenport, Athens Regional Carla Dickerhaff, Georgia Baptist College of Nursing Library Jo Dilbeck, St. Joseph's Hospital of Atlanta Fay E. Evatt, Georgia Baptist Health Care System Sandra Franklin, Health Sciences Center Library - Emory University Fran Golding, Scottish Rite Pauline Hollmann, Georgia State University Elizabeth Jackson, Mercer University Jonathan Jay, Clayton, State College Karolyn Kavanaugh, EBSCO Stephen Koplan, Georgia Mental Health Institute Edie Lacy, Piedmont Mary Larsen, Fernbank Science Center Rosalind Lett, Crawford Long Hospital Susan Lyon, Emory Health Sciences Center Barbara McClendon, Cobb Hospital and Medical Center Darlene Parker, Morehouse School of Medicine Beth Poisson, West Paces Medical Center Marissa Ratcliff, Mercer University - Atlanta Barbara Shelton, Life College Arlene Volz, Chattahochee Technical Library Brenda Curry Wimberly, Northside Hospital

Meeting began with Journal Club. Marilyn Barry addressed the effectiveness of librarians in choosing articles for physicians. Sharon Cann presented GOLD and the virtual library. Afterwards, Beth Poisson conducted tour of West Paces Medical Center Health Sciences Library to include a demo of CD-Plus. Business session was called to order by Mamie Bell at 2:35 p.m.

The January minutes were approved with one correction. Delete "and book titles" from NEW BUSINESS, #2.

OLD BUSINESS

Committee Reports

Education and Program - Beth and Marilyn announced topic of next meeting scheduled for May 26th at Northside Hospital. Representatives from Georgia Consumer Center (consumer resources) and Emory CancerWise Information Service (a comprehensive cancer telephone information resource providing individualized

cancer information) will be presenting. Committee is working on topics for upcoming meetings.

Collection Management - Fay reported committee met and divided Consortium membership among committee to facilitate personally contacting each Consortium member. Goal is to produce an AHSLC Booklet that meets the needs of the Consortium. Fay reminded members to send in Quarterly/Yearly ILL Statistics. Several libraries have not responded.

Public Relations/Newcomers - Rosalind reported committee met. Mentors for New Librarian Project is progressing very slowly. To date, there have been no sign-ups. Committee will consult list of Consortium members for seasoned librarians to participate - would prefer volunteers. Contact Rosalind if interested. Mamie and Fay volunteered.

Committee has begun contacting Library Schools: made known Consortium interest in participating in some of their activities: expressed desire to meet and work with library students from other countries: stated AHSLC has expertise to contribute to teaching. These are some ways our Consortium could support Library Schools. Mamie contacted Clark-Atlanta. At present, a medical library course is not being offered.

Rosalind asked if the Consortium wanted to interact with special libraries other than medical/science/hospital; i.e., insurance companies. Jo mentioned law libraries. Edie added to contact the law librarian in the law office. FDA is very interested; has a library in Atlanta; does a lot of work on OCLC. Consortium liked this idea. Mamie, Rosalind and Beth volunteered to make contacts.

Rosalind mentioned the Consortium needs to address hospitals that do not have librarians. Perhaps we could contact hospital administrators/public relations offices. Margarette suggested we send out an info sheet during National Library Week. This would be one effort towards improving communication between hospital management and librarians.

Rosalind reminded members of the upcoming combined GHSLA and Southeastern Conference of Hospital Librarians Meeting to be held in Atlanta, March 23-25. Registration forms distributed.

Mamie notified members of another opportunity for Consortium participation in the community. Ten workers are needed to assist Heart Track, Civic Center, April 9, 7:30 - 10:30 AM. Sign-up sheet distributed.

Online (Automation) Club - Elizabeth announced May program will feature ADONIS. No additional information on INTERNET.

Journal Club - Darlene reported Margarette Claypool and Pauline Hollmann have been asked to present at July meeting.

Membership - New membership list available. Notify Fran of any changes. Members needing handbook contact Rosalind.

Bylaws - Mamie will attach updated Bylaws to May meeting agenda.

SLA Meeting June 12-16

Marilyn is coordinating Dinner Buddies Program for this year's SLA meeting. Recruits are needed. Sign-up forms available. Return completed form to Marilyn. Arrangements may be made to attend Exhibits Only. Contact Karalyn.

AHSLC Logo

Mamie lead Logo discussion. Marilyn called MLA and received permission to Dr. Smart. Consortium will need to report back to MLA if and/or how we use Dr. Smart. Arrangements will need to be made to give MLA appropriate. credit. Several suggestions were presented. Rosalind suggested that we ask nonlibrarians to critique the final draft and distribute among our respective library staffs for their input. Future agenda item.

FREENET

Marilyn reported on progress in establishing FREE public access NETWORK. Spearheaded by Solinet, Dekalb public library and Dekalb College Library, a mission statement/goals and objective will be drafted soon.

NEW BUSINESS

Mamie announced:

- 1.) SEMPUL (University of South Carolina) deadline was March 15. Contact person Karen Warren at (803) 733-3355.
- 2.) Sharon Cann and Mamie attended the GOLD class Inputing Serials very informative.
- 3.) Table of Contents Sharing Project data needed. FAX list of professional library journals your library receives to Marilyn or Mamie as soon as possible. They will compile.

Sandra thanked everyone who signed up for GHSLA. Rosalind needs help with stuffing registration bags. Karolyn announced spaces remain in CE courses. Registration forms available.

ANNOUNCEMENTS

Fran announced Scottish Rite Children's Medical Center Family Resource Library has opened. A nurse is in the Library to answer questions via phone or in person 5PM-Midnight. She has recataloged book collection under subject only with no classification numbers. There are advantages to category arrangement of titles on the shelves - easier for library user to find materials on subject of interest and easier for librarian to weed, update and locate week areas in the library's collection. Mamie mentioned she uses colored tape on spine to categorize titles.

Stephen reported GA Mental Health Institute's computer is working. ILL service resumed.

Rosalind announced Consortium dues (\$6.00) are due. Give to Rosalind.

PROGRAM

Title: Inputting serials holdings onto GOLD for selective users Recent developments at GOLD

Presenter: JoEllen Ostendorf, Georgia Department of Education, Division of Public Library Services

The next meeting scheduled for May 26,1994, at Northside Hospital. Brenda Curry-Wimberly will host.

The meeting adjorned at 4:30 p.m.

Respectfully submitted,

Rita L. Clifton, Secretary

ATLANTA HEALTH SCIENCES LIBRARIES CONSORTIUM

May 26, 1994

DATE: May 26, 1994

TIME: 12:30 - 4:30 p.m.

LOCATION: Northside Hospital

1000 Johnson Ferry Road Atlanta, Georgia 30342 (404)851-6431 (Library)

SCHEDULE:

12:30 - 1:30 OnLine Club

(Classroom B - Education Area)

PROGRAM: The ADONIS Advantage

Presenters: Nancy Bryant

Morehouse School of Medicine

SiSi Arango

Morehouse School of Medicine

1:30 - 2:00 TOUR: Northside Hospital Library

2:00 - 2:30 REFRESHMENTS

2:30 - 3:30 BUSINESS MEETING - Classroom B

3:30 - 4:30 PROGRAM: Providing Cancer Information for

Consumers

Presenters: Shelia Barry - Cancerwise

Debbie Schechter - Georgia Consumer

Center

BUSINESS MEETING AGENDA

Atlanta Health Science Libraries Consortium May 26, 1994 Northside Hospital

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- II. Approval of March minutes
- III. Old Business
 - A. Committee and Coordinator Reports
 - 1. Education and Program Beth Poisson
 - 2. Collection Management Fay Evatt, Edie Lacey
 - 3. Public Relations/Newcomers Rosalind Lett
 - 4. Online (Automation) Club Elizabeth Jackson
 - 5. Journal Club Darlene Parker
 - 6. Membership list Fran Golding
 - 7. Bylaws Mary Larsen
 - 8. Strategic Planning Mamie Bell
 - B. AHSLC participation in Atlanta's June 12-16 1994 SLA meeting Dinner Buddies Coordination
 - C. Membership
 - D. AHSLC Logo
 - E. INTERNET report Elizabeth Jackson
 - F. FREENET report Marilyn Barry
- IV. Announcements, registration deadlines, etc
 - A. GOLD Holdings
 - B. Table of Contents sharing
 - C. New facilities Georgia Baptist Medical and Dekalb Medical Centers
 - D. Meeting changes/plans Sept. 15 at Life Chiropractic; Jan 1995 at Dekalb
- V. New Business
 - A. MLA Annual meeting sharing
 - B. Other
- VI. Next AHSLC meeting Fernbank Science Center, July 21
- VII. Adjournment

MINUTES ATLANTA HEALTH SCIENCES LIBRARIES CONSORTIUM May 26, 1994

The meeting was held at Northside Hospital.

Present:

Eugenia Abbey, Retired X. Sisi Arango, Morehouse School of Medicine Thomas Ball, Northside Hospital Anne Bao, Kennesaw Hospital Marilyn Barry, Dekalb Medical Center Mamie Bell, Egleston Children's Hospital Jeanette Blalock, Henry General Hospital Nancy Bryant, Morehouse School of Medicine Sharon Cann, Georgia Baptist College of Nursing Rita L. Clifton, VA (Atlanta) Ellen Cooper, Solvay Pharmaceuticals Carla Dickerhoff, Georgia Baptist College of Nursing Jo Dilbeck, St Joseph's Hospital of Atlanta Ricky Gibson, Southern Regional Fran Golding, Scottish Rite Erlen Gray, Egleston Family Library (Coordinator) Guest Marge Hayden, State Health Planning Agency Pauline Hollmann, Georgia State University Elizabeth Jackson, Mercer University Jonathan Jay, Clayton State College Karolyn Kavanaugh, EBSCO Elaine Keefer, Emory University Health Scineces Center Library Mary Larsen, Fernbank Science Center Rosalind K. Lett, Crawford Long Hospital Susan Lyon, Emory Univeristy Health Sciences Center Library Barbara MClendon, Cobb Hospital and Medical Center Mary McClung, Kennestone Hospital Sonia Matthews, Guest Darlene Parker, Morehouse School of Medicine Beth Poisson, West Paces Medical Center Marissa Ratcliff, Mercer University - Atlanta Connie Ruffner, Solvay Pharmaceuticals Sharon Scott, Piedmont Girija Vijay, Guest Delores William, Northside Hospital Brenda Curry Wimberly, Northside Hospital

Meeting began with Online Club. Nancy Bryant and Sisi Arango presented The ADONIS Advantage - Electronic Document Delivery. Afterwards, Brenda Curry-Wimberly conducted a tour of Northside Hospital Library. Business session was called to order by Mamie Bell at 2:13 p.m.

The March minutes were approved with one correction. Delete dues (\$6.00) from ANNOUNCEMENTS. Replace with flower fund (\$6.00 voluntary contribution).

OLD BUSINESS

Committee Reports

Education and Program - Beth reported committee is consulting the AHSLC survey that was done in 1992 for program ideas. The topics most requested have already been presented. Committee suggested that it was time for another survey. Perhaps, the educational needs of the Consortium have changed. Mamie reported new survey will be distributed in the fall. July and September program topics are pending. Suggested presenters and/or topics follow:

- 1.) Pauline Weeding the Collection
- 2.) Rosalind Consumer Health Information Libraries
- 3.) Mamie Quickdoc online
- 4.) ILL stats: Using ILL stats to promote the library.
- 5.) Automated library functions: Members reported on automated library systems in use. A sign-up sheet was distributed. Signers indicate what system.
- 6.) Consider program ideas listed on survey.

Collection Management - Sharon reported committee met. Each person was given eight Consortium members to contact for an updated ILL profile.

Supporting members on Docline were also contacted. A new ILL Profile Handbook anticipated in July/August. Mamie asked for tally of Consortium members on Docline and GOLD; 98% show of hands respectively. Mamie asked for reasons why not on/why dropping Docline or GOLD. Reasons for not on GOLD: putting in serial holdings; do not know much about it; we do not have union list on OCLC. Reason for not on Docline: use OCLC. The AHSLC November meeting will feature a mini workshop program on Online Club discussion group on Cells in Docline. There have been a lot of changes since our last Docline program two years ago.

<u>Public Relations/Newcomers</u> - Rosalind mentioned one way to attract new members is to interact with library school students. Strategic Planning Committee shared some ideas on ways to work with library school students:

- Invite students to attend Consortium Meetings; perhaps, present a program on what they are doing. In return, Consortium members could provide them with insight into what knowledge/skills are needed on the job.
- 2.) Participate in Colloquium (a function of Clark Atlanta Library School). At these Lunch and Learn Sessions, library students invite librarians from different libraries to speak.
- 3.) Inquire about internships which provide learning experiences for students and help for librarians at no charge to the institution. Darlene and Betty have experience with library student intern programs. Interns are not paid but usually receive course credit.

Nancy mentioned the Clark Atlanta Library School and SLA Mentoring Program which is more informal. Rosalind sends out applications, matching library school students with SLA mentors.

Rosalind shared news of the International Special Librarians Day held on April 21, 1994. Admission \$7.00. Clark Atlanta library students presented activities of dance, storytelling, food, etc. from different countries.

Contact Rosalind if you locate prospective Consortium members. Gwinnett Medical Center and State Health Planning are interested.

The suggestion was made to encourage more swapping between Consortium members, librarians as well as support staff.

- 1.) Jo suggested we compile a list of what each library/institution has interesting, i.e., equipment, programs, unique shelving, etc. Rosalind volunteered to compile this list. Please bring info for list to next meeting or send to Rosalind.
- 2.) Sharon continued with possibilities of full day, lunchtime, one-on-one or Open House. Library Open Houses present learning experiences for novice librarians.
- Each library represented has an Open Door Policy visits from colleagues are welcome.

Eugenia presented the idea of setting up a Bulletin Board online to facilitate the above. Rosalind will verify that Clark Atlanta Library School has a Bulletin Board and report at next meeting.

Online (Automation) Club - Elizabeth announced ADONDIS Program was very interesting. Plans are being made for a September Online Club follow-up panel on other full-text systems. She and Rosalind will look at other document delivery systems mentioned on the AHSLC surveys FAXED or mailed to Sharon.

Journal Club - Darlene reported Margarette Claypool and Pauline Hollman will be presenting at July meeting. Darlene requests input from Consortium members. Please send her a note re: topic/s you are interested in.

Membership - Fran thanked members for sending updates. Reminder that all changes must be submitted one week before next meeting. Message on full sheet of paper, phone call or FAX will be accepted.

Bylaws - Mary announced Final Draft of Bylaws attached to today's agenda.

Strategic Planning - Mamie reported executive committee met and looked at the issues brought up at the brainstorming meeting. Two committee members were assigned to address each task mentioned. Secondly, committee stated goal to get as many participants as possible on GOLD or Docline.

SLA Meeting June 12-16

Recruits for Dinner Buddies Program are needed. You may go in pairs. You don't have to go alone. All sign-up forms must be in one week before meeting. Contact Marilyn if you need a form or have questions.

Consortium Membership

Mamie sent out two membership packets - Gwinnett Medical Center and State Health Planning. Site visits will be arranged as soon as the packets are returned. Rosalind sent packet to Piedmont Hall Library (in Nursing Building).

AHSLC Logo

Marilyn is working with Bill Snell at Emory on a logo draft. Short discussion followed. Members asked to call Marilyn before middle of June with opinions.

FREENET

Marilyn mentioned as a whole Consortium members are interested. To date, no report. Future agenda item.

News from MLA

Local talents win awards:

- 1.) Linda Garr Markwell (Grady Hospital) Award for Excellence Achievement in Hospital Librarianship
- 2.) Jocelyn Rankin (Mercer School of Medicine) Ida and George Eliot Prize
- 3.) Rosalind Lett (Crawford Long Hospital) MLA Hospital Libraries Section Leadership Award

NEW BUSINESS

Mamie presented new area for Consortium consideration. Member of Kilpatrick and Cody Law Firm requested a copy of our Union List for infrequent ILL use, Firm would pay for ILL services. Members mentioned two options.

- (1.) Consortium could sell Union List to Firm and place money in flower fund.
- (2.) Consortium suggest Firm purchase from Region as we do. Consortium members voted for #2.

ANNOUNCEMENTS

Mamie announced:

- 1.) GOLD journal holdings must be entered by end of June. OCLC # needed to enter in GOLD. List of your holdings with OCLC # available for \$30.00 from SEMPUL. Contact Karen Warren at (803) 733-3355.
- 2.) Table of Contents Sharing Project Data needed. Send/FAX list of professional journals your library receives to Sharon. She will compile and give each Consortium member a journal title to supply current Table of Contents at next meeting. At which time, other members may request an article from that Table of Contents.
- 3.) Beth participated in Heart Track, Civic Center, April 9th. She handed out bananas. Consortium will be looking for future community outreach opportunities.
- 4.) New facilities are Georgia Baptist Medical Center (Fay E. Evatt) and Dekalb Medical Center (Marilyn Barry).
- 5.) Mamie is taking summer off to be with her children. Call Egleston Library and leave a message if you need to contact her. Sharon will chair July meeting.

Rosalind stated that Lisa Boyd, Outreach Coordinator for RML has requested an Emory Health Sciences Library site visit (and Morehouse if time permits) for July 21st. Rosalind has invited Ms. Boyd to attend consortium meeting scheduled for that day.

Susan informed members that NLM scans ILL requests electronically; does not read RUSH; follow procedure and also FAX ALA form if you have a rush.

Pauline volunteered to compile PHE (Consumer Health) titles.

Ann announced library director at Kennesaw would like to host consortium meeting - perhaps March, 1995.

Ellen informed members of article on positive image in April issue of Glamor. Mamie asked Darlene to obtain a copy.

Karolyn announced free SLA Conference Exhibit Passes available at Hospitality Booth.

PROGRAM

Title: Providing Cancer Information for consumers.

Presenters: Shelia Barry - CancerWise

Debbie Schechter - Georgia Consumer Center

Future meeting changes - September, 1994, at Life Chiropractic; January, 1995, at Dekalb Medical Center.

The next meeting scheduled for July 21, 1994, at Fernbank Science Center. Mary Larsen will host.

The meeting adjourned at 4:30 p.m.

Respectfully submitted,

Rita L. Clifton, Secretary

Reta L. Clifton

- Section 2. Supporting membership may be held by resource, college, and university libraries, such as CDC, Emory, GSU, Clayton State College, and Morehouse School of Medicine, for the purpose of coordinating, extending, or supporting health science information services in the Atlanta area.
- Section 3. Limited membership may be held by libraries to retain the option to make document delivery charges or limit document delivery participation.

 Limited members shall abide by the terms set forth in the Memorandum of agreement.

As limited document delivery participants, Limited members shall be ineligible to hold the offices of chairperson or Vice-Chairperson. All other Full membership rights shall be accorded Limited members.

Section 4. New members shall be approved for admission upon recommendation of the Executive Committee, receipt of a signed Memorandum of Agreement (Full and Limited Members) and a majority vote at a regular meeting.

Failure to abide by the Memorandum of Agreement may prompt Executive Committee review of and possible termination of a library's membership. Action may be taken following Executive Committee recommendation and a majority vote by members at a regular meeting.

- Section 5. Voting privileges shall be as following:
 - a. The delegate from a Full or Limited Membership library shall have one vote.
 - b. Absentee voting shall be allowed by proxy.
 - c. The delegate from a Supporting Membership library shall have no vote.
- Section 6. A Supporting Member library's delegate may change membership status by submitting a written request to the Consortium Chairperson followed by approval of the Executive Committee or terminate membership with 90 days notice in writing to the Executive Committee.

ARTICLE IV - DOCUMENT DELIVERY

To maintain full membership in the Atlanta Health Science Libraries Consortium, interlibrary loans shall be provided at no charge.

ATLANTA HEALTH SCIENCE LIBRARIES CONSORTIUM BYLAWS

ARTICLE I - NAME

The official name of this organization shall be the Atlanta Health Science Libraries Consortium.

ARTICLE II - OBJECTIVES

The purpose of the Consortium shall be:

- 1) To become acquainted and foster better communications among the health science librarians in the Atlanta area.
- 2) To cooperate in the exchange of information and share our existing resources to greater mutual advantage.
- 3) To strengthen resources and library services through cooperative programs and funding
- 4) To promote continuing education of health science librarians.
- 5) To assist in the development and growth of health science libraries in the Atlanta Area.
- 6) To cooperate in the development and maintenance of a union list.
- 7) To facilitate interlibrary loans and other activities.
- 8) To demonstrate an active interest in the continuing education of the health community by providing information on the library services and resources available locally and through the national biomedical network.
- 9) The Atlanta Health Science Libraries Consortium shall be a non-profit organization.

ARTICLE III - MEMBERSHIP AND VOTING

Full membership shall be for health science libraries with continuing parent institution financial support and interest which meet the member eligibility requirements specified in the Atlanta Health Science Libraries Consortium Membership Standards and Responsibilities. The librarian or her/his delegate shall officially represent the member library and cast its vote and shall be eligible to hold office.

