[illegible] OF CATALOGING PRACTICES AMONG THE LIBRARIES OF [illegible]

ATLANTA HEALTH SCIENCE LIBRARIES CONSORTIUM

Name of Library St. Joseph's Infirmary

1. Classification system used NLM, LC

2. Do you alter the classification numbers at all? How? Abbreviate. Author number.

3. Do you alter information obtained from CIP, Current Catalog, etc.? Little

4. Is your entire collection cataloged (except for journals)? What is not?
yes - (Non-professional books still under national league of nursing)

5. What type of catalog do you have (dictionary, etc.)?
Dictionary

6. How do you obtain catalog cards?
Type and mimeograph

7. How are cards prepared (typed, one typed and others xeroxed, etc.)?
One typed, the others reproduced from mimeograph stencil

8. How much of budget spent on cataloging activities (including your or assistants' time - specify % of person's time), if possible?
Less than 1%

9. How many books are cataloged per year?
100

10. Are the majority of books purchased at one time or at regular intervals (quarterly, etc.) ? Monthly or as needed

11. How much original cataloging do you do?
10% of books cataloged

12. How many books do you have in your collection?
4,000

Please include a typical card and bring this questionnaire to the next meeting or mail to M. Gibbs.

Please include any other pertinent remarks on back.

il 1977

POSSIBLE PROGRAMS FOR CONSORTIUM MONTHLY MEETINGS

Please rate the following topics in order of your interest (ex. most interested = #1)
If you have no interest in having such a program at a meeting, leave box blank.

- [ ] MLA meeting (after June meeting)
- [ ] Patient education
- [ ] Library Committees
- [ ] Sources of library budget (ex. DeK. Gen. materials budget is from assessment of Med. Staff $25 each)
- [ ] Policy and procedures manuals
- [ ] Reference sources (After ref. tool list is completed, members having unique holdings bring those items and explain their use)
- [ ] Vertical files, pamphlet files
- [ ] Library publicity

*PLEASE ADD OTHER PROGRAM TOPICS THAT INTEREST YOU.

T. M. (JIM) PARHAM / Commissioner

Donald G. Miles, Ed.D., Superintendent

Addison M. Duval Library

Georgia Mental Health Institute

1256 BRIARCLIFF RD. / ATLANTA, GA. 30306/404 894-5911

May 16, 1977

Dear Consortium Member:

We are presently in the process of determining the cost effectiveness and practicality of our contracting for automated bibliographic services through B.R.S., Lockheed, or some other means.

Please take the time to fill out the attached questionnaire and return it to one of us by or at the next Consortium meeting.

If possible, discuss with staff of your institution some of the possible applications of the data bases.

Thanks for your help.

Committee on Automated Bibliographic Services

Fay Boyer
Steve Koplan SK
Sara June McDavid
Marjory Waite

SK/sw

Enclosure

Questionnaire - Automated Bibliographic Services

1) How Many Manual Literature Searches do you perform each month? Avg. 5 for 1976

2a) How Many Automated Literature Searches do you order each year? 11 for 1976

b) From where do you obtain the majority of your automated searches (location)? AW Calhoun Medical Library, Emory University School of Medicine Atlanta, GA

c) Who pays for this service? The Library _____

The Patron ___X___ Other (please specify).

d) Please list average cost per search if available $7.50 plus 10¢ per page of printout

e) Which of the following data bases would be potentially useful to your patrons?

MEDLARS ___X___

Chemical Abstracts _____

Biosis (Biological Abstracts) _____

Psychological Abstracts _____

ERIC _____

NTIS _____

Sociological Abstracts _____

Physics Abstracts _____

Computer and Control Abstracts _____

Electrical and Electronics Abstracts _____

3) If necessary would you be willing to contribute a minimum user fee should the Consortium contract for computerized bibliographic services? Yes, if the amount is small.

Thanks for your help.

Questionnaire - Automated Bibliographic Services

1) How Many Manual Literature Searches do you perform each **month**? about 3 or 4

2a) How Many Automated Literature Searches do you order each **year**? 1 or 2

b) From where do you obtain the majority of your automated searches (location)? Emory - MEDLINE

c) Who pays for this service? The Library ↘ _____

The Patron _____ Other (please specify).

d) Please list average cost per search if available $5.

e) Which of the following data bases would be potentially useful to your patrons?

MEDLARS ↘ _____

Chemical Abstracts _____

Biosis (Biological Abstracts) _____

Psychological Abstracts ↘ _____

ERIC ↘ _____

NTIS _____

Sociological Abstracts _____

Physics Abstracts _____

Computer and Control Abstracts _____

Electrical and Electronics Abstracts _____

3) If necessary would you be willing to contribute a minimum user fee should the Consortium contract for computerized bibliographic services? Yes - assuming it is a small amt - in relation to our use of it (can't wipe out the whole budget!)