- Section 2. Commercial vendors may be invited to make presentations if a majority vote by members permits.
- Section 3. Special meetings may be called by the Chairperson or by the Executive committee.
- A majority of the delegates from full member libraries shall constitute a quorum. It shall be understood that a quorum must be present for a "majority vote," as specified in these Bylaws, to be valid.

ARTICLE VII - EXECUTIVE COMMITTEE

- Section 1. The elected officers of the Consortium shall constitute the Executive Committee.
- Section 2. The Executive Committee shall conduct the business of the Consortium in accordance with the Bylaws and with actions taken at meetings of the Consortium and make recommendations to the Consortium regarding coordinated programs and services.
- Section 3. Meetings of the Executive committee shall be called by the Chairperson or at the request of two members of the committee.

ARTICLE VIII - AD HOC COMMITTEES

Ad Hoc Committees shall be appointed as required by the Chairperson to serve as long as she/he deems necessary.

ARTICLE IX - PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Robert's Rules of Order, Newly Revised, shall govern the Consortium in all cases to which they are applicable and in which they are not inconsistent with these Bylaws.

ARTICLE X - AMENDMENT OF BYLAWS

These bylaws can be amended at any regular meeting of the consortium by a majority vote, provided that the amendment has been submitted to the membership in writing and discussed at the previous regular meeting or mailed at least 30 days prior to the next regular meeting.

ARTICLE XI - DUES

Minimal dues, as determined by the membership, may be assessed of each member.

ARTICLE V - OFFICERS

- Section 1. The Chairperson shall preside at all meetings of the consortium and of the Executive Committee, and shall be a member, ex officio, of all committees and designate the chairperson of each committee.
- Section 2. The Vice-Chairperson shall, in the absence of the Chairperson, preside and assume all the duties of the Chairperson. The Vice-Chairperson shall perform other duties as assigned.
- Section 3. The Secretary shall be responsible for all record keeping and reporting of the business meetings and for all correspondence which is not a function proper to other offices, or to committees. The Secretary will assure that an accurate membership listing is maintained and distributed at least annually.
- Section 4. A treasury may be created and maintained for the duration of specific events and projects. A treasurer shall be appointed for the duration of the project and will be appointed by the Executive Committee. Any funds remaining in the treasury at the end of the project or event shall be distributed to the Emory Health Science Library as a donation to the Miriam Libbey Fund.
- Section 5. The Statistician shall maintain interlibrary loan records and other records as required.
- Section 6. At the September meeting the Chair will appoint a Nominating Committee to select candidates for the following year. The committee shall submit its recommendations to the membership in writing at least two weeks prior to the November meeting.
- Section 7. At the close of the November meeting the Vice-Chairperson shall assume the office of Chairperson for the following year. all other officers shall be elected by majority vote at the November meeting. The Vice-Chairperson and Secretary serve one-year terms; the Statistician serves two years. Terms of office shall begin at the close of the November meeting.
- Section 8. Should a position become vacant, the Chair will appoint a temporary replacement until the time of the next election. Should less than half of the term remain, the pro-tem officer would be eligible to serve another term.
- Section 9. No member shall hold more than one office at a time.
- Section 10. The Director of the Health Science Library of Emory University School of Medicine or the designated representative(s) shall serve in an advisory capacity to the Consortium.

ARTICLE VI - MEETINGS

Section 1 Meetings of the Consortium shall be held at regular intervals.

IV. Facility

Whenever possible, the area designated for the professional library is reserved for that purpose only (JCAHO Accreditation Manual, 206, PR.1.8).

PART 2: Document Delivery Responsibilities of Full & Limited Members Additional Responsibilities of Full & Limited Members

I. Document Delivery:

- A. Member representatives shall submit current serials holdings information annually to AHSLC's union list producer in the format designated. Each member will assume any costs incurred.
- B. Members shall maintain membership in the National Network of Libraries of Medicine (NN/LM). Member representatives shall submit all holdings and policy information or revisions at least annually to the Southeastern/Atlantic Region office or to the National Library of Medicine.
- C. New members representatives shall distribute to all other Members, within three months of membership acceptance:

1) Serials holdings information

- 2) Document Delivery policy information (if not included in, or if additional to, Region 2 ILL policy compilation
- 3) Mailing labels (if needed)
- D. Members shall provide document delivery service to other Members and those consortia or institutions with which the AHSLC maintains special agreements.
- E. Members and their representative shall comply with document delivery guidelines either recommended by AHSLC's Collection Management committee, approved by a majority of members, or contained in interconsortium agreements, including those on:
 - 1) Turnaround time
 - 2) DOCLINE routing table structure
 - 3) Statistical reporting
- II. Additional Responsibilities of Full and Limited Members:

Full and Limited Members and/or their representatives shall support AHSLC goals and objectives by fulfilling the following responsibilities annually:

A. Attending no fewer than three of the regular AHSLC meetings,

and,

- B. one of the following:
 - 1. Hosting an AHSLC meeting
 - 2. Serving as an AHSLC committee member
 - 3. Serving as an AHSLC officer
 - 4. Actively participating in an AHSLC program.

ATLANTA HEALTH SCIENCE LIBRARIES CONSORTIUM MEMBERSHIP STANDARDS & RESPONSIBILITIES

PART I: Eligibility Requirements for Membership

I. Services

- A. Minimum services provided should include:
 - a) factual information, referral, and ready reference:
 - b) document delivery including interlibrary loan;
 - c) photocopy facilities available to library users.
- B. At least two of the following services should also be provided:
 - a) audiovisual services or coordination with the department handling audiovisuals:
 - b) computerized bibliographic literature searching, which can be available from outside sources;
 - c) user orientation and education.

II. Collection

Minimum collection should include:

- a) Books entire collection = 150+ titles
- b) Journals
 current subscriptions = 25+ titles
 journal backfile = 5+ years for institution over 5 years old
- c) Indexes
 2+ titles covering appropriate subject field(s): (Index Medicus, Hospital Literature Index, CINAHL, etc.)
- d) Audiovisuals as stated under Section IB, item a, above.
- e) Technical Services
 purchased or manual library systems for cataloging,
 acquisitions, circulation, interlibrary loan, and
 serials control.

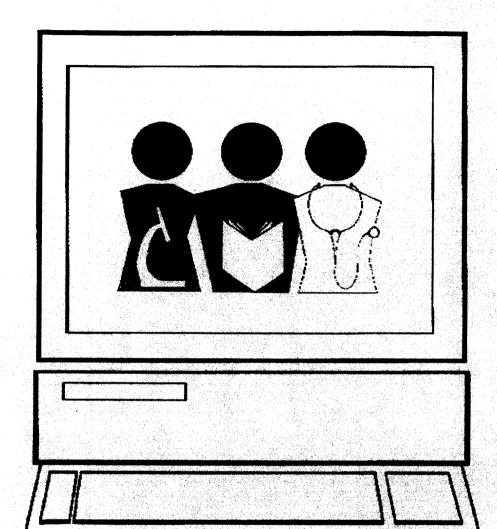
III. Staff

The library shall have at least one part-time suitably trained library employee with assigned library hours of no less than 15 per week. If the above-mentioned library employee is not a professional librarian, the institution should contract with a qualified professional librarian, preferably one who meets the standards set by the Joint Commission on Accreditation of Health Care Organizations (JCAHO) and/or the Medical Library Association (MLA).

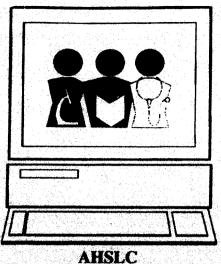


ATLANTA HEALTH SCIENCE LIBRARIES CONSORTIUM

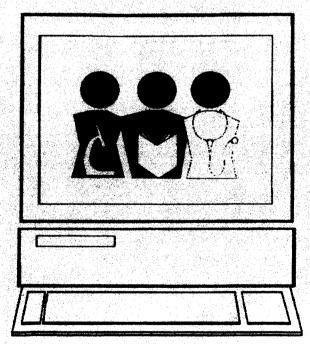
Providing Information to Your Health Professional



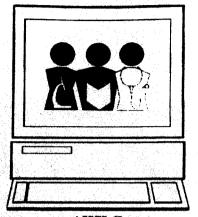
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GEORGIA CONSUMER CENTER MEDICAL INFORMATION SERVICE

6595 Roswell Road Suite 712 Atlanta, GA 30328 (404) 256-2528

About our Service

Thank you for your interest in the Georgia Consumer Center's (GCC) medical information research service, which gives you access to detailed information concerning your health problems, and an objective source to help you weigh your treatment options.

The GCC's customized research reports on individual medical problems and treatment options include abstracts and some full text articles from medical journals, plus an evaluation of your problem in light of the research findings by GCC's medical director, Dr. Dawn Hassinger. In order to help you use the information we send you effectively, Dr. Hassinger evaluates your case based on this information, highlights the pertinent sections of the material, writes up an evaluation of the important points and possible treatment options, and prepares a checklist of questions which can help you to assess the best treatment available to you, or you may chose to pose to your doctor. your request, we also provide the names and addresses of national experts who have published studies in the area in which you are interested. We can not warrant that all relevant studies will turn up in our search of the medical data banks. If you are not satisfied, we offer a full money back guarantee.

Dr. Hassinger's Background

Before graduating from Yale University School of Medicine, Dr. Dawn Hassinger received a Ph.D. in zoology from Rutgers University. She did a residency in internal medicine at Emory, and a fellowship in oncology at Yale. She served on the faculty of both the University of Iowa School of Medicine and Emory's Medical School, and is the author of nine articles published in medical journals. Most recently, she was the medical director of the Peachtree Hospice in Atlanta.

Fees

Fees for the above service vary according to the extent of research required. Most cases fall within our basic fee category For this fee, we research one or more questions; each question usually requires several "searches" in the computer data An extremely complex case requiring the researching of many different treatment options, for example, might reach our This is because within each treatment maximum rate of \$200. there are usually several questions that must researched to adequately assess the appropriateness of that As you can see, some cases require vast treatment for you. amounts of research, while others may require only two to three hours of our time, which explains the range of prices. charge over our basic \$100 fee is checked with you before we begin the research. You have the option at that time to cancel your request, with a full refund, reduce the search parameters to the amount you want to spend, or give us the green light to go ahead with the comprehensive report.

About the Georgia Consumer Center

The GCC, founded in 1989, is a non-profit organization advocating consumers' interests in such areas as health care and environmental health hazards. The group was instrumental in the passage in 1990 of the Georgia Lemon Law, which provides compensation to the purchasers of new "lemon" cars. Schechter, GCC's executive director, conceived of the medical information service when her son was diagnosed with brain cancer. As a result of extensive medical research, she and her husband were able to resist placing him in experimental studies that would not have helped him, but would have had severely disabling Prior to the GCC, Ms. Schechter was a staff side effects. attorney at the Public Citizen Health Research Group and the Center for Science in the Public Interest. Leon Eplan, president of the GCC's board of directors, is the Commissioner of Planning and Development for the city of Atlanta. Other board members include Mark Budnitz, professor of law, Georgia State University, and GCC treasurer; and Jacqueline Lassiter, former director of the State of Georgia's Office of Consumer Services.

GEORGIA CONSUMER CENTER

6595 Roswell Road
Suite 712
Atlanta, GA 30328
(404) 256-2528

February 15, 1994

Ms. Pat Herndon 891 Pine Ridge Drive Stone Mountain, GA 30087

Dear Ms. Herndon:

Thank you for your interest in the Georgia Consumer Center's (GCC) medical information research service, which gives consumers access to detailed information concerning their health problems.

The GCC's customized research reports on individual medical problems and treatment options include abstracts from medical journals, and when relevant, full text articles, on questions ranging from the treatments available for a particular type of cancer to the side effects of hormone replacement therapy. I review the method(s) used for the computer search(es) and the abstracts that are produced. Based on a review of the studies, I prepare a list of questions which may help you to assess the best treatment available to you, or which you may choose to pose to your doctor. At your request, we also provide the names and addresses of national experts who have published studies in the area in which you are interested. We can not warrant that all relevant studies will turn up in our search of the medical data banks. If you are not satisfied, we offer a full money back guarantee.

The usual fee for our service is \$100. For our basic fee, we research several questions; each question usually requires one or more "searches" in the computer data bank. An extremely complex case, such as most cancer cases, requiring the researching of several distinct treatment options, would be charged at our maximum rate of \$200. This is because within each treatment option, there are usually several questions that must be asked to adequately assess the appropriateness of that treatment for you. As you can see, some cases require vast amounts of research, while others may require only two to three hours of our time, which explains the range of prices. Any

charge over our basic \$100 fee is checked with you before we begin the research. You have the option at that time to cancel your request, with a full refund, reduce the search parameters to the amount you want to spend, or give us the green light to go ahead with the comprehensive report.

The GCC, founded in 1989, is a non-profit organization advocating consumers' interests in such areas as health care and environmental health hazards. The group was instrumental in the passage in 1990 of the Lemon Law, which provides compensation for purchases of new "lemon" cars. Leon Eplan, president of the GCC's board of directors, is the Commissioner of Planning and Development for the city of Atlanta. Other board members include Mark Budnitz, professor of law, Georgia State University, and GCC treasurer; Cathey Steinberg, former Georgia state senator; and Jacqueline Lassiter, former director of the State of Georgia's Office of Consumer Services.

We hope you will decide to use our service, and to spread the word about us to your friends. We would welcome the opportunity to speak to groups about the Georgia Consumer Center and the programs we offer. We hope to hear from you soon.

Sincerely,

Dawn D. Hassinger, M.D.

Dawn Hasseye

Medical Director

GEORGIA CONSUMER CENTER MEDICAL INFORMATION SERVICE

6595 Roswell Road Suite 712 Atlanta, GA 30328 (404) 256-2528

The Georgia Consumer Center provides a customized research report on your individual medical problem. Included are summaries and some full text copies of studies from medical journals, plus an checklist compiled by our medical director to help guide you in weighing your treatment options. Information is intended to supplement and aid in your interpretation of advice of your treating physician(s) and is not intended to be a substitute for such consultation. All requests for information will remain confidential. To receive your report, fill out the questionnaire and send it to the above address with a check or money order for \$100. Additional fees up to \$100 may be assessed for problems that require extensive research. You will be notified if your search will require additional fees before the work is begun, and will have the option to cancel your order at that time with a full refund, or reduce the search parameters to the amount you want to spend. Checks should be payable to the "Georgia Consumer Center."

NAME	AGE
ADDRESS	SEX
CITY	_
STATE ZIP CODE	_
TELEPHONE	_
Diagnosis or symptoms of problem:	
Past and current treatment:	

Below and on the reverse side, please state the specific question(s) relating to your medical problem you would like to have researched:

Other medical problems and drugs currently prescribed:

HEALTH INFORMATION SERVICES TO PATIENTS / COMMUNITY

Selected Local Centers

INSTITUTION	INFORMATION CTR LOCATION	MANAGED BY	STAFFED BY	FUNDED BY	COST TO USER
PIEDMONT HOSP NICHOLAS DAVIES COMMUNITY RESOURCE CTR	LIBRARY	LIBRARY	LIBRARY, w/ a NURSE ON CALL	HOSPITAL, MEMBERSHIPS OF \$25÷. CONTRIBS & FEES	WALK-IN USE FREE, \$45/INFO PKG
EGLESTON HOSP	NEAR VISITOR ELEVATORS	LIBRARY	LIBRARY (STAFF HAS CHAPLAIN BKGRD)	\$50,000 GRANT FROM FRANCES WOOD WILSON FOUND	FREE
SAINT JOSEPH'S HOSP	HOSPITALITY SUITE, NEAR ICU	VOLUNTEER SERVS	VOLUNTEER SERVS	GRANTS, GIFT & HOSP BUDGET	FREE
SCOTTISH RITE MED CTR	ADMINISTRATIVE HALLWAY	EDUCATION DEPT	NURSE - REPORTS TO MED EDUC DIR	FAMILY OF PATIENT & HOSP BUDGET	FREE
KENNESTONE HSOP	EDUCATION DEPT	EDUCATION DEPT	EDUCATION STAFF	GRANT FROM HOSP AUXILIARY	FREE
GEORGIA CONSUMER CTR	TELEPHONE ACCESS (LOCATED AT 6595 ROSWELL RD, STE 712, ATL)	GA CONSUMER CTR, A LEGISLATIVE LOBBYIST GROUP	DIRECTOR & PHYSICIAN CONSULTANT	GRANTS & . CONTRIBUTIONS	RANGES FROM FREE TO \$200. ADVISE ON HOW TO RESEARCH INDEPENDENTLY

All the hospitals also offer specialty materials through other departments (cancer centers, etc.)

ATLANTA HEALTH SCIENCE LIBRARY CONSORTIUM MEETING JULY 21, 1994 FERNBANK SCIENCE CENTER

12:30 -- 1:30

Journal Club:

Participants:

Pauline Hollmann, Georgia State University
"The Educational Role of Health Sciences
Librarians," <u>Library Trends</u>, 1993.

Margarette Koplan-Claypool, Hamilton Medical Center

> "Library Services and Health Care Administration," <u>Library Trends</u>, 1993 "Issues in Clinical Information Delivery,"

Library Trends, 1993

1:30 -- 2:00

Refreshments

2:00 -- 3:00

Panel Discussion on <u>Automating Library Functions in</u>

the Small Health Sciences Library

Participants:

Marilyn Barry: Professional Software

Jo Dilbeck: <u>DataTrek</u> Ellen Cooper: <u>BibioTek</u>

3:00 -- 4:30

Business Meeting

Please see over for map. Parking is available at front and sides of Center.

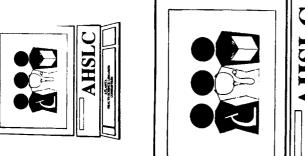
BUSINESS MEETING AGENDA

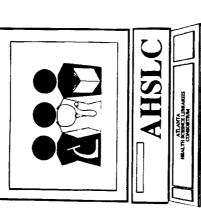
Atlanta Health Science Libraries Consortium July 21, 1994

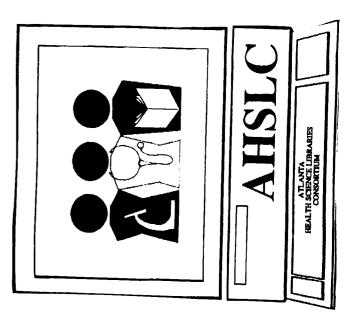
Fernbank Science Center

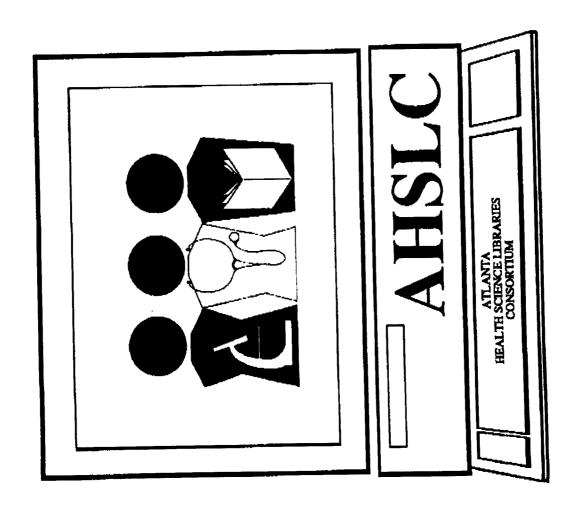
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- II. Approval of May Minutes
- III. Old Business
 - A. Committee and Coordinator Reports
 - 1. Education and Program Beth Poisson
 - 2. Collection Management Fay Evatt, Edie Lacey
 - 3. Public Relations/Newcomers Rosalind Lett
 - 4. On-line (Automation) Club Elizabeth Jackson
 - 5. Journal Club Darlene Parker
 - 6. Membership List Fran Golding
 - 7. Bylaws Mary Larsen
 - 8. Strategic Planning Mamie Bell
 - B. Membership · State Health Bloming
 - C. Internet Report
 - D. Other old business
- IV. New Business
- V. Announcements
- VI. Next AHSLC Meeting Str Josephi Sopt. 22
- VII. Adjournment









BUSINESS MEETING AGENDA

Atlanta Health Science Libraries Consortium September 22, 1994 Life Chiropractic College

- I. Call to Order
- II. Approval of July minutes
- III. Old Business
 - A. Committee and Coordinator Reports
 - 1. Education and Program Beth Poisson
 - 2. Collection Management Fay Evatt, Edie Lacey
 - 3. Public Relations/Newcomers Rosalind Lett
 - 4. Online (Automation) Club Elizabeth Jackson
 - 5. Journal Club Darlene Parker
 - 6. Membership list Fran Golding
 - 7. Nominating Jane Clark
 - 8. Bylaws Mary Larsen
 - 9. Strategic Planning Mamie Bell
 - B. Membership
 - 1. Gwinnett Hospital System Library
 - 2. State Health Planning Library
 - C. INTERNET report Elizabeth Jackson
- IV. Announcements, registration deadlines, etc
 - A. Region 2 visit-Rosalind Lett
 - B. Video Conference: The Electronic Library
 - C. January AHSLC meeting date
- V. New Business
- VI. Next AHSLC meeting Nov 17 at Georgia Mental Health Institute
- VII. Adjournment

MEETING AGENDA ATLANTA HEALTH SCIENCES CONSORTIUM SEPTEMBER 22, 1994

12:30 - 1:30 P.M. ONLINE CLUB
FULL TEXT DATABASES, A PANEL DISCUSSION
Elizabeth Jackson, Moderator
Marissa Ratcliff - Mercer - BPO
Jo Dilbeck - St. Joseph's - STAT REF
Ellen Cooper - Solvay - FDA - FOOD AND DRUG
LIBRARY

1:30 - 2:00 P.M.

TOUR OF LIBRARY

GREETING OF GUESTS

Dr. Stuart Rowberry, Academic Vice President

2:00 - 2:30 P.M. REFRESHMENTS

2:30 - 3: 30 P.M.
BUSINESS MEETING
*Minutes not included in packet

3:30 - 4:30 P.M. PROGRAM

Beth Poisson/Barbara Shelton
DR. ROBERT GOLDBERG, M.D., J.D. - Speaker
"MEDICAL MALPRACTICE AND THE MEDICAL LIBRARIAN"

ALLEN G. MARCHETTI, Ph.D. Superintendent



BROOK RUN - LIBRARY n -- JFC

GEORGIA BETARBOATEONSCENTERS

4770 N. Peachtree Rd. Allanta & Georgia 10838-5899 & 404-551 7600 Dunwoody, Georgia 30338-5813

Sept. 21, 1994

Mr. Mamie Bell, Chair/AHSLC % Medical LIBRARY Egleston Hospital 1405 Clifton Road, N.E. Atlanta, GA 30322

Dear Mamie:

This is to confirm our telephone conversation of 9/20/94.

At the next meeting, on Thursday, Sept. 22, 1994, at Life College we will be presenting the following report:

"The nominating committee takes great pleasure in placing the names of the following members of the AHSLC before the members today:

For the office of Vice-Chairperson:

MARY MCCLUNG, LIBRARIAN from Kennestone Hospital

For the office of Secretary:

BRENDA WIMBERLY, LIBRARY from Northside Hospital

These recommendations are to be voted upon at the November meeting.

jfc

NOTE: Members of the Nominating committee are: Fay Evatt, Mary Larsen & Barbara Shelton Sincerely

Jane F Clark
Librarian, Senior
BROOK RUN/ Chair
Nominating Committee/
AHSLC

MINUTES

ATIANTA HEALTH SCIENCES LIBRARIES CONSORTIUM September 22, 1994

The meeting was held at Life Chiropractic College.

Present:

Eugenia Abbey, Guest Anne Bao, Kennesaw State College Marilyn Barry, Dekalb Medical Center Mamie Bell, Egleston Children's Hospital Jack Booth, South Fulton Nancy Bryant, Morehouse School of Medicine Jane F. Clark, Brook Run (GA Retardation Center) Margaretta Koplan Claypool, Hamilton Medical Center/Dalton Rita L. Clifton, VA (Atlanta) Ellen Cooper, Solvay Pharmaceuticals Carla Dickerhoff, Georgia Baptist College of Nursing Jo Dilbeck, St Joseph's Hospital of Atlanta Fay E. Evatt, Georgia Baptist Health Care System Wilson N. Flemister, Morehouse School of Medicine Fran Golding, Scottish Rite Children's Medical Center Arlen Gray, Egleston Children's Hospital Pauline Hollmann, Georgia State University Jonathan Jay, Clayton State College Barbara J. Lane, Cobb Hospital Medical Center Rosalind K. Lett, Crawford Long Hospital Beth Poisson, West Paces Medical Center Connie Ruffner, Solvay Pharmaceuticals Barbara C. Shelton, Life College Susan Williams, Grady Branch - Emory Health Sciences Brenda Curry Wimberly, Northside Hospital

Meeting began with Online Club:

Program: Full text Databases, a Panel Discussion

Panelist: Elizabeth Jackson, Moderator

Marissa Ratcliff
Jo Dilbeck
Ellen Cooper

Barbara Shelton introduced Dr. Stuart Rowberry, Vice President for Academic Affairs, who welcomed AHSLC members. Afterwards, Barbara Shelton conducted a tour of Life Chiropractic College Library.

Business meeting was called to order by Mamie Bell at 2:25 p.m.

OLD BUSINESS

Consortium Membership

Mamie reported two site visits Consortium members voted on memberships:

- 1.) Gwinnett Hospital Medical Library. After discussion, voted in as full member.
- 2.) State Health Planning Library. After much discussion and vote taken, retain on Guest List for one year. Suggest guest member attend Consortium meetings, share hard copy of library's holdings and resubmit application.

PROGRAM

Title: Medical Malpractice and the Medical Librarian

Participants: Beth Poisson

Barbara Shelton

Guest Speaker: Dr. Robert Goldberg,

Associate Professor in Basic Sciences Division,

Life Chiropractic College

Business meeting resumed at 3:40 p.m. The July minutes were approved with two corrections. Present: added Barbara McClendon, Cobb Hospital and Medical Center. ANNOUNCEMENTS correct SLA meeting to read SC-MLA meeting.

OLD BUSINESS

Committee Reports

Education and Program - Beth thanked Barbara S. for coordinating today's program. Survey (Program Ideas) for Future Meetings 1995 will be mailed out before the next meeting. Return completed survey to Beth before January, 1995, meeting. Program for November 17th will be provided by quest speaker from the Education Department, West Paces Medical Center. Selected topic is How to Give Group Presentations.

Collection Management - Fay reported ILL Profile Handbook nearing completion and will be distributed at November meeting. Mamie reminded members that ILL stats are available on Docline and can be downloaded.

<u>Public Relations/Newcomers</u> - Rosalind announced three outreach opportunities for Consortium members:

- 1.) Volunteers wanted to demonstrate Grateful Med and man exhibit booth at the following meetings:
 - a.) Georgia Nurses' Association Meeting, Gainesville, GA, October 20-21st.
 - b.) American Association for Critical Care Nurses, Atlanta, GA, October 27-28th.
- Volunteers needed to help with AIDS WALK, Piedmont Park, October 16th at 1 p.m.

Contact Rosalind if interested.

Notify Rosaline if you know of literacy or medical-related outreach opportunities for the Consortium.

As requested, Rosalind sent membership packet to Bill Richardson, North Georgia College.

Online (Automation) Club - Mamie commented on today's Online Club.

<u>Journal Club</u> - Margarette will present at November meeting. Mamie asked for another volunteer. If interested, contact Darlene or Margarette.

<u>Membership</u> - Fran distributed September Membership List with one correction. Benich to read Benevich under Supporting Members - Yerkes Regional...Library.

Nominating Committee - Chairperson Jane Clark reported the following nominations:

FOR VICE-CHAIRPERSON

Mary McClung Darlene Parker

FOR SECRETARY

Brenda Curry-Wimberly

FOR STATISTICIAN

Nancy Bryant Barbara McClendon

Voting ballot will be mailed before the next meeting.

Bylaws - No report

<u>Strategic Planning</u> - Mamie announced committee scheduled to meet either before or after November meeting. Time TBA.

Internet Report

Mamie reported for Elizabeth. Send completed Internet Survey to Sharon C. Survey findings future agenda item.

NEW BUSINESS

Mamie requested members wear institution badge or nametag to each Consortium meeting; host provide blank nametags for guests and/or members who did not bring a badge.

Susan distributed MLA Task Force Certification Questionnaire from Linda Markwell. Return completed form to Linda by next meeting. Questionnaire findings will be dicussed at January, 1995, meeting.

Mamie presented tentative dates/meeting sites for 1995 Consortium Meetings.

- 1.) January 19th St. Joseph's Hospital
- 2.) March 16th Dekalb Medical Center
- 3.) May 18th Solvay Pharmaceuticals
- 4.) July 20th Georgia Baptist Health Care System
- 5.) September 21st Kennesaw State College

ANNOUNCEMENTS

Rosalind mentioned:

1.) Emory Health Sciences Library received a site visit from Lisa Boyd, Outreach Coordinator for RML, September 14-15th. In addition, Lisa visited Northside, St. Joseph's, Scottish Rite, Morehouse, Crawford Long and Georgia Baptist. Within these institutions, she was able to get an idea of special (hospital) as well as academic librarianship.

- 2.) THE ELECTRONIC LIBRARY, an interactive videoconference will be held October 4th from 11 a.m.-2 p.m. Interested Consortium members invited to attend at Crawford Long or Kennesaw. Notify respective librarian if you plan to attend. Rosalind will make a tape available.
- 3.) Crawford Long Hospital CEO recommended \$250,000.00 expansion funding for their Medical Library. Librarian had 24 hours to prepare a proposal.

Mamie announced:

- 1.) Susan Williams s back and working at Grady Hospital.
- 2.) SC-MLA Meeting, Orlando, FL, October 22-24th.

Jo stated the need for CE Course titles, classes not being repeated at other meetings during the year. Courses will be offered at the joint meeting between Southeastern Conference of Hospital Libraries and Tennessee Health Sciences Libraries Association in March, 1995. Contact Jo with suggestions.

The next meeting scheduled for November 17, 1994, at Georgia Mental Health Institute.

The meeting adjourned at 4:25 p.m.

Respectfully submitted,

Rita L. Clifton, Secretary

AHSLC Meeting - November 17, 1994 Georgia Mental Health Institute

Journal Club

12:30 p.m. - 1:30 P.M.

Participants:

Margarette Koplan-Claypool - Hamilton Medical Center

Marshall, Joanne G. "Issues in Clinical Information Delivery." <u>Library Trends</u> V.42 (1), 83-107, Summer 1993.

Jo Dilbeck - St. Joseph's Hospital

Patrick, Silvia C. "Critical Appraisal of the Medical Literature: Selected Readings." Medical Ref. Serv. Quarterly V.13 (3), 37-57, Fall 1994.

Educational Program

1:30 - 2:30 P.M.

Presenter:

Ina Turner, R.N.
Education Department
West Paces Medical Center

Topic: How To Give a Dynamic Presentation"

2:30 - 2:40 P.M. - Welcome: David L. Myers, Ph.D.

Director, Dept. of Quality Improvement

Georgia Mental Health Institute

2:40 - 3:00 PM - Library Tour, Refreshments

3:00 - 4:30 PM - Business Meeting (see attached)

4:30 - 5:00 PM - Strategic Planning Committee (see attached)

STRATEGIC PLANNING COMMITTEE **MEETING**

NOVEMBER 17 FOLLOWING THE ARSLC BUSINESS MEETING

Purpose: to bring closure to plans\activities for 1994

to discuss plans and set goals for 1995

All outgoing (1994) and incoming (1995) officers and committee chairs are strongly encouraged to attend:

Mamie Bell

Fay Evatt

Sharon Cann

Edie Lacy

Rita Clifton

Mary McClung

Mary Larsen

Dariene Parker

Rosalind Lett

Brenda Wimberly

Beth Poisson

Nancy Bryant

Barbara McClendon

All other AHSLC members are invited to attend

The Nominating Committee of the Atlanta

Health Science Libraries Consortium (AHSLC) takes

great pleasure in presenting the following members

to serve as officers for the up-coming year:

FOR VICE-CHAIRPERSON:

MARY MCCLUNG - Kennestone Hospital

DARLENE PARKER - Morehouse School of Medicine/ Family Practice Center

FOR SECRETARY:

BRENDA CURRY-WIMBERLY - Northside Hospital

FOR STATISTICIAN:

NANCY BRYANT - Morehouse School of Medicine

BARBARA MCCLENDON - Cobb Hospital & Medical Center

On THURSDAY, November 17, 1994, at the next meeting of the AHSLC, to be held at the Georgia Mental Health Institute, further nominations may be made from the floor.

The new officers will be voted in at that time.

DO PLAN TO ATTEND, if possible !!!

Respectfully submitted: "The Committee": Jane F. Clark, Fay Evatt, Mary Larsen & Barbara Shelton

BUSINESS MEETING AGENDA

Atlanta Health Science Libraries Consortium November 17, 1994 Georgia Mental Health Institute

- I. Call to Order
- II. Approval of September minutes
- III. 1995 Officer elections
- IV. Committee and Coordinator Reports
 - A. Education and Program Beth Poisson
 - B. Collection Management Fay Evatt, Edie Lacey
 - C. Public Relations/Newcomers Rosalind Lett
 - D. Online (Automation) Club Elizabeth Jackson
 - E. Journal Club Darlene Parker
 - F. Membership list Fran Golding
 - G. Nominating Jane Clark
 - H. Bylaws Mary Larsen
 - I. Strategic Planning Mamie Bell
- V. Old Business
 - A. January 19 meeting host?
 - B. Logo
 - C. Other
- VI. Announcements, registration deadlines, etc
 - A. Southern Chapter/MLA, Orlando
 - B. MidAtlantic Chapter/MLA, Ashville Sharon Cann
 - C. Election results
- VII. New Business
- VIII. Adjournment

ATLANTA HEALTH SCIENCE LIBRARIES CONSORTIUM HOST INSTITUTIONS FOR 1995 MEETINGS

January 26 Dekalb Medical center Health Sciences Library

March 16 Mercer University - Swilley Library

March 22-24 Georgia Health Sciences Libraries
Association (GHSLA)
Macon, Georgia

May 7-10 Medical Libraries Association (MLA) 10-12 7th International Congress on Medical Librarianship

May 18 Solvay Pharmaceuticals Library

July 20 Georgia Baptist Health Care System
Medical Library & College of Nursing Library

September 21 Kennesaw State College

November 16 St. Joseph's Hospital

Southern Chpter MLA 1995 Puerto Rico 1996 Memphis 1997 Georgia

Note: All regular bimonthly meetings are held 12:30-4:30 PM. 1-26-95

BUSINESS MEETING AGENDA

Atlanta Health Science Libraries Consortium March 16, 1995 Mercer University Atlanta Swilley Library

- I. Call to Order
- II. Approval of January Minutes
- III. Old Business
 - A. Committee and Coordinator Reports New assignments ... Please confirm.
 - Education and Program- Darlene Parker, Chair Nancy Bryant, Pauline Hollman.
 - Collection Management- (need volunteer to chair)
 - 3. Public Relations/ Newcomers- Connie, Faye, & Brenda
 - 4. Online (Automation) Club-Marilyn Barry & Rita Clifton
 - 5. Journal Club- Mamie Bell & Jane Clark
 - 6. Membership List- Fran Golding
 - 7. Bylaws- Mary Larsen & Marilyn Barry
 - Strategic Planning- Edie Lacy, Chair; Roz Lett, Mamie Bell, & Sharon Cann
 - B. Membership

One supporting member has withdrawn...Chattahoochee Tech Institute has requested to be dropped from supporting membership.

- C. Other old business
- IV. New Business
- V. Announcements
 GHSLA in Macon, March 22-24, 1995
 MLA in Washington May 5-10, 1995
- VI. Next AHSLC meeting
 May 18, 1995 at Solvay Pharmaceuticals
- VII. Adjournment

ATLANTA HEALTH SCIENCE LIBRARY CONSORTIUM MEETING MARCH 16, 1995 MERCER UNIVERSITY - ATLANTA

12:30 - 1:30

Journal Club:

Participants:

Ellen Cooper and Connie Ruffner, Solvay Pharmaceuticals "Searching Drug Literature"

Pam Davenport Queen, Athens Regional Med. Center To be announced

1:30 - 2:00

Refreshments

2:00 - 3:00

Business Meeting - Agenda Enclosed

3:00 - 3:30

Program on <u>Drug Information Center Services:</u>

Presented by:

Dr. Laurel Ashworth, Rph, Mercer University, Pharmacy Practice

3:30 - 4:00

CD-ROM Demonstration

^{**}Map enclosed. Parking available at front and back of University.

^{***}Business Meeting minutes enclosed.

ATLANTA HEALTH SCIENCES LIBRARIES CONSORTIUM MINUTES

MARCH 16, 1995

I. CALL TO ORDER:

Darlene Parker (Chair-elect) called the meeting to order at 2:09 p.m. at Mercer University.

II ATTENDANCE:

Marilyn Barry, Dekalb Medical Center Mamie Bell, Egleston Children's Hospital Jeanette Blalock, Henry General Hospital Jack Booth, South Fulton Jane Clark, Brook Run Professional (GA Retardation Center) Ellen Cooper, Solvay Pharmaceuticals Fay Evatt, GA Baptist Medical Center Fran Golding, Scottish Rite Children's Medical Center Ingrid Hendrix, Emory Health Sciences Center Pauline Hollmann, Georgia State University Elizabeth Jackson, Mercer University Karalyn Kavanaugh, EBSCO Stephen Koplan, GA Mental Health Institute Anne Kramer, Gwinnett Hospital System Edie Lacy, Piedmont Hospital Rosalind Lett, Crawford Long Hospital Mary Lynch, Emory Health Sciences Center Mary McClung, Kennestone Hospital Darlene Parker, Morehouse School of Medicine/Family Practice Center Beth Poisson, West Paces Medical Center Pamela Queen, ARMC Athens Connie Ruffner, Solvay Pharmaceuticals Delores Williams, Northside Hospital

- A. Introductions of Newcomers.
- B. Thanks to Elizabeth Jackson and Staff for hosting the meeting.
- C. Brief History of Mercer University.

III. MINUTES OF PREVIOUS MEETING:

The minutes of the previous meeting were read and approved.

IV. OLD BUSINESS:

Committees:

- A. Collection Management Committee/Jack Booth
 Please send concerns regarding Routing Table to Nancy Bryant at 755-7318(fax).
- B. Education and Program Committee/Darlene Parker
 - 1. Additions to Committee: Jeanette Blalock.
 - 2. Program schedule open for Sept. and Nov.
- C. Public Relations/Newcomers/Connie Ruffner
 - 1. Committee plans to send Newcomer Packages to potential members.
- D. Online Club/Marilyn Barry
 - 1. Will provide review of Physician OnLine/MEDLINE.
- E. Journal Club/Mamie Bell
 - 1. Presented articles today on Drug Information.
 - 2. July presenters please call Jane Clark for further information.
- F. Bylaws/Marilyn Barry
 - 1. No report
- G. Membership/Fran Golding
 - 1. Updated list of members distributed.
 - Rosalind Lett suggested that potential members be screened before allowing them to be come a member. Screening the organization will ensure their commitment to the Consortium.
- H. Strategic Planning/Edie Lacy
 - 1. Members will be contacted to discuss this year's planning.

V. NEW BUSINESS:

A. Stephen Koplan reported on JCAHO visit at South Fulton. He agreed to start and chair a support/update committee to give the group feedback on JCAHO visits.

Chair: Stephen Koplan

Members: Fay Evatt and Marilyn Barry.

VI. ANNOUNCEMENTS:

1. The following persons volunteered to report on 1995 MLA Happenings:

Rosalind Lett Mamie Bell Ellen Cooper

- 2. Ellen Cooper: GHSLA in Macon
 - -Late registration available
 - -Class opening for Friday Classes
 - -Directions available
- 3. MLA in Washington
- 4. Next Consortium Meeting will be held at Solvay on May 18, 1995.

VII. ADJOURNMENT:

Meeting adjourned at 2:59 p.m.

Submitted by Delores Williams Northside Hospital

BUSINESS MEETING AGENDA

Atlanta Health Science Libraries Consortium January 26, 1995 Dekalb Medical Center Health Science Library

- I. Call to Order
- II. Approval of November Minutes
- III. Old Business
 - A. Committee and Coordinator Reports (1994)
 - 1. Education and Program-
 - 2. Collection Management- Fay Evatt, Edie Lacey
 - 3. Public Relations/ Newcomers- Rosalind Lett
 - 4. Online (Automation) Club-
 - 5. Journal Club-
 - 6. Membership List- Fran Golding
 - 7. Bylaws- Mary Larsen
 - 8. Strategic Planning- Mamie Bell
 - B. Other old business
- IV. New Business
 Nomination of new committee chairs...
- V. Announcements
- VI. Next AHSLC meeting
- VII. Adjournament

BUSINESS MEETING AGENDA

Atlanta Health Science Libraries Consortium May 18, 1995 Solvay Pharmaceutical Library

- I. Call to Order
- II. Approval of March Minutes
- III. Old Business
 - A. Committee and Coordinator Reports
 - Education and Program- Darlene Parker, Chair Nancy Bryant, Pauline Hollman.
 - 2. Collection Management- Jack Booth and Nancy Bryant
 - 3. Public Relations/ Newcomers- Connie, Faye, & Brenda
 - 4. Online (Automation) Club- Marilyn Barry & Rita Clifton
 - 5. Journal Club- Mamie Bell & Jane Clark
 - 6. Membership List- Fran Golding
 - 7. Bylaws- Mary Larsen & Marilyn Barry
 - 8. Strategic Planning- Edie Lacy, Chair; Roz Lett, Mamie Bell, & Sharon Cann
 - 9. Ad Hoc Committee for JCAHO Standards- Steve, Marilyn, and Faye
 - B. Membership
 - C. Other old business
- IV. New Business
- V. Announcements Stert Tracy the flow to middle
 - Next AHSLC meeting
 July 20, 1995 at Georgia Baptist Health Care Center
 hosted jointly by the Medical Library and the
 College of Nursing Library.
 - SC/MLA Annual Meeting San Juan, Puerto Rico November 11-14, 1995

VII. Adjournment

ATLANTA HEALTH SCIENCES LIBRARIES CONSORTIUM MINUTES MAY 18, 1995

I. CALL TO ORDER:

Sharon Cann (President) called the meeting to order at 1:40 p.m. at Solvay Pharmaceuticals.