Thanks for your help.

Questionnaire - Automated Bibliographic Services

1) How Many Manual Literature Searches do you perform each month? Ten

2a) How Many Automated Literature Searches do you order each year? Five

b) From where do you obtain the majority of your automated searches (location)? Emory - Calhoun Medical Library

c) Who pays for this service? The Library budget when it's Direct Patient Care

The Patron when its research Other (please specify).

d) Please list average cost per search if available $6.50.

e) Which of the following data bases would be potentially useful to your patrons?

MEDLINE X ... (On line)
MEDLARS X ... (Off line)

Chemical Abstracts _____

Biosis (Biological Abstracts) _____

Psychological Abstracts X

ERIC X

NTIS X

Sociological Abstracts _____

Physics Abstracts _____

Computer and Control Abstracts _____

Electrical and Electronics Abstracts _____

3) If necessary would you be willing to contribute a minimum user fee should the Consortium contract for computerized bibliographic services? Only if this fee was lower than the cost to use Emory's Refrence service at Calhoun Medical Library

Thanks for your help.

Questionnaire - Automated Bibliographic Services

1) How Many Manual Literature Searches do you perform each month? 2

2a) How Many Automated Literature Searches do you order each year? —

b) From where do you obtain the majority of your automated searches (location)? —

c) Who pays for this service? The Library _____

The Patron _____ Other (please specify).

d) Please list average cost per search if available _____.

e) Which of the following data bases would be potentially useful to your patrons?

MEDLARS ✓

Chemical Abstracts _____

Biosis (Biological Abstracts) _____

Psychological Abstracts _____

ERIC _____

NTIS _____

Sociological Abstracts _____

Physics Abstracts _____

Computer and Control Abstracts _____

Electrical and Electronics Abstracts _____

3) If necessary would you be willing to contribute a minimum user fee should the Consortium contract for computerized bibliographic services? —

Thanks for your help.

Questionnaire - Automated Bibliographic Services

1) How Many Manual Literature Searches do you perform each **month**? 30-35

2a) How Many Automated Literature Searches do you order each **year**? ?? - Done on individual bases

b) From where do you obtain the majority of your automated searches (location)? NLM

c) Who pays for this service? The Library does not - individual's unit or individual

The Patron _____ Other (please specify).

d) Please list average cost per search if available ____?____.

e) Which of the following data bases would be potentially useful to your patrons?

✓ MEDLARS _____

Chemical Abstracts _____

Biosis (Biological Abstracts) _____

✓ Psychological Abstracts _____

ERIC _____

NTIS _____

✓ Sociological Abstracts _____

Physics Abstracts _____

Computer and Control Abstracts _____

Electrical and Electronics Abstracts _____

3) If necessary would you be willing to contribute a minimum user fee should the Consortium contract for computerized bibliographic services? Unable to make a commitment at this time.

Thanks for your help.

Questionnaire - Automated Bibliographic Services

1) How Many Manual Literature Searches do you perform each month? 10 average 1976
Library Services reduced Oct - Dec.

2a) How Many Automated Literature Searches do you order each year? 2†

b) From where do you obtain the majority of your automated searches (location)? Emory

c) Who pays for this service? The Library ✓

The Patron _____ Other (please specify).

d) Please list average cost per search if available _____.

e) Which of the following data bases would be potentially useful to your patrons?

MEDLARS ✓

Chemical Abstracts _____

Biosis (Biological Abstracts) _____

Psychological Abstracts _____

ERIC ±

NTIS _____

Sociological Abstracts _____

Physics Abstracts _____

Computer and Control Abstracts _____

Electrical and Electronics Abstracts _____

3) If necessary would you be willing to contribute a minimum user fee should the Consortium contract for computerized bibliographic services? Dependent on Library committee approval.
St. Joseph's is rendering limited service until we move

Thanks for your help.

Ann B. Martin,
Medical Librarian

Dek Com.

Questionnaire - Automated Bibliographic Services

1) How Many Manual Literature Searches do you perform each month? 20

2a) How Many Automated Literature Searches do you order each year? 8 approx

b) From where do you obtain the majority of your automated searches (location)? Emory

c) Who pays for this service? The Library _____

The Patron ✓ Other (please specify).

d) Please list average cost per search if available 750.

e) Which of the following data bases would be potentially useful to your patrons?

MEDLARS ✓

Chemical Abstracts _____

Biosis (Biological Abstracts) _____

Psychological Abstracts ✓ Because I serve CDMHC (Cent. Dek Ment Health)

ERIC _____

NTIS _____

Sociological Abstracts _____

Physics Abstracts _____

Computer and Control Abstracts _____

Electrical and Electronics Abstracts _____

3) If necessary would you be willing to contribute a minimum user fee should the Consortium contract for computerized bibliographic services? Yes

Thanks for your help.