Ben Gilbert and Cary Rogers welcomed the Consortium to Solvay and expressed their appreciation for the professional contribution made by Librarians.

II. ATTENDANCE:

Marilyn Barry, Dekalb Medical Center Health Sciences Library

Mamie Bell, Egleston Children's Hospital

Jeanette Blalock, Henry General Hospital Medical Library

Anne Bao, Kennesaw State College

Pam Boatright, Cobb Hospital Library

Judith Brook, Mercer University Library

Carolyn Brown, Emory University School of Medicine

Sharon Cann, Georgia Baptist College of Nursing Library

Rita Clifton, VAMC Medical Library (Atlanta)

Ellen Cooper, Solvay Pharmaceuticals Library

Brenda Curry-Wimberly, Northside Hospital Library

Jo Dilbeck, St Joseph Hospital Library

Fay Evatt, GA Baptist Health Care System Medical Library

Fran Golding, Scottish Rite Medical Center Library

Ingrid Hendrix, Emory University

Pauline Hollmann, Georgia State University

Anne Kramer, Gwinnett Hospital System Medical Library

Karalyn Kavanaugh, EBSCO Subscription Service

Darlene P. Kelly, Morehouse School of Medicine/ Family Practice Center

Edie Lacey, Piedmont Hospital Library

Beth Poisson, West Paces Ferry Medical Library

Pamela Queen, Athens Regional Medical Library

Marissa Ratcliff, Mercer University Library

Connie Ruffner, Solvay Pharmaceuticals Library

Barbara Shelton, Life College

Girija Vijay, Guest

Benedette Wright, Emory University (Hospital Branch)

III. MINUTES OF PREVIOUS MEETING:

The minutes of the previous meeting were read and approved with one (1) correction. Correction: Steve Koplan - Georgia Mental Health Institute.

IV. OLD BUSINESS:

1. Committee Reports:

A. Education and Program Committee report was given by Darlene P. Kelly. Darlene announced that the members of the committee are Ellen Cooper, Carolyn Brown, and Jeanette Blalock

Darlene also read a listing of program topics of interest identified by AHSLC members. The topics are as follow:

Joint Commission Survey Panel

Health benefits of Vegetarian

GSAM - Georgia Telemedicine Plan]

Finding information on Alternative Medicine

CD ROM products

Collection Development: Nursing, Allied Health and Health Administration

Patient Education

How to get through those stacks of mail on your desk? (Time Management)

Health Care Reform

A program on CDC (what it is, does, etc.)

Alternative roles/positions/jobs for Medical Librarians

- B. The Collection Management Committee report was given by Barbara Shelton.

 Barbara stated that the Committee had not received any Routing Table revisions.

 Barbara also urged members to submit revisions as soon as possible.
- C. The Public Relations Committee report was given by Connie Ruffner. Connie stated that letters were sent to Canton, Douglasville and Gainesville inviting them to join the Consortium.

Recommendation: Jo Dilbeck recommended that a packet/letter be sent to North Georgia College.

- D. OnLine Club report was given by Marilyn Barry. Marilyn reported that the Online Club presented today and she announced that the club would be presenting again in September at Kennesaw State. Members should notify Rita or Marilyn with suggestions.
- E. Journal Club report given by Mamie Bell. Mamie announced that the topic for the July meeting will be Nursing Research. Mamie also stated that Brenda and Edie will be the presenters for July.
- F. Membership Committee report given by Fran Golding. Fran circulated copies of the Membership Listing and requested that members notify her with corrections and /or changes.
- G. Bylaws Committee no report given.
- H. Strategic Planning Committee report given by Sharon Cann. Sharon reported that the committee met and attendance was poor. The following recommendations/ objectives were discussed:
 - I. A videotape presentation of Docline and Gold.
 - II. Identify technology and identify needs.

Next Committee meeting scheduled for July 13, 1995 from 10-12 a.m. at Piedmont Hospital.

I. AD HOC /JCAHO Committee report was given by Sharon Cann. Sharon stated Steve is interested in feedback from members who have had JCAHO site visits. Sharon requested that members make a list of the questions asked during site visits.

V. NEW BUSINESS:

- A. Sharon announced that Chattahoochee Technical Institute has withdrawn from the Consortium. Sharon open the floor for discussion on the procedure for application (to) and the withdrawal (from) the AHSLC. Recommendations are as follow:
 - 1. That a formal agreement be signed by members yearly.

- 2. That the matter/concern be referred to the Bylaws Committee.
- 3. That a letter of withdrawal be requested from Chattahoochee Technical Institute.

B. Announcement

- 1. Mary McClung has resigned position of Librarian at Kennestone Hospital.
- Martha Watkins has had a setback. Please send cards to: 144 Beverly Place Macon, Georgia 31204
- 3. Darlene Parker announced her marriage (Mrs. Darlene P. Kelly).
- 4. Sharon Cann announced that the next meeting will be held at GA Baptist College of Nursing. Lunch will be served and the program focus will be Nursing Research.
- 5. The 1995 Southern Chapter MLA meeting will be held in Puerto Rico. Details forthcoming.

VI. ADJOURNMENT:

The meeting was adjourned at 2:38 p.m.

Submitted by

Brenda Curry-Wimberly

ATLANTA HEALTH SCIENCES LIBRARIES CONSORTIUM MINUTES

JULY 20, 1995

I. CALL TO ORDER:

Sharon Cann called the meeting to order at 3:46 p.m. at Georgia Baptist College of Nursing.

II. ATTENDANCE:

Marilyn Barry, Dekalb Medical Center Health Sciences Library Mamie Bell, Egleston Children's Hospital Jeanette Blalock, Henry General Hospital Medical Library Jack Booth, South Fulton Anne Bao, Kennesaw State College Carolyn Brown, Emory University School of Medicine Barbara Bruno, Emory Universitiy Learning Resource Center Nancy Bryant, Morehouse School of Medicine Multi-Media Center Sharon Cann, Georgia Baptist College of Nursing Library Ellen Cooper, Solvay Pharmaceuticals Library Brenda Curry-Wimberly, Northside Hospital Library Jo Dilbeck, St. Joseph Hospital Carla Dickerhoff, Georgia Baptist College of Nursing Fay Evatt, GA Baptist Health Care System Medical Library Fran Golding, Scottish Rite Children's Medical Center Stephen M. Koplan, Georgia Mental Health Institute Darlene P. Kelly, Morehouse School of Medicine/FPC Mary Larsen, Fernbank Science Center Rosalind K. Lett, Crawford Long Hospital Beth Poisson, West Paces Medical Center Marissa Ratcliff, Mercer University Barbara Ruelle, Emory University Connie Ruffner, Solvay Pharmaceuticals Library Reeta Sinha, Emory University HSCL

III. MINUTES OF PREVIOUS MEETING:

The minutes of the previous meeting were read and approved.

IV. OLD BUSINESS:

- Committee Reports:
 - A. Education and Program Committee report was given by Darlene P. Kelly. Next meeting will be held on Sept. 21, 1995 at Kennesaw State College. Beth Poisson recommended that Sports Medicine be added to the topics of interest list.
 - B. Collection Management Committee report given by Nancy Bryant. Nancy requested assistance from all members with Routing Table changes. Nancy also stated that Tables are based on current subscription statistics. Present Cell Breakdown is as follow:

Cell 1 = 150 titles or less

Cell 2 = 151-275

Cell 3 = 275 +

Cell 4 = Health Science Libraries of Central Georgia

After much discussion, Nancy stated that she would call Consortium members to get current subscription figures.

- C. Public Relations Committee report was given by Connie Ruffner. Connie stated that letters were sent to Dunwoody Medical Center and Shepherd Spinal Center. A package was sent North Georgia College (per Jo Dilbeck).
- D. On Line Club report was given by Marilyn Barry. Marilyn stated that she and Edie Lacy would demonstrate the Web Page (InterNET). Marilyn encouraged others to participate.
- E. Membership List. Fran Golding provided members with update copies and asked that members experiencing changes (area codes, etc.) please notify her.
- F. Journal Club. Marilyn Barry thanked Edie and Pauline for presenting. The following ideas were recommended for future meeting:
 - 1. Cancer Literature (topic for St. Joseph November meeting).
 - 2. How to manage your boss.
 - 3. Tips on using Docline.
- G. Bylaws Committee report given by Mary Larsen. Mary stated that the Memoranda of

Agreement were on file for 1993; however, new Memorandums were circulated and signatures are needed by the September meeting.

- H. Strategic Planning Committee report was given by Sharon Cann. Sharon stated that she would notify members of date for next meeting.
- I. JCAHO AD HOC Committee report given by Sharon Cann. Sharon stated that Steve Koplan passed JCAHO inspection.

V. NEW BUSINESS

A. The Statistician report was given by Nancy Bryant. Nancy stated that she had received only eight statistical reports for January - March 1995. Nancy raised the question what are the statistics used for?

After a lengthy discussion the Committee decided to follow up on this matter at the next meeting.

B. ANNOUNCEMENTS:

- Sharon announced that she used the Consortium's logo and would send enlarged copies of logo to members upon request.
- 2. Jo Dilbeck stated that she would design name tags for each member.
- Ros Lett and Connie Ruffner report that they attended SLA's Montreal meeting. The
 meeting topics were as follow: Fee-Based Services, Managerial and Negotiation skills
 and the InterNET.
- 4. Ros Lett reminded members to please contribute to the Flower Fund.

VI. ADJOURNMENT:

The meeting was adjourned at 4:55 p.m.

Brenda Curry-Wimberly

ATLANTA HEALTH SCIENCE LIBRARIES CONSORTIUM

September 21, 1995

Horace W. Sturgis Library

Kennesaw State College

MEETING AGENDA

12:30 - 1:30	AUTOMATION CLUB
	(Suggestions on and Demonstrations of Using the INTERNET to Answer Reference Questions - Marilyn Barry, Moderator)
1:30 - 2:00	REFRESHMENTS
2:00 - 3:00	BUSINESS MEETING
3:00 - 3:15	BREAK
3:15 - 4:15	PROGRAM
	Welcome by Robert Williams, Library Director

Tours of the Library

ATLANTA HEALTH SCIENCES LIBRARIES CONSORTIUM MINUTES SEPTEMBER 21, 1995

I. CALL TO ORDER

Sharon Cann, Chair AHSLC, called the meeting to order at 2:00 p.m. at Kennesaw State College Sturgis Library.

II. ATTENDANCE:

According to signed list:

Pat Herndon, Dekalb Medical Center Health Sciences Library
Becky Purdom, Northlake Regional Medical Center
Anne Bao, Kennesaw State College
Linda Venis, Promina Kennestone Hospital
Pamela Queen, Athens Regional Medical Center
Fran Golding, Scottish Rite Children's Medical Center Library
Connie Ruffner, Solvay Pharmaceuticals
Barbara Shelton, Life College
Rosalind Lett, Crawford Long Hospital
Rosalind Lett (Proxy), Henry General/ Gwinnett Medical
Darlene P. Kelly, Morehouse School of Medicine

Family Practice Center

Marilyn Barry, Dekalb Medical Center
Girija Vijay, Guest
Barbara J. Lane, Promina Cobb Hospital
Mamie J. Bell, Egleston Children's Hospital
Beth Poisson, West Paces Medical Center
Pauline Hollmann, Georgia State University
Rita L. Clifton, VAMC Atlanta
Nancy Bryant, Morehouse School of Medicine
Marissa F. Ratcliff, Mercer University Atlanta
Edie Lacy, Piedmont Hospital
Sharon Cann, Georgia Baptist College of Nursing

III. MINUTES OF PREVIOUS MEETING

The July minutes were approved with two corrections for attendance. Pauline Hollman, GSU and Edie Lacy, Piedmont Hospital names were added to the list of those attending.

IV. OLD BUSINESS

- A. A Docline Pop Quiz about Interlibrary Loan was the topic of a presentation by Pat Herndon, Dekalb Medical Center Health Sciences Library. Pat described the changes in our pattern of loans as we have gone from the telephone to computer but the telephone is still needed when requesting a FAX.
- B. Sharon Cann handed out a list of Cell Suggestions for Docline Cells one through four and a draft of the Guidelines for Interlibrary Lending as the purposed revisions recommended by the Collection Management Committee. The Guidelines will be voted on at our November Meeting. Nancy Bryant stated all changes in cells by members were approved by the institutions involved.

- C. Nancy Bryant, Statistician, presented a draft of the Guidelines and Procedures for Interlibrary Loan Statistics, which will be voted on at the November Meeting.
- Other Committee and Coordinator Reports: 1. Mamie Bell, Chair, Nominating Committee, asked the group to consider a Bylaws change for the new nominees for office in 1996. This would be to allow Limited Members to hold vice-Chair, Chair in the Atlanta Health Science Libraries Consortium. After discussion it was moved by Marilyn Barry " Limited members may hold office if they have been a member for one year and active on one committee in the Atlanta Health Science Libraries Consortium". This was seconded by Ellen Cooper and approved by members at the meeting. This change will be voted on by membership at the November meeting to be an official Bylaws change. Mamie handed out a yellow survey form for nominations and committee preferences to be returned to her. She will try to get ballots out to members before the next meeting and get with Mary Larson about the Bylaws change so we can approve this as well.
 - 2. Hosts for the 1996 Meetings were announced as: January 18...Northlake ...Becky Purdom March 21 ...South Fulton...Jack Booth May 16 ...Henry General Hospital...Jeanette Blalock July 18 ...Crawford Long...Roz Lett September 19...Georgia State University...Pauline Hollman November 21...VA Hospital...Rita Clifton

The Chair called for any urgent new business or announcements as the business meeting was going over allotted time.

V. ANNOUNCEMENTS

- Connie Ruffner, Chair Public Relations/ Newcomers, reported that packets had been sent to Linda Venis, Denise Valux, and Sandy Bonzo.
- The CDC Information Specialists were mentioned as a pool for membership in AHSLC.
- 3. Donna Schachtel, Director of Education, Shepherds Spinal Center has a part time position. Please call 350-7361 if interested.
- 4. The flower fund is in need of money so please give your annual contribution to Rosalind Lett.
- 5. Membership Agreements need to be sent to the Chair and names were announced of those not yet obtained.

VI. ADJOURNMENT:

The meeting adjourned at 3:10 p.m. Submitted by

Sharon Lee Cann, in lieu of Secretary's absence

AHSLC MEETING

November 16, 1995

AGENDA

LUNCH	11:	:30

JOURNAL CLUB 12:30 - 1:15

BREAK AND TOUR 1:15 - 2:00

BUSINESS MEETING 2:00 - 3:00

PROGRAM 3:00 - 4:00

BUSINESS MEETING AGENDA

Atlanta Health Science Libraries Consortium November 16, 1995 St. Joseph's Hospital Russell Bellman Library

- I. Call to Order
- II. Approval of September minutes
- III. Old Business
 - A. Bylaws Change...amendment motion "Limited members may hold office if they have been a member for one year and active on one committee in the Atlanta Health Sciences Libraries Consortium ". Motion by Marilyn Barry, seconded by Ellen Cooper, and approved by members attending the meeting September 21.
 - B. Guidelines for Interlibrary Loans.
 - C. Guidelines for Statistics.
 - D. Other Committee and Coordinator Reports
 - E. Other old business
- IV. New Business
 - A. Nominations for 1996 by Mamie Bell, Chair, Nominating Committee
- V. Announcements
 - Next AHSLC Meeting January 18, 1995 at Northlake Regional Medical Center.
 - GHSLC meeting at Callaway Gardens March 13-15, 1996.

VII. Adjournment

Please call Sharon Cann with any additional business items at 265-4020

STRATEGIC PLANNING COMMITTEE MEETING

NOVEMBER 17 FOLLOWING THE AHSLC BUSINESS MEETING

Purpose: to bring closure to plans\activities for 1994 to discuss plans and set goals for 1995

All outgoing (1994) and incoming (1995) officers and committee chairs are strongly encouraged to attend:

Please
Marie

Call Marie

at 325-6454

to consin

Mamie Bell
Sharon Cann
Rita Cliffor
Mary Larsen
Rosalind Lett
Beth Poisson
Barbara McClendon

Steve lapton

Fay Evatt

Edie Lacy

Mary McClung

Darlene Parker

Brenda Wimberly

Nancy Bryant

All other AHSLC members are invited to attend

Oct. 21 Executive Atta Strategic Planning

ILL improvement Grow professionally

ILL turn around time (24 hr.).

Ase & in comments field No, simply call to mean thy it to me

Everybody on DOCCINE GOLD

Continue to educate ourselves on alternate methods

Contact Lay baly on QUICKDOC I to simplify state maily tell to See if DCCIVE can print

a stats with consortium members

What's appropriate role for Consortium

in supervising ILL activities?

add FAX option to DOCLINE profile

6) Encouvage holdings update

INTERNET - Online club hosp. libs - how sot it.

Better neetings Assign menters to now members Visit Orther libraries Mini-group clusted (Family Lib, mortel Health, meet once a year for special prog find out what groups people want I Work with existing / lib school to interact more (6) Extend Van mtg. to all-day for retreat planning session expand comm. mfg. (follow goals discussion & KICK-OKF.
SUPERBOWLING IBRAPUT Promote new members from inst: W/libris Write letter to hisp admins Look at other publicity activities

Mentioned as priorities by membership 160. So likes inline ven heat on Done GOPHER, INTERNET I FAX everything I sveny body on DOELINE / buying unit e-mail for every body Hold Jeanier Statistics Better meetings. Meet with other groups - No Hold mini group dusters Mentwship buddies Frade a - thon > Programs Fither into on special collections Lobbing for State Lit School Set 3, 5, 10 gr. goals annai retreat Reduce Obstacle And meetings earlier Done Mekt after meeting for food

BRAINSTORMING SESSION FOLLOWUP Enhancing AHSLC's Effectiveness

1) HOW CAN WE ENHANCE ILL AMONG AHSLC MEMBERS ?



- Become a buying unit and negotiate ILL prices with suppliers
- Free loans from Emory, GA State
- Broaden the Copyright Law
- No worry about Copyright
- Automatic verification
- Loansome Doc type ordering by libns. MEDLINE-DOCLINE link?
- Voice-activated ILL ordering systems
- End user ILL ordering
- FAX everything
- Create union book and AV holdings



E-mail available for everyone



Free INTERNET - (Al Gore's our buddy?)

- INTERNET implants that train you
- Write a grant to get ARIEL funding
- One central source for all ILLs
- Hire an AHLSC-owned gofer (a retired librarian) who visits NLM to photocopy, every day, all day & FAXes free
- Carrier pigeons
- Inter-city or statewide courier service



Get everybody on DOCLINE

- Get paperless: Scan from computer to computer to end user
- Initiate a national movement: make every journal machine -readable or go out of business!
- MLA Task Force?
- No statistics

2) HOW CAN WE ENHANCE THOSE CONSORTIUM EXPERIENCES OUR SURVEY RESULTS SHOW WE VALUE:

FACE-TO-FACE INTERACTION "SHOP TALK", SHARING SESSIONS

AS WELL AS BETTER MEET EDUCATION NEEDS ?

- Shorten our refreshment time (eat during sharing session)
- Hold fewer formal programs and instead share information on members' own library programs and initiatives
- Every institution shares what's new at its library
- Topical sessions
- Poster sessions
- Trade-a-thon: swap table of supplies, etc., a library no longer needs
- Hold some meetings as mini-group/cluster of only those involved in certain programs/activities (such as only those w/ Pat Educ collection/services
- Present a program only at some meetings.
- Invite more notable speakers to give programs
- Invite non-libns to present programs (ex. Fay's physician who had visited Russia)
- Librarians in Russia
- CE credit for programs
- Meet with other groups: other consortia, computer groups, legal librarians, corporate libraries
- Exchange programs take meeting someone else (? not sure what we meant)
- Establish a buddy system for new librarians
- Mentorship
- Swap jobs
- Slide show

- Members scan professional journals for the whole group, or distribute tables of contents to other members
- Satellite courses

.1 .