Questionnaire - Automated Bibliographic Services

1) How Many Manual Literature Searches do you perform each month? 1-2

2a) How Many Automated Literature Searches do you order each year?

b) From where do you obtain the majority of your automated searches (location)? Emory M edical

c) Who pays for this service? The Library (Comes from school funds)

The Patron _____ Other (please specify).

d) Please list average cost per search if available 10.00.

e) Which of the following data bases would be potentially useful to your patrons?

MEDLARS X

Chemical Abstracts X

Biosis (Biological Abstracts) X

Psychological Abstracts X

ERIC _____

NTIS X X

Sociological Abstracts X

Physics Abstracts _____

Computer and Control Abstracts _____

Electrical and Electronics Abstracts _____

3) If necessary would you be willing to contribute a minimum user fee should the Consortium contract for computerized bibliographic services? Possibly

Thanks for your help.

PHOTOCOPYING AVAILABLE IN LIBRARY? Yes COST? [illegible]

STRONG OR SPECIAL SUBJECT AREAS OF THE COLLECTION: (check) ✓ appropriate ones:

Internal Medicine ___	Geriatrics ✓	Nutrition ___
Psychiatry ✓	Psychology ✓	Oncology ___
General Surgery ___	Alcohol & Drug Abuse ✓	Anesthesia ___
Orthopedics ___	Chemistry ___	Other: ___
Education ✓	Anatomy & Physiology ___	
Pediatrics ___	History of Medicine ___	
OB & GYN ___	Pharmacy ___	Special Collection (rare book, etc.):
Pharmacology ✓	Botany ___	Psychoneuroendocrinology
Basic non-medical reference ✓	English ___	
Nursing ___	Sociology ___	
Nursing Education ___	Health Care Administration ___	
Genetics ✓	Dietary ___	
Patient education ___	Patient recreational ✓	

NUMBER OF VOLUMES IN BOOK (not bound periodicals) COLLECTION:

INTERLIBRARY LOAN BOOK POLICIES:
One ~~Moth~~ Month loan.

INTERLIBRARY LOAN PERIODICAL & PHOTOCOPY (Institutional other than copyright) POLICIE
No Restrictions.

INTERLIBRARY LOAN AV POLICIES:
Same as for books

SUBJECT AREAS OF AV COLLECTION: Mental health

SIZE OF AV SOFTWARE COLLECTION: 50 tapes

TYPES OF AV MATERIAL (filmstrips, cassette tapes, 16mm film , etc.):
cassette tapes, microfilm

ANYTHING ELSE OF INTEREST IN YOUR LIBRARY YOU MAY FEEL PERTINENT:

Ga. Mental Health Institute
Addison M. Duval Libra

MAY 1978

To the Atlanta Health Science Libraries Consortium members and affiliated members:

Please fill out the following information by May 25 and return to: Sue Loew Elkins
GBMC Nursing Libr
300 Boulevard Dr
Atlanta GA 30312

Please read over all items before filling out.

NAME OF LIBRARY : Addison M. Duval Library

ADDRESS: Georgia Mental Health Institute
1256 Briarcliff Rd. N.E.
Atlanta, Ga. 30306

PHONE: 894-5663

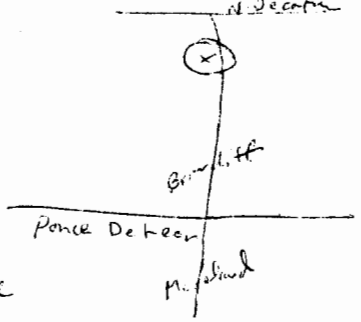
LIBRARY STAFF (and positions): 5
Director of Libraries, Edward D'Anna
Associate Director of Libraries Stephen Kaplan
Secretary to the Director: E Martin
Secretary to the Associate Director: Shirley Williams

DAYS AND HOURS OPEN: M-~~Th~~ 8-7
F 8-6

HOURS STAFFED BY "ILL" AND REFERENCE PERSONNEL: 8-7

DAYS OF THE YEAR CLOSED: All State Holidays

MAP TO PLACE (Basic location with local cross streets):



PARKING FEE: None

WHO MAY USE THE LIBRARY: Anyone

WHO MAY CHECK OUT ITEMS: State of Georgia Employees.
(Others must pay a $25 deposit)

CIRCULATION POLICIES: PERIODICALS: 1 week

BOOKS: 2 weeks

AV EQUIPMENT: [redacted] W/4

AV SOFTWARE: 1 week

FINE POLICIES: Books 5¢ a day
Back Journals 5¢ a day
Current unbound journals 5¢ a day
Interlibrary loans 25¢ a day