- Computer workshops hands-on
- Teach SOLINET courses
- One-on-one teaching
- Promote the establishment of doctoral programs and acceptibility of consortia activity as an academic practicum, etc.
- Teach a course to library students, others! through a library school
- Present a program at SLA on our experience as medical librarians, what we do in the consortium
- Rent (buy) a bus for ALA
- Charter a jet for ALA
- Coordinate course attendance by members at SLA, etc., to cover all interesting courses, then share contents among whole consortium
- Hold conference calls to stay in touch between meetings
- Universal E-mail for all AHSLC
- Hold teleconferences
- Obtain a grant for uplink/downlink
- Social hour after the meeting once a quarter
- Cruise at the end of the year
- Annual retreat with goal-setting
- Set 3, 5 & 10 year goals

3) HOW CAN WE MINIMIZE THE OBSTACLES DISTANCE AND SCHEDULING POSE TO MEETING ATTENDANCE?

- Establish carpools to get to AHSLC meetings
- Meet at a different time breakfast, all-day meeting
- Everyone move to Atlanta!!
- Everyone move to Marietta!!
- Establish a central meeting place hotel or public library
- Rent a shuttle bus
- Take MARTA
- End meetings earlier to avoid rush hour worries. Meet from 12:30 4:00 PM to increase number who stay for whole meeting
- Brown bag lunch or order pizza takeout to facilitate earlier meeting time
- Change the frequency of regular meetings (more?? fewer??)
- Videotape meetings for those who don't attend

AHSLC PROGRAMS FOR 1996:

January 18 Northlake Regional Medical Center Strategic Planning - all members

March 21 South Fulton Medical Center

Paraolympics - Robert E. Wells, MD

May 16 Henry Medical Center

Olympic Update - Frank Upchurch, Vice-President, GA Bapt Health

Care System

July 11 Crawford Long Hospital

Alternative Medicine - Ingrid Hendrix

September 19 Morehouse School of Medicine

Russian Trip - Bev Allen & Barbara Martin

November 21 Veteran's Administration Medical Center

Information Management - Rita Clifton

ATLANTA HEALTH SCIENCE LIBRARIES CONSORTIUM

HOST INSTITUTIONS FOR 1996 MEETINGS

January 18 Northlake Regional Medical Center Host: Becky Purdom

March 13-15 Georgia Health Sciences Library Association
Annual Meeting
"Metamorphosis"
Callaway Gardens
Pine Mountain, GA

March 21 South Fulton Medical Center Host: Jack Booth

May 16 Henry General Hospital Host: Jeanette Blalock

June 1-5 96th MLA Annual Meeting
"The Information Frontier"
Kansas City, MO

July 11 Crawford Long Hospital Host: Rosalind Lett

September 19 Georgia State University Morchause School of Medicine Host: Pauline Hollmann Host: Darlene P. Kelly

October 11-15 Southern Chapter/MLA
"Catch the Rhythm; Jammin' with the Information
Flow"
Memphis, Tennessee

November 21 Veteran's Administration Medical Center Host: Rita Clifton



1455 Montreal Road P.O. 450000 Atlanta, Georgia 31145 270-3000

ATLANTA HEALTH SCIENCES LIBRARIES CONSORTIUM

January, 1996

DATE:

Thursday, January 18, 1996

TIME:

12:30 - 4:15pm

LOCATION:

Northlake Regional Medical Center

1455 Montreal Rd. Tucker, GA 30084

Auditorium - Third Floor of Physician's Building

SCHEDULE:

12:30 - 1:30

Journal Club

1:30 - 2:00

Refreshments

2:00 - 3:00

Business Meeting

3:00 - 3:15

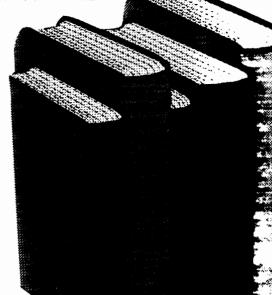
GOLD Presentation - Sharon Cann

3:20 - 4:00

Strategic Sessions

4:00 - 4:15

Wrap-Up



ATLANTA HEALTH SCIENCE LIBRARIES CONSORTIUM - COMMITTEES - 1996-1997

PROGRAM	LIBRARY	PHONE	FAX
Pauline Hollmann - Co-Chairman Fay E. Evatt - Co-Chairman Carolyn Brown Ellen Cooper Janette Blalock	GA State Univ	404/651-3800	404/651-2508
	GA Bapt Health Care Sys	404/265-5605	404/265-3559
	Emory Health Sci Lib	404/727-0285	404/727-5827
	Solvay Pharm	770/578-5648	770/578-5634
	Henry General Hosp	770/389-2512	770/389-2176

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BUSINESS MEETING AGENDA

Atlanta Health Science Libraries Consortium January 18, 1996 Northlake Regional Medical Center

- I. Call to Order
- II. Approval of November Minutes
- III. Old Business
 - A. Guidelines for Interlibrary Loans
 - B. Guidelines for Statistics
 - C. Committee and Coordinator Reports
 - D. Other old business
- IV. New Business
- V. Announcements
- VI. Adjournment

Please call Darlene P. Kelly with any additional business items at (404) 756-1240

JOURNAL PRESENTATION

by Sharon Cann

for the Atlanta Health Science Libraries Consortium January 18, 1996

"An Exploration of Technological Paradigmatic Transition"

published in the <u>Journal of Abnormal Librarianship</u>
1 (Winter 1995): 1-6

and reproduced in <u>RO</u> 35, no. 2 Winter 1995, p. 159-64

Vocabulary:

" Sessio taurino is a rigorously nonquantitative technique for exploring paradigmatic transitions in situ"

Paradigm is an example; a pattern followed; a typical instance; a model or a mode for viewing the world. It is often an overriding viewpoint that shapes ideas and actions within a particular field or group.

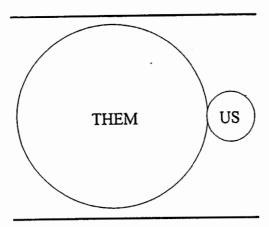
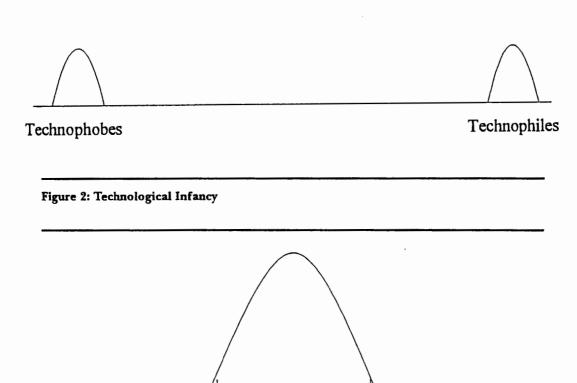


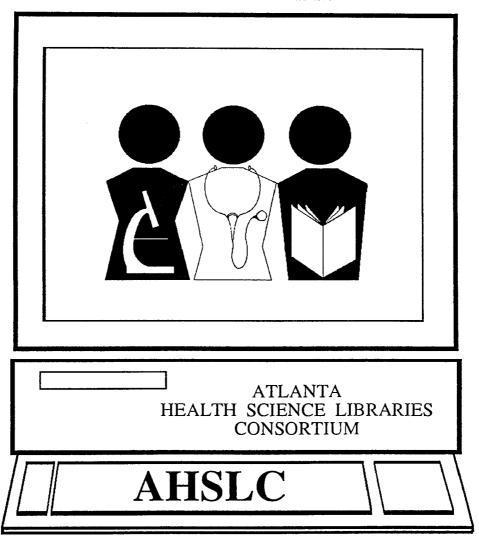
Figure 1: The Elitist's View of Technological Understanding



Technophobes Technormals Technophiles
Technoreluctants Technoenthusiasts

Figure 3: Technological Maturity

WANTED: PHOTOS, ARTICLES, BUSINESS MEETING MINUTES, AND OTHER AHSLC MEMORABILIA



The Strategic Planning Committee of the AHSLC decided that good publicity for the group could be had by developing and displaying a poster at professional meetings such as GHSLA, Southern Chapter, MLA, etc. Sharon Cann, Mamie Bell, and Beth Poisson are spear-heading this group effort. Please help them by digging up and bringing what you can to the January 18th meeting.

THANK YOU!!

ATLANTA HEALTH SCIENCES LIBRARIES CONSORTIUM Strategic Planning Committee Meeting

February 8, 1996 9:30 - 12:00

Present: Edie Lacy, Darlene Kelly, Marilyn Barry, Rosalind Lett, Mamie Bell, Fay Evatt, Sharon Cann, Elizabeth Jackson, Marissa Ratcliff, Kathleen Desch, Connie Ruffner, Beth Poisson, Pauline Hollmann, Nancy Bryant, Ingrid Hendrix.

We continued discussing goals targeting each committee.

Collection Management - we expanded Strategic Plan Goal 2, Objective 2 to include providing information on different technology types/brand names/products that each consortium member has used now or in the past. It is called "shared networking support". This information will be gathered by CM in an expanded survey/questionaire which will be ready for distribution by May's meeting. Survey includes use of docline, Internet, cataloging serials automation, fax machines, pc's, and other information needed from other committees.

Education & Program - it was agreed to include questions in the above survey about member's interest in EP topics. In addition there will be an informal survey of interests at each AHSLC meeting. It was also suggested that we hold at least one consortium meeting at other locations like the Atlanta History Center or American Cancer Society. EP would ask these host institutions to provide a program/speaker for the group. EP will look into the possibility of arranging a "Brown Bag Lunch" at a place of interest. This will be a sporadic event and we will be given invitations to the events to potential Each person is to bring their own food & members/students. beverage. This idea will be expounded on later by EP.

Journal Club - the above mentioned survey will also include subject interests for the JC. A need to broaden the subject scope of the JC was discussed. JC will hold a ten minute brainstorming session once per year at an AHSLC meeting to get ideas. JC will also prepare a "pre-topic" list for discussion.

Membership List - it was decided that the ML needs to be easier to use and entail additional needed information. Darlene will bring this up at the next meeting and find out what other info. is desired by the group. This may include putting other library personnel on list, regrouping libraries where needed and using cross references (e.g. Kennestone see Promina), and continue to keep correct information up to date (list should be carefully checked at each meeting). A notice will be sent to each person on the Guest list asking if they wish to remain on the list. If "no" or no reponse is gotten, they will be removed from list.

Public Relations/Newcomers - Strategic Plan Goals 3 and 4 would

mostly be under the auspices of PR. In order to promote the consortium further it was decided that AHSLC name tags (with logo) will be created for members to wear at national and local meetings. We may also sponsor breaks at local/national meetings and get a sponsor to purchase the refreshments. We might sponsor a "Dutch Treat Meal" at GHSLA.

Other committees will be discussed at the next Strategic Planning meeting to be scheduled for April.

Overall AHSLC Meetings - meeting packets should go out before every meeting AT LEAST by the first of the month. Some people are receiving meeting info. only one or two days before the meeting.

AHSLC Secretary, Marissa Ratcliff, has volunteered to put together AHSLC mailing labels to be given to each host institution for mailout of packets. This will be the responsibility of the AHSLC Secretary. Marissa will work with Fran Golding to get needed information. Marissa has also volunteered to make the AHSLC name tags and will work with Connie Ruffner to coordinate this activity.

BUSINESS MEETING AGENDA

Atlanta Health Science Libraries Consortium May 16, 1996 Henry Medical Center

- Call to Order
- II. Approval of March Minutes

III. Old Business

- A. Guidelines for ILL Statistics... revised with recommendations from the January meeting.
- B. Other Committee and Coordinator Reports
- C. AHSLC Web Page Survey
- D. Olympic Schedules
- E. Pictures of your Library... to become part of the AHSLC poster that will be exhibited at Southern Chapter and MLA.

IV. New Business

- A. Voting to accept the Shepherd Center
- B. Automation Survey Nancy Bryant
- C. Hosts for 1997

V. Announcements

- A. "Networking" at Manuel's Tavern, immediately following the meeting.
- B. Next AHSLC meeting July 11th at Crawford Long Hospital
- C. 96th MLA Annual Meeting, Kansas City, MO June 1-5, 1996

VI. Adjournment

Please call Darlene P. Kelly with any additional business items 6 (404) 756-1240.

PLEASE BRING YOUR MEETING PACKETS TO THE MEETING.

ATLANTA HEALTH SCIENCE LIBRARY CONSORTIUM **MEETING MINUTES** JULY 11, 1996

RECEIVE

DIEGON'S OTHER

Multi-Media Contar

I. ATTENDANCE

Marissa F. Ratcliff, Mercer University Jack Booth, South Fulton Beth Poisson, Columbia West Paces Pauline Hollmann, Georgia State University Marchause Sch Pamela Queen, Athens Regional Medical Center Fran Golding, Scottish Rite Children's Medical Center Leslie Garrot, St. Joseph's Hospital Paula Forehand, St. Joseph's Hospital Fay Evatt, Georgia Baptist Health Care System Dianne Campbell, Georgia Baptist Health Care System Jane Clark, Brook Run Linda Venis, Promina Kennestone/Cobb Connie Ruffner, Solvay Pharmaceutics Alice Smith, Life College Darlene P. Kelly, Morehouse School of Medicine, FPC Anne Kramer, Promina Gwinnett Health System Onnalee Henneberry, Centers for Disease Control and Prevention Sandra Franklin, Emory University Health Science Center Library Jeanette Blalock, Henry Medical Center Pat Herndon, Shepherd Center Arlen Gray, Egleston Family Library Kathie Thodeson, Piedmont Hospital Edie Lacy, Piedmont Hospital Sharon Cann, Georgia Baptist College of Nursing Carole Dean, Centers for Disease Control and Prevention Rita Clifton, Dept. of Veteran Affairs Ingrid Hendrix, Emory University

II. CALL TO ORDER

The meeting was called to order by Darlene P. Kelly at 2:07 pm.

III. MINUTES

The minutes were accepted, with corrections. At this time, several guests were introduced. Girija Vijay is out of retirement and working for the Prudential Center for Healthcare Research.

IV. OLD BUSINESS

A. COMMITTEE REPORTS

- 1. Online Club Rita Clifton announced that J.J. Hayden of SOLINET will conduct today's presentation.
- 2. Education Committee Fay Evatt announced that the committee is working on next year's schedule.
- 3. Collection Management Nancy Bryant asked that everyone please get their automation survey to her as soon as possible. Please call her if you have any questions.
- 4. Newcomers/Public Relations Connie Ruffner will send information to Vijay for Prudential to review. Also, David McCullough of Georgia School of Professional Psychology has been contacted. The consortium voted to have Connie Ruffner investigate the costs of producing buttons or pins for the organization. The "networking" site for today's meeting is the Bridgetown Grill.
- 5. Journal Club Jane Clark announced that Mamie Bell will be the presenter at the September meeting and Mary Larsen is a tentative presenter for the November meeting. There was a discussion as to whether the Journal Club should broaden its scope and summarize articles outside of the pure medical subject. It was suggested that articles targeting the sociological, economic, etc. aspects of health care might be presented as well as medical and library related items.
- 6. Membership List Fran Golding asked that members fax corrections to be made to the list.
- 7. Bylaws Committee no report.
- 8. Strategic Planning Committee Edie Lacy is planning another meeting for September, to be held at Piedmont Hospital. All members are welcome and encouraged to attend.
- 9. JCHACO Jane Clark announced that her organization passed the survey with commendations. Six consortium hospitals will be surveyed next year.

B. OLYMPIC SCHEDULES

- 1. Emory University will be open as usual.
- 2. Georgia State University will be closed July 19 August 4.
- 3. Mercer University will be open weekdays only, 1pm 7pm.
- 4. Morehouse School of Medicine will be from 7am 3pm. However, they anticipate they will be short on parking and staff.
- 5. Shepherd Center brought Accessibility Guides for the Paralympics.
- 6. Marissa Ratcliff will get a complete list of hours and fax it to consortium members.

C. MEMORANDUM OF AGREEMENT

Darlene P. Kelly reminded everyone that they must turn these in.

D. POSTER SESSION/ARCHIVES

 Several pictures of individual consortium libraries have been received, but many more are needed by the end of July. The poster session has been accepted for presentation at Southern Chapter and it is scheduled for Monday, October 14th, 10:30am - 11:30am.

- 2. Marissa Ratcliff was asked to get a copy of the video Elizabeth Jackson made of GHSLA in Puerto Rico.
- 3. Darlene P. Kelly has the group photographs that were taken at the meeting held at South Fulton Medical Center. Contact her for copies.

E. NAME TAGS

Marissa Ratcliff reminded members to check their names off of the circulating membership list, if they desired to have a name tag made for consortium meetings.

F. AHSLC WORLD WIDE WEB PAGE

lngrid Hendrix announced that the Web page is complete. She asked that members log on and take a look. Her e-mail address is available for comments, suggestions, etc. It was decided that guests would not be added to the Web page's membership list.

V. NEW BUSINESS

A. MLA HIGHLIGHTS

- 1. Darlene P. Kelly brought information on the poster sessions, as well as fact sheets and position statements.
- 2. Connie Ruffner attended a session by the astrophysicist, Clifford Stole, on the Internet and the virtual library.
- 3. Sharon Cann attended a symposium in memory of Daniel T. Richards.
- 4. Rosalind Lett attended several meetings, the opening session and a session on bench marking.
- B. Darlene P. Kelly announced that Solinet will be hosting a class on Excerpta Medica on September 16th. She also mentioned the possibility of conducting a class for the consortium.
- C. Marissa Ratcliff read a press release announcing the arrival of new personnel in RML.
- D. Beth Poisson announced that West Paces no longer wants to fund the librarian position. There was a lengthy discussion by the membership on what we might possibly do to assist Beth at this time.

VI. ANNOUNCEMENTS

- A. Gwinnett Hospital System has an open library assistant position.
- B. Rosalind Lett was named Librarian of the Year by MLA.
- C. Darlene P. Kelly announced that Parke-Davis has donated a book to the consortium entitled, "Caring for the Care giver."
- D. The next consortium meeting will be hosted at Morehouse School of Medicine on September 19th.

VII. ADJOURNMENT

The meeting was adjourned at 3:20pm.

Respectfully submitted,
Marissa J. Ratcliff

Marissa F. Ratcliff

ATLANTA HEALTH SCIENCE LIBRARIES CONSORTIUM MEETING MINUTES SEPTEMBER 19, 1996

Attendance

Marilyn Barry, Dekalb Med. Ctr. Linda Venis, Promina Kennestone/Cobb Jeanette Blalock, Henry Medical Center Alice Smith, Life College Kathleen Desch, Piedmont Hospital Connie Ruffner, Solvay Pharmaceutics Fran Golding, Scottish Rite Children's Med. Ctr. Carmella Dowdell, Crawford Long Hospital Rosalind Lett, Crawford Long Hospital George Prince, Crawford Long Hospital Pat Herndon, Shepherd Center Edie Lacy, Piedmont Hospital Linda Garr Markwell, Grady Branch Library, Emory Beth Poisson, Columbia West Paces Med. Ctr. Brenda Curry Wimberly, Northside Hospital Girija Vijay, Prudential Ctr. for Health Care Research Nancy Bryant, Morehouse Sch. of Med. Darlene P. Kelly, Morehouse Sch. of Med/FPC Anne Bao, Kennesaw State Univ. Mamie J. Bell, Egleston Children's Hospital Pamela Queen, Athens Regional Med. Ctr. Sharon Cann, Ga. Baptist College of Nursing Elaine Taylor, Egleston Children's Hospital Rita Clifton, Dept. of Veteran's Affairs (Atlanta) Barbara H.S. Martin, Morehouse Sch. of Med. Joe Swanson, Morehouse Sch. of Med. SiSi Arango, Morehouse Sch. of Med. Beverly E. Allen, Morehouse Sch. of Med.

I. CALL TO ORDER

The meeting was called to order by Darlene P. Kelly at 3:05 p.m. Rosalind Lett introduced her guest, Carmella Dowdell, an intern from Clark Atlanta University.

II Minutes

The minutes from the July meeting were distributed and a correction was made on the acronym for JCAHO under committee reports. These minutes will be approved at the November meeting. In addition, three names were not included on the July attendance sheet, they are; Rosalind Lett, George Prince and Marilyn Barry.

III. OLD BUSINESS

A. Committee Reports

- 1. Strategic Planning- Edie reported that the committee met in September to discuss several issues. This included examining the different description of the various committees; having break out sessions, possibly at the November meeting; proposing that the Public Relations/Newcomers committee become two separate committee; compiling library profiles that are available and having that information for the AHSLC Membership Handbook. Connie has a few extra copies of the handbook. The committee has suggested that the handbook continue to be updated and used as the major handbook for the consortium. It has also suggested that the Newcomers committee will be responsible for updating the handbook, along with submitting applications for membership. The committee also proposed that the Ad-Hoc committees become standing committees, except for the Automation grant committee.
- 2. Education/Program The host and dates for 1997 will appear with the minutes at the November meeting.
- 3. Collection Management- Nancy reported that she has received 28 of out 35 automation surveys. Copies of the ILL guidelines that were approved this year are available, along with ILL statistics forms. Statistics will be collected for Oct-Dec., stats will available for review or copy in March. The committee will be evaluating the survey, possibly putting together a networking directory, also using the information for grants.
- 4. Public Relations- Connie reported that 2 applications were submitted, Girija Virjay at Prudential and David McCullough at the Georgia School of Prof. Psychology. Connie presented the consortium with AHSLC buttons to be worn at various meetings. The cost was \$52.00 and members contributed to the cost. There will be a network get together following the meeting at Mick's in Underground. Pat Herndon asks whether the networking socials were helpful or should the focus be changed. Members felt that the networking socials were helpful, but maybe have some events during the off months and/or with other library groups.
- 5. Automation Club- Rita acknowledged Linda Venis for doing a deal of the work. The next meeting for the automation club will be in November at the VA. This will be combination with the Education program, "New Technologies for Accessing and Manipulating Biomedical Data."
 The committee has worked with strategic planning in setting goals for 1997.

- 6. Journal Club- Beth reported that the journal club presented today, Kathleen Desch and Joe Swanson, were excellent presentators. The next journal club will be in January and two members have volunteered for next year, Mamie Bell and Mary Larsen. The committee welcomes ideas and helpful hints and they have worked on goals for 1997.
- 7. Membership List Fran reported that the guest list is becoming very long. She asked that if anyone knows of someone who should no longer be on the guest list, let her know.
- 8. Bylaws- A copy of the latest Bylaws, dated November 1995 are available today.
- 9. JCAHO Marilyn reported that the committee hopes to promote awareness of hospital libraries accreditation resources, for example MLA has an information management web page; also at each meeting the committee would like keep the membership updated on who is being surveyed and will continue to assist in anyway.
- B. Sharon thanked those members who submitted pictures for the AHSLC poster however, more are needed. The AHSLC poster will be exhibited at the Southern Chapter meeting in Memphis on October 14, 1996.
- C. Memorandum of Agreement- a blank agreement was distributed to those members who do not have a current agreement on file.
- D. Mamie has a new email address: mbell@mindspring.com.
- E. Pat Herndon noted corrections in the Shepherd Center spelling and address, 2020 Peachtree, NW., Atlanta.

IV. New Business

- A. Darlene reported that 2 applications were distributed for review by the membership. They are the Prudential Center for Health Care Research and the Georgia School of Professional Psychology. If members have any questions or comments please see Edie or Darlene. A site visit is planned for the latter part of October, members are invited to participate. Voting on the acceptance of these 2 applications will take place at the November meeting.
- B. The consortium is actively looking for volunteers for 1997 officers and committee persons. A blue survey sheet was distributed at the meeting, recruiting for a chair-elect, secretary and statistician, along with committee members. Committee persons have been asked to remain on a committee at least for 2 years. These sheets should be returned to the nominating committee.

V. Announcements

SLA is having a lunch and seminar at the Terrace Garden on September 20, 1996.

Mrs. Blalock will be out of the office September 25-27, 1996.

VI. Adjournment

The meeting was adjourned at 4:05 p.m.

Respectfully submitted,

Darlene P. Kelly, AHSLC Chair

SURVEY OF AHSLC MEMBERS

ATLANTA HEALTH SCIENCE LIBRARIES CONSORTIUM

SEPTEMBER 19, 1996

Name		
Institution	and the second s	
	Area Code ()	
I would like	te to serve in the following office:	
	a	
	Chair-Elect	
	Secretary	
	Statistician	
I would like	e to nominate the following person (s):	
	g committee will contact nominee)	
(11011111111111111111111111111111111111	B •••••••	
	Chair-Elect	
	Secretary	
	Statistician	
I would like	to serve on the following committee:	
T .		
	cation & Program	
Colle	ection Management	
Public	ic Relations comers	
New	comers	
Onlin	ne (Automation) Club	
Iour		
Journ	rnal Club	
Men	mbership List	
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Mem Nom Byla:	nbership List ninating aws	
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Thank you for your cooperation.

AHSLC MEETING DEPARTMENT OF VETERANS AFFAIRS MEDICAL CENTER (ATLANTA) November 21, 1996

12:30 - 1:30 PM	Lunch PROVIDED Special cake cutting ceremony
	Cafeteria Dining Room - main (1st) floor of Clinical Addition
1:30 - 2:30 PM	Program: Healthcare Information - Access, Management and Employee Training
	Presenters: Rita L. Clifton, Manager, Health Information Resources Joan Weil, Special Projects Programmer Norma Foster, Clinical Coordinator
	Cafeteria Dinning Room - main (1st) floor of Clinical Addition
2:30 - 2:45 PM	Computer Training Room Room 3A-103 of Clinical Addition
2:45 - 3:00 PM	Break
3:00 - 4:00 PM	Business Meeting Election of Officers Room 3A-197 of Clinical Addition
3:05 PM	Welcome - Medical Center Director
4:00 - 4:15 PM	Tour of Medical Library Trailer #1T 101

***INFORMATION BOOTH located inside crosswalk entrance to Clinical Addition

BUSINESS MEETING AGENDA

Atlanta Health Science Libraries Consortium November 21, 1996 Veteran's Administration Medical Center

- I. Call to Order
- II. Approval of Minutes
- III. Old Business
 - A. Committee & Coordinator Reports

 Each committee will present a brief overview on the year's activities.
 - B. AHSLC Overview
 - C. Other Old Business
- IV. New Business
 - A. Nominations for 1997 by Sharon Cann, Chair-Nominating Committee
 - B. Voting to accept GSPP (Georgia School of Professional Psychology)
 - C. Highlights from Southern Chapter
- V. Announcements
 - A. Next AHSLC meeting January 16, 1997 at Egleston Children's Hospital
- VI. Adjournment

Please call Darlene P. Kelly with any additional business items @ (404) 756-1240.

**** HAPPY HOLIDAYS ****

ATLANTA HEALTH SCIENCES LIBRARY CONSORTIUM **MEETING MINUTES** NOVEMBER 21, 1996

I. ATTENDANCE

Marissa F. Ratcliff, Mercer University Anne Kramer, Promina Gwinnett Health System Beth Poisson, Columbia West Paces Carole Dean, Centers for Disease Control Mary Larsen, Fernbank Science Center Carolyn Brown, Emory University Carol Burns, Emory University Arlen Gray, Egleston Children's Hospital Anne Bao, Kennesaw State University Lynette Ralph, Morehouse School of Medicine Rosalind Lett, Crawford Long Hospital Pamela Queen, Athens Regional Medical Center Jane F. Clark, Brook Run Stephen M. Koplan, Georgia Mental Health Institute Fran Golding, Scottish Rite Children's Medical Center Paula Forehand, St. Joseph's Health System Gladys Tsou, VAMC - Atlanta Karalyn Kavanaugh, EBSCO Information Services Linda Venis, Promina Kennestone/Cobb

Pauline Hollmann, Georgia State University

Kay McCall, Guest - University of Virginia

Edie Lacy, Piedmont Hospital

Connie Ruffner, Solvay Pharmaceuticals

Rita L. Clifton, VAMC - Atlanta

Joan Redmond Leonard, Centers for Disease Control

Mamie Bell, Egleston Children's Hospital

Darlene P. Kelly, Morehouse School of Medicine, Family Practice Center

David McCullough, Georgia School of Professional Psychology

Eugenia Abbey, Guest

II. CALL TO ORDER

The meeting was called to order at 3:10 PM by Darlene P. Kelly, at the VAMC. Several guests were introduced.

III. MINUTES

The minutes from July were approved with corrections. The minutes from September were approved.

IV. OLD BUSINESS

A. COMMITTEE AND COORDINATOR REPORTS

- Education/Program Pauline Hollmann reported that the committee's calendar of programs is set for 1997.
- 2. Collection Management Nancy Bryant is looking at the Automation Survey and will be collecting statistics for October, November and December. She has been promoted to a new position, so she will no longer be acting as statistician.
- 3. Journal Club Jane Clark reported that Mary Larsen will present in January. Jane would like to have two more people present, as well. Carole Dean and Marissa Ratcliff volunteered.
- 4. Membership List Fran Golding asked that we keep the corrections coming.
- 5. On-Line Club Linda Venis gave a recap of the programs presented throughout the year and solicited topics for the coming year. (GALILEO, Web Pages, problems/solutions on the Internet)
- 6. Public Relations Connie Ruffner reported that she had no new prospective members. The new buttons were worn at Southern Chapter and Connie received many comments and questions about them. Rita Clifton supplied the group with a list of restaurants for aftermeeting networking.
- 7. Strategic Planning Edie Lacy reported that attendance of these meetings has jumped, considerably. The strategic planning committee attempted to provide goals and guidelines for the other committees. She can provide copies of the meeting minutes for interested parties.
- 8. Bylaws Committee Mary Larsen had no report.
- 9. JCAHO Steve Koplan had no report.
- 10. Nominating Committee Sharon Cann introduced the list of candidates. The list was approved by motion and vote.

Chair - Edie Lacy
Chair Elect - Connie Ruffner
Secretary - Pat Herndon
Statistician - Linda Venis

B. AHSLC HIGHLIGHTS OF 1996

- 1. The consortium presented its first poster session at GSHLA and Southern Chapter.
- 2. Buttons and name tags were developed.
- 3. The consortium became more flexible and adaptable to the needs of its members.
- 4. The Noble Learning Resource Center at the Shepherd Center was voted in as a new member.
- 5. A possible new member may be voted in before the end of the year. (GSPP)
- 6. Ingrid Hendrix created a new Web Page for the consortium.

C. MISCELLANEOUS BUSINESS

- 1. The new name tags were handed out at the meeting.
- 2. Darlene P. Kelly, exiting Chair, handed out Certificates of Participation.

V. NEW BUSINESS

A. Nominations for the new slate of officers have been presented and approved. A motion was presented to accept the slate of officers. A vote was taken and the new officers were welcomed.

B. The Georgia School of Professional Psychology was introduced as a potential new member up for vote. David McCullough, the librarian, said a few words and answered several questions. Steve Koplan spoke up in support of a favorable vote. GSPP was voted in, unanimously.

C. HIGHLIGHTS FROM SOUTHERN CHAPTER

- Rosalind Lett attended a class on JCAHO. Also, she conducted a presentation on "How to be a Medical Expert Witness."
- Connie Ruffner attended a class on serials management. This class also will be offered at GHSLA.
- Sharon Cann reported that the AHSLC poster session received great response and was in a wonderful location.
- 4. Mamie Bell and Rita Clifton both attended a class on the Internet. It was mentioned that new member, David McCullough, will be a good resource for the Internet.
- 5. Paula Forehand passed on a big "Hello" from Jo Dilbeck. This was the first Southern Chapter she had attended and she signed up for everything. Also took in several local sights.
- 6. Rosalind Lett announced that Southern Chapter did not have a "Librarian of the Year." She currently is soliciting candidates for next year's meeting.

D. NEW CONCERNS

- 1. Fran Golding suggested that we start the new year right by bringing mailing labels and any new journal information.
- 2. Connie Ruffner announced that SLA will be having an holiday party at Agatha's, on December 11, 1996. Contact Roger Glenn, Chair, for more information.
- 3. Beth Poisson still is at West Paces. The hospital has a new CEO and CFO. Her job is as secure as anyone else's, at this point.
- 4. Darlene P. Kelly has been promoted to Information Services Librarian. She no longer will operate as the Branch Librarian.
- 5. Pat Herndon's e-mail address was corrected.
- 6. Sharon Cann requested that everyone please complete and return their consumer health information survey from GHSLA.
- 7. Rosalind Lett disclosed that she is on the nominating committee for GHSLA officers.
- 8. All consortium members were reminded to fill out their questionnaires and declare their preference for committee participation.

VI. ANNOUNCEMENTS

- A. The next meeting will be held on January 16, 1997, at Egleston Children's Hospital.
- B. After the meeting today, there will be a tour of the VA library.
- C. Darlene P. Kelly said farewell and thanked everyone for a great year.

VII. ADJOURNMENT

The meeting was adjourned at 4:10 PM, by new Chair, Edie Lacy.

Respectfully Submitted,
Marissa S. Ratcliff

Marissa F. Ratcliff Exiting Secretary

ATLANTA HEALTH SCIENCE LIBRARIES CONSORTIUM HOSTS & PROGRAMS FOR 1997

January 16, 1997 Egleston's Children Hospital

Host: Mamie Bell Program: Telemedicine -

Pat Herndon/Pauline Hollmann

March 20, 1997 Major's Scientific Books

Host: Ken Robichaux

Program: Majors

May 15, 1997 Scottish Rite Children's Hospital

Host: Fran Golding

Program: Community Health Education -

Judy Griffith

July 17, 1997 Northside Hospital

Host: Brenda Curry-Wimberly

Program: Customer Service

September 18, 1997 St. Joseph's Hospital

Host: Paula Christian

Program: EBSCO New Technologies -

Mary Sue Hoyle/Karolyn Kavanaugh

November 20, 1997 Gwinnett Medical Center

Host: Anne Kramer Program: AIDS Update

AHSLC MEETING EGLESTON CHILDREN'S HEALTH CARE SYSTEM HOSPITAL January 16, 1997

12:30 - 1:30 Lunch

1:00 - 1:30 Journal Club Presenters:

Carol Dean, CDC

Mary Larsen, Fernbank Science Center

Marissa Ratcliff, Mercer School of Pharmacy

1:30 - 2:30 Break and Tour of Egleston School Room:

Distance Learning With Dekalb County Schools

2:30 - 3:30 Business Meeting

3:30 - 4:30 Program: *TELEMEDICINE* Shepherd Center

Everyone please bring labels for ILLs and a list of new journals from your collection.

DON'T FORGET YOUR AHSLC BUTTON!

ATLANTA HEALTH SCIENCE LIBRARIES CONSORTIUM BUSINESS MEETING

January 16, 1997

AGENDA

- I. Call to Order.
- II. Approval of November Minutes.
- III. Old Business
 - A. Committee Reports
- IV. New Business
 - A. Discussion of Committees' Status
 - B. Committee Breakout Session
 - 1. Organize Committee Members
 - 2. Redefine Committee Functions
 - V. Announcements
- VI. Adjournment

Please call Edie Lacy @ (404) 604-3641 with any additional business items.

ATLANTA HEALTH SCIENCES LIBRARIES CONSORTIUM MEETING MINUTES **JANUARY 16, 1997**

I. CALL TO ORDER

Edie Lacy, Chair, called the meeting to order at 2:40 PM at Egleston Children's Hospital.

II.

ATTENDANCE Pam Queen, Athens Regional Medical Center Jane Clark, Brook Run Beth Poisson, Columbia West Paces Medical Center Rosalind Lett, Crawford Long Hospital George Prince, Crawford Long Hospital Marilyn Barry, DeKalb Medical Center Trish Nicola, DeKalb Medical Center Mamie Bell, Egleston Children's Hospital Elaine Taylor, Egleston Children's Hospital Arlen Gray, Egleston Children's Hospital Mary Larson, Fernbank Science Center Fay Evatt, Georgia Baptist Health Care System Sharon Cann, Georgia Baptist College of Nursing Library Stephen Koplan, Georgia Mental Health Institute Marissa Ratcliff, Mercer University, Atlanta Brenda Curry-Wimberly, Northside Hospital Linda Venis, Promina Northwest Health System Branch Libraries Ann Kramer, Promina Gwinnett Hospital System Fran Golding, Scottish Rite Children's Medical Center Library Pat Herndon, Shepherd Center Rita Clifton, Dept of Veteran's Affaitrs, Medical Center Library Edie Lacy, Piedmont Hospital Kathleen Desch, Piedmont Hospital Kathy Thodeson, Piedmont Hospital Carole Dean, Centers for Disease Control Carol Burns, Emory University, Health Sciences Library Mia Sohn, Emory University, Health Sciences Library Benedette Wright, Emory University Hospital

Darlene Kelly, Morehouse Branch Library, Family Practice Center

III. **OLD BUSINESS**

- A. Committee Reports
- 1. Collection Management- no report

Pauline Hollmann, Georgia State University Anne Bao, Kennesaw State University

- 2. Education Committee- Fay Evant distributed a list of the hosts of the 1997 meeting schedule.
- 3. Membership-no report. Fran Golding stated any change of address or library personnel should be e-mailed to her.
- 4. Journal Club-Beth Poisson reported that today's journal club topic had been on paraprofessionals in the library and on the image of librarians.
- 5. Strategic Planning Committee chair.
- 6. JCAHO Committee-no report per Steve Koplan. Marilyn Barry asked if anyone had been recently surveyed. Linda Venus shared her recent experiences at Kennestone and Cobb hospitals. She said that the surveyor's primary focus surrounded after-hours library access, use of Medline

and resource sharing agreements. Linda did participate in the Information Management interview. Issues discussed at that meeting involved level of theft of library materials, abusing the privilege of photocopy mhother or not the library had headling account. The interviewed ultrement ultremeted Linda if she believed we would ever have a paperless library. Linda told him no! The tour of her library lasted about five minutes. The IM interview lasted about one hour.

7. Nominating Committee- Sharon Cann stated that there is not report but that the chair had been handed to Darlene Kelly.

IV. NEW BUSINESS

A. Introductions

- 1. Carol Burns introduced Mia Sohn, new reference librarian at Emory University Health Sciences Library. Mia comes to Emory from Providence Hospital in Southfield Michigan
- 2. Marilyn Barry introduced Trish Nicola, new librarian at DeKalb Medical Center. Trish comes to DeKalb from the Gwinnett County Public Library System.

B. Committees

- 1. Edie Lacy distributed the new committee rosters. She explained the new documentation that had been prepared for the committee chairs. She reviewed the new committee arrangements as they had been proposed by the strategic planning committee.
- 2. Edie expressed concern over the current arrangements for Journal and Online clubs. Beth Poisson suggested that those committees become part of the Education Committee, reporting their activities to the Education Committee Chair. After some discussion it was decided that the existing chairs of Online and Journal clubs report to Fay Evatt, Committee Chair for Education.
- 3. Edie pointed out that there is no chair of the JCAHO committee. Rosalind Lett, Pat Herndon and Pam Queen volunteered to serve on the committee. Edie will look for a chairperson.
- 4. The committees broke off for individual discussions. Mamie asked for committee chairs to return the documentation that Edie had distributed with any corrections noted.

V. ANNOUNCEMENTS

- A. Paula Forehand of Saint Joseph's Hospital is now Paula Christian following her recent wedding.
- B. Sharon Cann is currently serving on the GOLD Serials Committee. Her term is about to expire. She invites nominees to fill her slot starting in June. The Committee meets twice a year. This a committee of the Georgia Public Library Services. Sharon also announced that GPLS is moving from downtown to Century Center at Clairmont and I-85. Sharon also offered coaching for anyone needing assistance inputing serials data into the GOLD union listing. Marilyn Barry asked how many felt that their libraries were "under-achievers" in inputing their data. Several persons including Linda Venis, Jane Clark, Rosalind Lett, Benedette Wright, Rita Clifton and Ann Kramer and Pat Herndon raised their hands. Marilyn agreed to investigate ways as a consortium that we could improve the input process.
- C. Linda Venis reminds us to send the fourth quarter ILL statistics to her. ILL statistics for October -December 1996 are required. Any format is acceptable.
- D. The Collection Management Committee reminded everyone to update their holdings list through the University of South Carolina. The deadline is March 15. Everyone is also encouraged to review their routing tables, following the suggested guidelines distributed last spring regarding which library should be placed in which cell. Pat Herndon reminded everyone the decision to place a library in a certain cell is the dictated by the lender, not the borrower, even though the borrower prepares the table.
- E. The next meeting will be at Majors on March 20, 1997.
- F. Mamie Bell requested that members send copies of their policy manuals to her. She stated that she would be willing to share information she collects from member libraries.

- G. Marilyn Barry announced that the GHSLA Update will be distributed soon, to include information on the March 12-14 meeting in Augusta. The title of meeting will be "Par Excellence: Driving and Performing".
- H. Rita Clifton would like to see Internet as an agenda item for each meeting. She suggests that we bring Internet information to each meeting and that good Internet addresses be included in our meeting minutes.
- I. Nancy Bryant sent the message that the return rate for the Automation Survey distributed last year was 96%. She thanks everyone. She will be using the information to evaluate the needs of the consortium in hopes of submitting an automation grant proposal.

VI. MINUTES

The minutes of the last meeting were approved with the following correction. Sharon Cann was in attendance.

VII. ADJOURNMENT

The meeting was adjourned at 3:40 PM.

Minutes respectfully submitted,

Pat Herndon, Secretary

PARAPROFESSIONALS IN LIBRARIES AHSLC Journal Club Jan. 16, 1997

- Freeman M. To see ourselves as others see us. International Information and Library Review 1996;28:177-80
- Heaton GT. Rethinking the provision of reference services in academic medical school libraries. Bull MLA 1996 Jan;84(1):17-24
- Johnson CP. The Changing nature of jobs: a paraprofessional time series. College & Research Libraries 1996 Jan;57(1):59-67
- Kniffel L. Giant Chicago law firm dismisses library staff. American Libraries 1995 Jun;26(6):491-6
- Makinen RH, Speer S. Paraprofessional staff: a review and report on current duty assignment in academic health sciences libraries in North America. Bull MLA 1993 Apr; 81(2):135-40
- St. Lifer E. We are the library!: support staff speak out. Library Journal 1995 1 Nov;120(18): 30-40
- White HS. Priorities for the research library budget: a humble proposal. Library Journal 1993 Mar 15;118(5):52-3

GOALS for: COLLECTION MANAGEMENT COMMITTEE

GOAL 1: INTERLIBRARY LOANS

OBJECTIVE: PROMOTE UNDERSTANDING AND EDUCATION OF MEMBERSHIP ON VARIOUS ASPECTS OF DOCLINE

& OCLC/GOLD

STRATEGY	ACTION	PERSONNEL	TIMETABLE
Explain structure of Docline cell configuration	•	Marilyn Barry Pat Herndon Nancy Bryant	Jan. meeting or at least annually
STRATEGY	ACTION	PERSONNEL	TIMETABLE
Teach the basics of GOLD/OCLC	 Send out needs survey offer as Online Club topic Create GOLD/OCLC ad hoc com Create "mentor" program 	Sharon Cann nmittee	repeat every 3 yrs. if needed in Online Club (refresher update)

GOAL 2: AUTOMATION/TECHNICAL SUPPORT

OBJECTIVE: TO PROVIDE ALL CONSORTIUM LIBRARIES WITH COMPATIBLE TECHNOLOGICAL ACCESS TO INFORMATION ALLOWING FOR MORE EFFECTIVE AND EFFICIENT TRANSFER OF INFORMATION AND PROVIDE SHARED TECHNOLOGY INFORMATION SUPPORT.

STRATEGY	ACTION	PERSONNEL	TIMETABLE
Encourage uniform use of appropriate computer equip. and info. systems	 Send out expanded survey Form grant subcommittee Develop Grant Proposal 	Steve Foote Carol Burns Steve Koplan	3 yr. goal to have all members automated Questionnaire by May 96

GOALS for: PUBLIC RELATIONS COMMITTEE

GOAL 1: AHSLC TO BECOME MATIONALLY KNOWN -- PROMOTE! PROMOTE!

OBJECTIVE: AHSLC WILL BECOME INVOLVED AS A GROUP IN STATE AND NATIONAL MEETINGS

STRATEGY	ACTION	PERSONNEL	TIMETABLE
Present poster sessions or papers at GHSLA, SC/MLA and MLA	 Create ad hoc committee Present history of AHSLC poster for GHSLA 	Sharon Cann, Mamie Bell, Beth Poisson, Darlene Kelly, Edie PR Committee	SC/MLA - 1996
STRATEGY	ACTION	PERSONNEL	TIMETABLE
Create AHSLC Web Page on the GHSLA internet site	Include on page: historical overview, membership list, Contract membership agreement, membership minimum standards, AHSLC officers		complete by June 1996
STRATEGY	ACTION	PERSONNEL	TIMETABLE
Make the Constorium's presence known at local anational meetings	 Create AHSLC name tags Sponsor refreshments Sponsor "Dutch Treat" meal 	PR Committee Marissa Ratcliff	1996
STRATEGY Confirm existence of AHSLC archives or create one	ACTION 1) Collect information 2) Locate storage site 3) Inform members	PERSONNEL Sharon Cann Volunteers	TIMETABLE ?

PR COMMITTEE (cont.)

GOAL 2: NETWORKING

OBJECTIVE : GET TO KNOW AHSLC COLLEAGUES - SHARE EXPERIENCES IN INFORMAL SETTINGS

STRATEGY	ACTION	PERSONNEL	TIMETABLE
Host a "dutch" lunch at the meeting site ***Optional***	 Work with meeting host/hostess to work out details 	PR Committee Networking Coordinator Host Institution	1996
STRATEGY	ACTION	PERSONNEL	TIMETABLE
Meet for dinner after meeting ***Optional***	 Work with meeting host/hostess to work out details Send out flyers 	PR Committee Networking Coordinator Host Institution	1996
STRATEGY	ACTION	PERSONNEL	TIMETABLE
Partnerships w/ other groups	?	PR Committee	Ongoing

GOALS for: NEWCOMERS COMMITTEE

GOAL 1: Recruit and Orient new members.

OBJECTIVE: Enhance AHSLC visibility in community and promote consortium goals & objectives.

STRATEGY	ACTION	TIMETABLE
Provide information to prospective members.	 Develop info. package. Distribute info. package. 	March '97 Ongoing
STRATEGY	ACTION	TIMETABLE
Provide information to new members.	 Maintain & distribute welcome packages. 	as needed
STRATEGY	ACTION	TIMETABLE
Provide mentors to new members.	 Identify appropriate AHSLC mentor. Oversee partnering with new member. 	as needed
STRATEGY	ACTION	TIMETABLE
Identify possible recruits.	 Survey consortium members for personal & professional memberships and organizational affiliations. 	March '97
	 Attend SLA and other professional library meetings identified in survey. 	Ongoing

GOALS for : EDUCATION AND PROGRAM COMMITTEE

GOAL 1: DEVELOP NEW METHODS OF PROGRAM SELECTION

OBJECTIVE:

Amer. Cancer Society)

STRATEGY	ACTION	TIMETABLE
Inquire about subject interests of members	 Survey formally Survey informally each meeting Choose speakers from outside institutions 	Formal - annually Informal-ea. meeting

STRATEGY ACTION TIMETABLE

Hold meetings at other 1) Call target institution 1996-97 types of locations (i.e. 2) Provide speaker/program for them if desired.

Atl. History Center, 3) Invite potential members/students to Brown

3) Invite potential members/students to Brown Bag lunches

EDUCATION AND PROGRAM COMMITTEE (cont.)

STRATEGY

GOAL 2: CREATE/STIMULATE PARTICIPATION IN JOURNAL CLUB

ACTION

OBJECTIVE: BROADEN SCOPE OF INFORMATION INTERESTS AND NEEDS AMONG MEMBERS

Inquire about topics of 1) Work w/Educ. Com. to send out survey 1996 interest from members STRATEGY ACTION TIMETABLE 1) Reserve 10 min. at meeting one time per year Brainstorm with group STRATEGY ACTION TIMETABLE 1) Discuss ideas/hot topics Prepare a pre-topic 1996 list 2) Solicit member input 3) Act on survey response

TIMETABLE

EDUCATION AND PROGRAM COMMITTEE (cont.)

GOAL 3: KEEP MEMBERS UP-TO-DATE VIA THE ONLINE CLUB CONCERNING NEW TECHNOLOGIES RELEVANT TO MEDICAL LIBRARIES

OBJECTIVE: PLAN PROGRAMS THAT WILL INTRODUCE THESE TECHNOLOGIES

STRATEGY	ACTION	TIMETABLE
Introduce new software	Get member input. Find a representative or product user to present program.	
STRATEGY	ACTION PERSO	NNEL TIMETABLE
Monitor Internet developments	Offer program on Document Maris Delivery options.	sa Ratcliff
developments		d Hendrix
	Provide 10 min. "Internet Updates" to AHSLC members.	each meeting
STRATEGY	ACTION	TIMETABLE
Intro/evaluate quality of online information options	Offer program on quality on the net. Offer prog. on useful internet sites. Also on good/bad sites.	annually
STRATEGY	ACTION	TIMETABLE
Introduce new info. technologies, e.g. multi media, scanners, fax	Get member input for programs. Find a representative or product user to present program.	

GOALS for: MEMBERSHIP LIST (Fran Golding)

OBJECTIVE 1 : CREATE A MEMBERSHIP LIST THAT WILL FILL THE MEEDS OF CONSORTIUM MEMBERS

STRATEGY	ACTION	TIMETABLE
Keep list continually updated	 Gather new information Provide new lists 	 when applicable every meeting
STRATEGY	ACTION	TIMETABLE
Include other needed information	 Add other library personnel if desired Get "needs" feedback from members 	 before each meeting every meeting
STRATEGY	ACTION	TIMETABLE
Weed Guest List	1) Send notice to Guests - desire to remain on list?	once per year
STRATEGY	ACTION	TIMETABLE
Regroup library classifications if needed	 Get feedback from members Use cross references 	ongoing

GOALS for: STRATEGIC PLANNING COMMITTEE

GOAL: EFFECTIVELY PLANS FOR THE FUTURE OF THE CONSORTIUM ON A CONTINUAL BASIS

OBJECTIVE 1: GUIDES THE COMMITTEES AND THEIR GOALS

STRATEGY ACTION PERSONNEL TIMETABLE STRATEGY ACTION PERSONNEL TIMETABLE ACTION PERSONNEL TIMETABLE STRATEGY ACTION STRATEGY PERSONNEL TIMETABLE

GOALS for : NONINATING COMMITTEE

GOAL: RECRUITMENT OF SLATE OF EXECUTIVE COMMITTEE OFFICERS FOR FORTHCOMING YEAR

OBJECTIVE:

STRATEGY ACTION PERSONNEL TIMETABLE

STRATEGY ACTION PERSONNEL TIMETABLE

GOALS for : BYLAWS COMMITTEE

GOAL: REVIEWS BY-LAWS AND DRAFTS PROPOSED CHANGES

OBJECTIVE:

STRATEGY

ACTION

PERSONNEL

TIMETABLE

STRATEGY

ACTION

PERSONNEL

TIMETABLE

GOALS for : JCAHO COMMITTEE

GOAL: SUPPORT CONSORTIUM MEMBERS IN ACCREDITATION PROCESS

OBJECTIVE: PROVIDE A NETWORK OF SUPPORT AND INFORMATION ABOUT JCAHO REQUIREMENTS

STRATEGY ACTION	TIMETABLE
Keep members informed of JCAHO Survey activity within consortium 1) Solicit member in 2) Make announcement meetings	
STRATEGY ACTION	TIMETABLE
Promote awareness of resources both online & recently completing print process 2) Members/Committee lists of resources	ng provide
STRATEGY ACTION	TIMETABLE
Assist members at time 1) Provide peer liai request	sons upon

GOALS for : AD HOC COMMITTEE - AUTOMATION GRANT PROPOSAL

GOAL: TBA

OBJECTIVE:

STRATEGY

ACTION

PERSONNEL

TIMETABLE

STRATEGY

ACTION

PERSONNEL

TIMETABLE

ATLANTA HEALTH SCIENCE LIBRARIES CONSORTIUM BUSINESS MEETING

March 20, 1997

AGENDA

- I. Call to Order.
- II. Approval of January Minutes.
- III. Old Business
 - A. Committee Reports
- IV. New Business
 - A. Columbia West Paces Medical Center Status
- V. Announcements
- VI. Adjournment

AHSLC

Host:

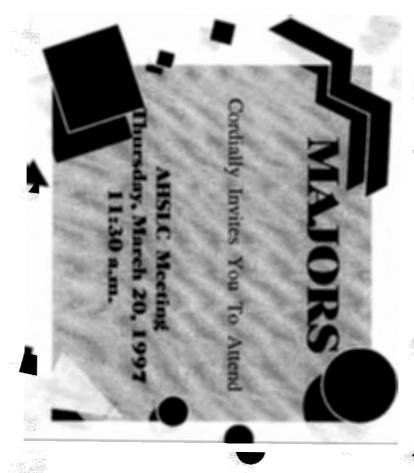
MAJORS

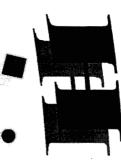
4004 Tradeport Blvd Atlanta, Ga. 30354 Ph 404-608-2660

Contact: Tammy Cosper, Manager

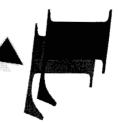
11:30 Arrival 12:00 - 1:00 p.m. Lunch Tour of Majors Facility 1:00 - 1:30 p.m. 1:30 - 2:30 p.m. **Business Meeting** 2:30 - 3:00 p.m. Demonstrations of: Majors.Doc M.O.R.E. (Majors Online Resource) (Ken Robichaux) 3:00 - 3:15 p.m. **Break** 3:15 - 4:00 p.m. Electronic Publishing "Where It's At & Where It's Going" (Ken Robichaux)













ATLANTA HEALTH SCIENCE LIBRARIES CONSORTIUM BUSINESS MEETING

May 15, 1997

AGENDA

- I. Call to Order.
- II. Approval of March Minutes.
- III. Old Business
 - A. Committee Reports

Collection Management

MembershipList

Education& Program

Journal Club subcommittee Online Club subcommittee

Public Relations

Newcomers

Strategic Planning

By-Laws

JCAHO

Nominating

- IV. New Business
 - A. InternetCorner
- V. Announcements
- VI. Adjournment

Please call Edie Lacy @ (404) 604-3641 with any additionalbusiness items.

Atlanta Health Sciences Libraries Consortium Meeting Minutes May 15, 1997

CALL TO ORDER

Edie Lacy, chair, called the meeting to order at 3:30PM at Scottish Rite Children's Medical Center.

II. ATTENDANCE

Jeanette Blalock, Henry Medical Center Edie Lacy, Piedmont Hospital Marissa Ratcliff, Mercer University Linda Venis, Promina Northwest Health System Fay E. Evatt, Georgia Baptist Health System Fran Golding, Scottish Rite Children's Medical Center Pauline Hollmann, Georgia State University Sharon Atkinson, DeKalb Medical Center Trish Nicola, DeKalb Medical Center Darlene P. Kelly, Morehouse School of Medicine Rosalind Lett, Crawford Long Hospital Mamie J. Bell, Egleston Children's Hospital Rita L. Clifton, VAMC-Atlanta Sharon Lee Cann, Georgia Baptist College of Nursing Anne Kramer, Promina Gwinnett Health System Kim Eccles, Kennesaw State University Pat Herndon, Shepherd Center Connie Ruffner, Solvay Pharmaceuticals Jonathon Jay, Clayton State College Kathleen Desch, Piedmont Hospital Stephen Koplan, Georgia Mental Health Institute Jack Booth, South Fulton Medical Center Kathie Thodeson, Piedmont Hospital Karolyn Kavanaugh, Ebsco Phil Jones, Mercer University Letha Beasley, Scottish Rite Children's Medical Center Gladys Tsou, VAMC Tracy L. George, Columbia West Paces Medical Center Elaine Harbin, Egleston Children's Health System Brenda Curry-Wimberly, Northside Hospital Pamela Queen, Athens Regional Medical Center

III. MINUTES

The minutes from the previous meeting were approved with no corrections.

IV. OLD BUSINESS

A. Committees

Collection Management- no report

Membership List- Fran says everything is okay. She will add Darlene Kelly to the list.

<u>Programs</u>- Fay reports that all 1998 meetings have been assigned. She is requesting hosts for the 1999 meetings. Committee members will contact hosts about program ideas.

On-line/Journal Club- Rita Clifton has arranged for a concise presentation for the July AHSLC meeting of the program presented at the last Southern chapter meeting titled "Mining the Internet". Fay says that Beth Poisson will coordinate the September and November journal clubs. Darlene Kelly suggests we carefully monitor the time allotted to our presenters to make sure that they have time for a thorough presentation when the topic they are covering is of prime interest, such as today's presentation on GALILEO. Rosalind Lett suggests that we try to regularly include reports from the regional and national meetings such as MLA, SLA and LLA. Rita says she and Brenda will carefully judge times for the next meeting.

<u>Public Relations</u>- Marissa Ratcliff is still working on a form for a descriptive profile of each member library. She is even considering including Lycos maps for a uniform presentation of directions to each institution. She will take her prototype to the next Strategic Planning meeting. <u>Networking</u>- Marissa is coordinating after the meeting social gatherings. If you have suggestions for places to go send information to her.

Strategic Planning- Connie Ruffner is hosting a meeting of the committee next week. She needs the names of those planning to attend so that they may pass through Solvay security. She hopes to have all officers and committee chairs in attendance. The meeting must start at 9:30 so it can conclude by 12:00.

Bylaws- no report

JCAHO- Brenda Curry-Wimberly reports that Northside was recently surveyed and did well. The surveyor asked Brenda to describe her customers and asked had she performed a needs assessment. She commented that they asked the question, "Why do you work at this institution?" during the leadership interview. Brenda said the interviewers were interested in the ways various members of the hospital contributed to patient education efforts. When touring the library, the surveyor asked about infection control and safety issues. Specifically asking about infection control of audiocassette player headsets.

Fay at Georgia Baptist was also recently surveyed. She also heard the "Why do you work here?" question. The surveyor did not come to the library or ask Fay questions during the Information Management interview. Fay was prepared with a written report.

Rosalind Lett reports that Crawford Long will be surveyed as a pilot project for the Network certification process sometime between June and October 1997.

Edie Lacey at Piedmont was recently surveyed. She participated in the Patient Education and Information Management interviews. The surveyors toured the library.

Brenda suggests that we all share our needs assessment tools. Bring samples to the next meeting. Rosalind recalled a great presentation by Chris Jones at SLA. Suggestions were offered on ways to induce response to surveys.

Nominating Committee- Darlene Kelly reports that she and Beth Poisson are on the committee looking for more volunteers to serve on the committee.

Statistics-Linda Venis is still waiting on statistics from seven libraries. Linda is inputting the data into an Access file.

V. NEW BUSINESS

A. GALILEO- Pat Herndon presented the information she had gathered on the process for the consortium to use to approach the GALILEO steering committee for membership. Her initial understanding is that for-profit institutions are not allowed access. The information will be presented to the Strategic Planning Committee and the executive committee will proceed with drafting a proposal to the GALILEO steering committee. Some discussion followed.

- B. Beth Poisson has a new job as librarian at Morehouse Family Practice Center.
- C. Paula Forehand Christian of St. Joseph's is recovering from surgery. She might appreciate a note or a call. Fay shared Paula's address and telephone number with the group.

- D. Guests- Phil Jones is a guest from London Guildhall University. He is on an exchange program with Elizabeth Jackson, Ms. Jackson is in London. He would appreciate the opportunity to help answer pharmacy questions to hone his search skills.
- E. Internet Corner-Linda Venis presented us with a hand-out on good Internet sites.
- F. Announcements-
 - 1. The next AHSLC meeting will be at Northside Hospital
 - 2. Brook Run's library materials are now housed at GMHI. Jane Clark is still working 3 days per week. Steve Koplan does not yet know if she will work until June or until December
 - 3. Pat Herndon's position at Shepherd Center has been made full-time-32 hours per week.

VI. ADJOURNMENT

Meeting adjourned at 4:30PM.

Minutes respectfully submitted,

Pat Herndon, Secretary

ATLANTA HEALTH SCIENCE LIBRARY CONSORTIUM

MEETING

JULY 17, 1997

11:30-12:30	Lunch
12:30-1:00	Welcome Heather Fritzler, Vice President, NORTHSIDE HOSPITAL
1:00-1:30	Customer Service Vicki Steine, Northside Hospital
1:30-2:30	Online Club PROQUEST: The Medical Library Dennis Pearce, UMI
2:30-3:00	Dessert/Break
3:00-4:00	Business Meeting

ATLANTA HEALTH SCIENCE LIBRARIES CONSORTIUM BUSINESS MEETING

July 17, 1997

AGENDA

- I. Call to Order.
- II. Approval of May Minutes.
- III. Old Business
 - A. Committee Reports

Collection Management

MembershipList

Education& Program

Journal Club subcommittee Online Club subcommittee

Public Relations

Newcomers

Strategic Planning

By-Laws

JCAHO

Nominating

- B. Other
- IV. New Business
 - A. InternetCorner
 - B. Other
- V. Announcements
- VI. Adjournment

Please call Edie Lacy @ (404) 604-3641 with any additionalbusiness items.

Atlanta Health Sciences Libraries Consortium Meeting Minutes July 17, 1997

I. CALL TO ORDER

Edie Lacy, chair, called the meeting to order at 2:50PM at Northside Hospital. The following guests were introduced: Terry Selfe, the new representative from Life College, Javeed Froozan of Froozan & Associates and Tara Douglas from Atlanta University.

II. ATTENDANCE

Jeanette Blalock, Henry Medical Center Edie Lacy, Piedmont Hospital Marissa Faulk, Mercer University Linda Venis, Promina Northwest Health System Fay E. Evatt, Georgia Baptist Health System Fran Golding, Scottish Rite Children's Medical Center Pauline Hollmann, Georgia State University Marilyn Barry, DeKalb Medical Center Trish Nicola, DeKalb Medical Center Mamie J. Bell, Egleston Children's Hospital Rita L. Clifton, VAMC-Atlanta Sharon Lee Cann, Georgia Baptist College of Nursing Anne Kramer, Promina Gwinnett Health System Pat Herndon, Shepherd Center Jonathan Jay, Clayton State College Jack Booth, South Fulton Medical Center Karolyn Kavanaugh, Ebsco Phil Jones, Mercer University Brenda Curry-Wimberly, Northside Hospital Pamela Queen, Athens Regional Medical Center Javeed Froozan, Froozan & Associates Terry Selfe, Life College Tara Douglas, Atlanta University Charles Minihan, DeKalb College Delores Williams, Northside Hospital Carole Dean, CDC Bob Fay, Northside Hospital Onnalee Henneberg, CDC Benedette Wright, Emory Hospital HSCL Paula Christian, St. Joseph's Beth Poisson, Morehouse School of Medicine Family Practice Joan Redmond Leonard, CDC Mary Larson, Fernbank Science Center

III. MINUTES

The minutes from the previous meeting were approved with no corrections. However, Rita Clifton noted that there had been a change made to this meeting's program since the minutes were recorded.

IV. OLD BUSINESS

A. Committee Reports

Collection Management- no report

Membership- no report. continue to send changes to Fran.

Education and Program- no report

Online Club-Rita has completed her programs through 1997 Journal Club- will present at the next two meetings

Public Relations-no report

Newcomers-no report

Strategic Planning- no report

Bylaws- no report

JCAHO-no report

Nominating Committee- nothing is due at this time, but Beth Poisson says to call if you would be interested in working on the nominating committee or are interested in serving on any committees.

B. Other

- 1. Edie announced that she has ordered a copy of the video teleconference "Positioning for the Future". She hopes to arrange a viewing time to be followed by group discussion. Many people expressed interest in pursuing this idea.
- 2. Pat Herndon explained a survey she was distributing and collecting. She asked everyone to please fill out the surveys and return as soon as possible so that a letter can be drafted to the GALILEO steering committee. Information will be aggregated to provide a good description of the AHSLC member libraries.
- 3. Sharon Cann discussed the activities which involved the AHSLC poster at MLA> She shared a photograph. She received favorable comments from the president of the Hospital Section of MLA on the poster. Karolyn Kavanaugh suggested the AHSLC do some press releases about the consortium.
- 4. Marilyn Barry shared with everyone the recent press releases and articles describing NLM's free access to MEDLINE. This free access is only for Internet users. Marilyn also pointed out that she had seen an Information Management Satellite Video Conference. Brenda Wimberly from Northside was featured in the conference. Edie asked about the availability of the videotape. Brenda stated that she has a copy but has not yet viewed it. Pat Herndon suggests we host a "film festival" and view this and the other conference at the same time.

V. NEW BUSINESS

- A. <u>Javeed Froozan</u> of Froozan & Associates made a brief presentation detailing his healthcare Internet product. He strives to provide increased medical knowledge for use of consumers. He offers institutions pre-packaged content, search tools, etc. He offers a service that catalogs and updates all healthcare Internet services, cutting down on an individual's search time. He also offers a course on using the Internet to access health information.
- B. <u>Internet Corner-Joan Redmond Leonard</u> handed out a sheet with Internet addresses of sites that provide evaluations of the various search engines and tutorials for Internet use.

VI. ANNOUNCEMENTS

- A. Marissa announced that Phil Jones had told her of a very good book, Communication Skills in Practice. Phil, our guest from the UK, is acquainted with the author. A summary of the book can be found on the Internet at www.kjp.com.
- B. Marissa also announced that she is quitting Mercer University. She may attend AHSLC meetings as a guest--or not! She plans on pursuing other avenues. Members wished Marissa well.
- C. Fay Evatt announced that Georgia Baptist Hospital has been sold to Tenet. She says the transition is going smoothly. Fay also happily shared that her son plans on wedding in October!

- D. Pam Queen said that she and Ellen Cooper attended the course Teaching the Internet in Greenville, SC. She said it was a very good class.
- E. The next AHSLC meeting will be at St. Joseph's Hospital, (not Piedmont).

VII. ADJOURNMENT

There being no further business the meeting was adjourned at 3:25 PM

Minutes respectfully submitted by,

Pat Herndon, Secretary

Agenda for Consortium Meeting September 18, 1997

At Saint Joseph's Hospital of Atlanta

11:00 - 12:00	Arrive and tour library
12:00 - 1:00	Lunch in the Doctors Building Atrium (catered by the ladies of the Saint Joseph's Hospital Auxiliary)
1:00 - 1:30	Journal Club - Ann Kramer & Kay McCall
1:30 - 1:45	Dessert Break and Drawing for Prize
1:45 - 2:30	EBSCO Presentation with Mary Sue Hoyle
2:30 - 4:00	Video Presentation in Auditorium "The Future for Librarians: Positioning Yourselves for Success" A satellite video conference sponsored by The American Assn. of Law Libraries, MLA, SLA and Lexis-Nexis
4:00 - 4:30	Business Meeting

ATLANTA HEALTH SCIENCE LIBRARIES CONSORTIUM BUSINESS MEETING

September 18, 1997

AGENDA

- I. Call to Order.

 Carolyn Brown

 II. Approval of July Minutes.
- III. Old Business
 - A. Committee Reports

 Collection Management Steve Koplan

 Membership List Fran

 Education & Program Faye/ fauling

 Journal Club subcommittee Beth

 Online Club subcommittee Rita

 Public Relations Marissa

 Newcomers Kathle

 Strategic Planning Connie

 By-Laws Mary Latan

 JCAHO

 Nominating Darlene
 - B. Other West Paces delete from routing table Visitors Allyson maddox
- IV. New Business 7
 - A. InternetCorner
 - B. Other GA Regional Library for the Blind & physically Handicepped Linda Koldenhoven
- V. Announcements Links Venis
- VI. Adjournment next meeting- Swinnett Anne Kramer

Please call Edie Lacy @ (404) 605-3641 with any additional business items.

Atlanta Health Sciences Libraries Consortium Meeting Minutes November 20, 1997

I. CALL TO ORDER

Edie Lacy, Chair, called the meeting to order at 3:15PM at Promina Gwinnett Health Systems.

II. ATTENDANCE

Pamela Queen Athens Regional Medical Center

Carole Dean CDC
Joan Redmond Leonard CDC
Onnalee Henneberry CDC

Rosalind Lett Crawford Long Hospital
Monica Riley Crawford Long Hospital
Marilyn Barry DeKalb Medical Center
Trish Nicola DeKalb Medical Center

Rita Clifton Dept of Veteran's Affairs Medical Center

Karolyn Kavanaugh Ebsco Mamie Bell Egleston

Benedette Wright Emory University Health Sciences Center

Rachel Fricke Faxon Company

Mary LarsenFernbank Science CenterRegina ArtsFood & Drug AdminstrationSharon CannGeorgia Baptist College of NursingFay E. EvattGeorgia Baptist Medical Center

Pauline Hollmann Georgia State University

Linda Venis Kennestone
Terry Kit Selfe Life University

Beth C. Poisson Morehouse Family Practice

Edie Lacey Piedmont Hospital

Lavinia Bullock Promina Gwinnett Health System
Anita J. Parks Promina Gwinnett Health System
Anne Kramer Promina Gwinnett Health System

Fran Golding Scottish Rite
Pat Herndon Shepherd Center
Gladys Tsou VA Medical Center

III. MINUTES

The minutes from the previous meeting were approved with the following corrections: Jeanette Blalock, Henry General; Edie Lacey, Piedmont Hospital; Sharon Cann, Georgia Baptist College of Nursing; Rosalind Lett, Crawford W. Long Hospital were all in attendence.

IV. OLD BUSINESS

A. Committees

Collection Management- no report

Membership-please remember to send all changes to Fran Golding, especially phone number changes

<u>Education</u>- Fay reports that all of the meetings for next year are arranged. She read the list aloud. (See attached list.)

Journal Club-Beth reported on the presentation that preceded this business meeting. Online Club- no report

<u>Public Relations</u>-no report, but Edie shared that Marissa, former committee chair, is now working at Emory University in the Interlibrary Loan Department.

Newcomers-no report

<u>Strategic Planning</u>-Connie not here to report but Edie shared that the Strategic Planning Committee had to cancel a meeting that had been planned for last week. Look for a rescheduled meeting early in 1998.

Bylaws- no report

<u>JCAHO</u>-Rosalind reports that NN/NLM has a new DocKit on JCAHO preparation. She states that the kit has several examples of assessment tools. Rosalind says that anyone may come to her library to see the kit. Edie suggested that Rosalind bring it to the next meeting. Rosalind also shared that both Emory and Crawford Long have recently passed a JCAHO survey and that Emory Healthcare System has also been surveyed and done well.

Nominating- Beth Poisson reported for Darlene Kelly. She thanked everyone for taking the time to fill out nomination surveys and for volunteering for committee assignments. With the information gathered from those surveys, the nominating committee prepared a slate of nominees. This slate was Faxed to members two weeks ago. Information on committee assignments will be distributed prior to the January meeting. Any committee chairs that have served two years will be stepping down.

B. Application for membership by the Georgia Regional Library for the Blind and Physically Handicapped

Edie reported that she, Connie Ruffner, Pat Herndon and Sharon Cann made a site visit to the library. They were very impressed with this unusual library. Edie showed an example of a Braille serial publication. Sharon explained the role that the librarian Linda Koldenhoven plays in the Georgia network of Libraries for the Blind and Physically Handicapped and her position within the Georgia Department of Technical and Adult Education. She and Pat both expressed their admiration of the energy that Linda has brought to her position in her library. Both expressed that Linda would be a great asset to the AHSLC. The group that made the site visit suggest that the library be considered for membership as a supporting member.

Sharon Cann made a motion that Georgia Regional Library for the Blind and Physically Handicapped be admitted as a Supporting Member of the Atlanta Health Sciences Libraries Consortium. Fay Evatt seconded the motion. Edie Lacey called for a vote. The vote was unanimous in favor of the motion.

C. Columbia West Paces Ferry

Edie announced that West Paces is no longer a member of the Consortium. She stated that AHSLC members might want to contact Evelyn Payton at the Region 2 to request that West Paces be removed from individual routing tables. Pat Herndon said that Evelyn had suggested that we send her one list from the entire group that tells her in which cell West Paces falls on each library's routing table. We will try to gather that information at or before the next meeting.

D. AHSLC Union List

Marilyn asked if anyone had received the paper copy of the 1997/8 AHSLC Union list from Karen Warren at the University of South Carolina. No one has the list. Marilyn asked if everyone had received the letter from Karen Warren announcing the Internet access to the AHSLC union list.

V. New Business

A. Election of 1998 Officers

Beth Poisson presented the slate of officers. The slate includes Pat Herndon for Chair-Elect and Anne Kramer for Secretary. A motion was made that the slate be elected to office. The motion was seconded and unanimously approved. The officers for 1998 are as follows:

Connie Ruffner, Solvay Pharmaceuticals

Pat Herndon, Shepherd Center

Anne Kramer, Promina Gwinnett Health System

Linda Venis, Promina Northwest Health System

Statistician

B. Announcements

- 1. Linda Venis reminds us to turn in October through December **statistics** to her as soon as possible in January.
- 2. Karolyn Kavanough asks that everyone turn in a listing of a couple of issues **GHSLA** might want to consider during their next strategic planning meeting.
- 3. Rosalind Lett announced that the **Southern Chapter of MLA** will meet next in Lexington, KY.
- 4. Mamie Bell shared information about an upcoming **PBS teleconference** titled "Am I a Crook? Copyright and the Internet." Mamie asked for a show of hands for those who would be interested in attending this presentation. Several people showed interest. Mamie will register as a downlink site if she gets adequate response by December 10, 1997. The registration deadline is 1/2/98 and the broadcast is 4/2/98.
- 5. Mamie announced that Egleston is opening its first "Neighborhood Health Library" in Cobb County near Town Place Mall. She distributed brochures and described the library's services. The library will be open to the community daily from 10AM until 10PM, staffed by an intern and many volunteers. Materials not kept in the Neighborhood library will be provided for clients from the Egleston collection.
- 6. Pat Herndon asked everyone to prepare to **car pool** for the next AHSLC meeting to be held at Shepherd Center.
- 7. Edie **thanked everyone** for their help during her year as Chairperson. She said that the year had been fun, then handed out certificates of appreciation to several people.

VI. Adjournment

The meeting was adjourned at 4:15 PM.

Minutes respe	ectfully submitte	ed,
Pat Herndon,	Secretary	

ATLANTA HEALTH SCIENCES LIBRARIES CONSORTIUM BUSINESS MEETING

January 15, 1998

- I. Call To Order
- II. Approval of November Minutes
- III. Old Business
 - A. Committee Reports
 - 1. Collection Management
 - 2. Membership List
 - 3. Education & Program
 - a) Journal Club Subcommittee
 - b) Online Club Subcommittee
 - 4. Public Relations
 - 5. Newcomers
 - 6. Strategic Planning
 - 7. By-Laws
 - 8. JCAHO
 - 9. Nominating
 - B. Other
- IV. New Business
 - A. Interlibrary Loan Activities
 - B. The Business Meeting
- V. Announcements
- VI. Adjournment

Please notify Connie Ruffner at 770-578-5585 or <u>connie.ruffner@solvay.com</u> with any business items

Program

Shepherd Center hosts a joint presentation of the

Atlanta Health Science Libraries Consortium and the Georgia Chapter of the Special Libraries Association

Thursday, January 15, 1998

"Meeting the Needs of Diverse Populations: Information Services for People with Disabilities"

Speakers:

Shelley Kaplan

Project Director Southeast Disability & Business

Technical Assistance Center

John Weber

Dissemination Coordinator University of Georgia

University Affiliated Program for Persons

with Developmental Disabilities

Linda Koldenhoven

Coordinator

Library Services for the Blind & Physically Handicapped

11:30AM	1	Registration and Social
12:00	PM	Lunch
1:00		Program Introduction & Welcome Speaker: Shelley Kaplan
1:45		Break
2:00		Program Speaker: John Weber Speaker: Linda Koldenhoven
3:15		Questions & Answers
3:30		Break
3:40		AHSLC Business Meeting

Northlake Regional Medical Center

1455 Montreal Road Tucker, Georgia 30084 FAX (770) 270-3199/Phone (770) 270-3000 COLUMBIA's home page is http://www.columbia.net

ATLANTA HEALTH SCIENCE LIBRARIES CONSORTIUM BUSINESS MEETING NORTHLAKE REGIONAL MEDICAL CENTER JULY 15, 1999 11:30 AM - 3:30 PM

AGENDA

11:30 - 12:20	LUNCH
12:20 – 12:30	WELCOME ANNE REED, RRA Director, of Health Information Services
12:30 - 1:30	PODIATRY RESIDENCY PROGRAM NORTHLAKE REGIONAL MEDICAL CENTER FRANCOIS HARTON, DPM – Third Year Podiatry Resident
1:30 - 2:00	TOUR OF HOSPITAL
2:00 - 2:15	BREAK
2:15 - 2:45	JOURNAL CLUB

Importance of Genealogy and Family Health History Exhibition of Desselles' Family History

Presented by: Tara Douglas-Williams, Medical Librarian Crawford Long Hospital Medical Library

And

Arlene Desselles, Assistant Librarian

Georgia Baptist College of Nursing Library

2:45 – 2:30 BUSINESS MEETING

H/Careers in Ga

Atlanta Health Sciences Library Consortia May 27, 1999

EDUCATIONAL SESSIONS

The Online Club presentation consisted of a GOLD Users Panel with an overview of GOLD and individual experiences, statistics, and comments. Those members serving on the panel were Marilyn Barry, Marissa Moss, Lynette Ralph, and Pat Herndon.

The Education Program was entitled – "How to Be Y2K OK: Preparations for Hospitals and Healthcare Systems" by Faye Sullivan, Y2K Project Manager, IS&T, ESR.

I. CALL TO ORDER

Pat Herndon called the meeting to order at 2.48.

II. ATTENDANCE

Pamela Queen Athens Regional Medical Center

Terry Selfe Life University

Kalyani Parthasarathy Health Sciences Center Library, Emory Univ.

Jeanette Blalock Henry Medical Center

Edie Lacy Piedmont

Anne Kramer Gwinnett Health System

Brenda Curry-Wimberly Northside

Rosalind K. Lett **Crawford Long Hospital** Alex Charles Crawford Long Hospital **Dekalb Medical Center** Marilyn Barry Patricia A. Williams **Atlanta Public Schools** Pauline Hollmann Georgia State University Patsy Rann Egleston/Scottish Rite Elaine D. Harbin Scottish Rite Medical Center Susan Lee Egleston Children Hospital

Elaine Taylor
Arlen Gray
Vivian Chandler
Mamie Bell
Allison Maddox
Egleston Children Hospital
ESR Health System
Egleston Family Library
Egleston Medical Library
Scottish Rite Hospital ESR
Wellstar Health System

Gladys Tsou VA Medical Center
Angie Goss Northlake Regional Medical Center
Beth Poisson Morehouse School of Medicine

Debjani Mukhopodhyay GBCN Library

Arlene F. Desselles GBCN Library (Ga Baptist)

Lynette Ralph GBCN Library

III. MINUTES

No corrections were made to the minutes of the last meeting, with Rosalind Lett moving for approval, Anne Kramer seconding, and approval of members granted.

IV. OLD BUSINESS

Paula is putting together the member profiles from the information forms faxed out. If you were unable to complete the form, Pat reproduced it double-spaced, contact her for another copy.

Membership committee- Faye says: 1) to contact her with any changes. 2) She sent out a membership packet to Angie Goss, after locating it. 3) She was approached by an interested librarian at GHSLA, Cathy Woolbright from Columbus Regional, for membership in AHSLC.

Considerations to be made include geographic distance, ability to uphold bylaw restrictions and long distance phone calls. It was pointed out that she has quite an extensive collection. By the July meeting, her application will be back for review by the members and we will proceed from there.

Technology-

Edie Lacy reported on changes in the copyright laws-

- 1) Everyone needs an updated copy of the law and to read it.
- 2) Instead of stamping, go to a journal's copyright page, copy it, and attach it to the article. If unavailable, may use traditional stamp.
- May be best to put the additional page at the end of the article, so as not to create more confusion.
- 4) The page must match the article issue, not a general copy.
- 5) Places to display the copyright law—copier, printers, ILL forms.
- 6) Distinguish and clarify between copyright licenses and contracts with software or online database companies.

Linda Venis stressed positioning of law near internet access workstations and printers. Also Linda says there are lots of changes in PubMed. Any complaints that we need to voice as a group can be sent to Mamie Bell for collaboration.

Marilyn Barry announced that Ingrid Hendrix has set up the 25th anniversary AHSLC web page.

Beth Poisson called for any ideas for future meetings, particularly the July meeting at Northlake. Edie mentioned a physician at Piedmont who had a sabatical in England recently and visited several medical libraries, taking many photos. Perhaps he could make a presentation, if not in July, another time.

The topic of vendor attendance was broached again, because of contact by interested companies. Rosalind suggested that we invite all in the industry to serve on a panel, to have a fair shake at our audience. Some vendors have already approached us. Anne Kramer said we should approach them, if interested in their products. Both Ebsco and MD Consult have requested a program slot. Various comments on this topic proceeded to be offered including:

Some company representatives are librarians, as well.

Dedicate two meetings that they may attend-have them work around our schedule.

Restrict them from our business portion of the meetings.

The by-laws will have to reflect any major changes we make to our current process of vendor participation. Pat asked for a motion to change how we handle these situations.

Specifically, no objection was made to continuing with the by-law guidelines to approve any vendor presentations, therefore, a motion was made to allow Mdconsult and Ebsco to be on our program. Rosalind will approach others, too. The invitation will be extended to others. Is this issue broad enough for a committee to be set up? Who will send the invitations? It was determined that this fell under the program committee's umbrella. Any other information should be forwarded to Beth Poisson for them to discuss. Since the by-laws have no specific guidelines, we will await the program committee's report and table any decisions for the mean time.

JCAHO- no report

No new web sites were shared.

V. NEW BUSINESS

Pauline Hollmann reported on the Unicoi GHSLA meeting's topic of Alternative Medicine. It presented an excellent opportunity for inexpensive MLA approved credit. Remember the next meeting is at Sea Palms Resort, St. Simons Island.

Marilyn Barry does the GHSLA web page with a new logo and job listings.

Beth Poisson reported on MLA, particularly about the dues issue—the vote will be sent out to all members.

Rosalind discussed the issue of the single slate for MLA officers. Name change possibilities were also discussed for MLA.

Linda Venis reminded us that memorandum of agreements from member libraries of AHSLC need to have current signatures of the appropriate authorities.

Lastly, the Galileo access topic was broached with the realization that the Board of Regents had deferred sending our request. State representatives and Jocelyn Rankin at Mercer Medical were contacted about their efforts. Various approaches were discussed, including that we will need more help because it it not the best alternative to request changing a law. We need to have information to talk to the Atlanta General Legislative Council and Co of Georgia. From us we need to document how we serve education in the state—students in any situation. Jocelyn Rankin has covered her library subscription under a Woodruff Grant, but what after it expires? How can we fund in AHSLC? We will need permission for use first and may need to apply for a grant for costs. Any questions please send to Edie, Marilyn, or Pat.

Pat adjourned the meeting at 3:52.

Respectfully submitted,

Pamela Queen, AHSLC Secretary

amela Queer