SYSTEM OF CLASSIFICATION: NLM

STORAGE QUESTIONNAIRE

Your Institution Georgia Mental Health Institute

1. Are you interested in compact shelving at your institution?

   yes_____ no✓_____

2. Are you interested in storaging your back volumes (periodicals) at a commercial facility?

   yes_____ no✓_____

3. Is space available at your institution for storaging back volumes for the Consortium.

   yes_____ no✓_____

   Would have to survey_____

4. Have you considered microform as a solution to your storage problem?

   yes✓_____ no_____

5. If a central storage existed for the Consortium, are there funds available from your institution for maintenance of this facility.

   yes_____ no✓_____

6. With regards to question five, are there funds available from your institution for personel to staff the facility.

   yes_____ no✓_____

7. Please indicate the number of volumes you would like to store.

   _____

Mail To:

Joe Swanson
Catalog Librarian
Morehouse School of Medicine
830 Westview Dr.
Atlanta, Georgia 30314

SURVEY RESULTS FOR 1978:

This survey is based on 9 hospital libraries, 4 educational institutions and 1 research institute.

The surveys were received from 15 librarians and 4 library assistants.

EMPLOYMENT SECURITY:

4 Have a contract, renewed annually
Have a contract, renewed periodically other than annually.
6 Firm job guarentee after a trial period
Probation period for guarentee: 3 months & 6 months
3 No probationary period
1 Permanent status

PAY SCALE:

Librarians	Salary Scale	Library Assistants
2	$10,000 - $11,000	2
3	11,001 - 12,000	
2	12,001 - 13,000	1
3	13,001 - 14,000	1
6	14,001 - +/yr	

PAY PERIODS:

6 Bi-weekly
6 Bi-monthly
1 Monthly
1 Other

BENEFITS:

9 Retirement plan mandatory
3 Paid by institution
1 Paid by institution after 15 years service
6 Paid partly by institution
4 Retirement plan voluntary basis
Paid sick leave:
4 9 days
[illegible] 10 days
4 12 days
4 15 days
1 [illegible] days
1 Not specified
Paid vacation:
[illegible] 10 days
3 12 days
[illegible] 15 days
4 18 days
1 22 days
2 Sabbaticals or leave of absence arrangements available
1 Sabbaticals or leave of absence arrangements for 3 days
3 " " " " " without pay
0 Institution provides money for memberships in professional associations
6 Institutional memberships
Personal memberships
6 Money provided for attending professional meetings
2 Occasionally receive money for meetings
Number of paid holidays:
5 7 days
4 8 days
2 12 days
1 14 days
1 Good opportunity for promotion or pay raises
6 Pay raise only, no promotions

[illegible]:

[illegible] Librarians members of key committee in institution, other than library committee
[illegible] hours approximate work hours per day
Time allowed for lunch:
7 30 minutes
[illegible] 1 hour
Time allowed for break
1 10 minutes
5 15 minutes
1 20 minutes
Time allowed for other:
2 Court leave
1 Military leave
12 Meetings
8 Life insurance through employer's plan
6 Above paid by institutuon
4 Above paid in part by institution
18 Health insurance through employer's plan

AHSLC SURVEY
on
PROPOSED CONSORTIUM OFFICE

10/23/80

During the past few months, the consortium has been elaborating on the idea of, needs for, and feasibility of establishing a central office. Beginning with the idea of central storage for older journals, our view expanded to considering centralized duplicate exchange, a consortium MEDLINE facility, cooperative cataloging, computerized union lists with in-house updating and assorted printouts available, etc. A part-time or full-time librarian would be needed to staff such a facility, and a committment would be needed from each member to support the office after the initial (grant) funding -- (details to be worked out).

In order to clarify the possibilities, to determine which libraries are interested in which programs of the proposed office, to determine priorities, and to stimulate further planning, we request your input. Please complete the survey below and return to Suzanne by the November meeting, 11/20/80.

Name Steve Koplan

Library GMIFI

My present level of support for the idea of establishing a consortium office is nil _____ / low ✓ / moderate _____ / high _____ / very high _____ .

If such an office were to be established, we would expect to use it for the following programs:

	amount of use expected (nil/low/mod./high/v.high)	priorities (1 = most imp.)
storage of older journals	low	4
duplicate exchange center	moderate	2
MEDLINE	high	1
cataloging	nil	5
union lists: journals	moderate	3
other (ref., prof. lit., AV, monographs)		
other _____		

EVER

Our library	has	plans to have soon	would use office
MEDLINE			✓
OCLC	✓		
CCLC			
Union Cat. (Em.)			✓
in-house computer			
other			

With respect to cooperative cataloging, several options are available.

	We use	For consortium office, we would prefer (1 = most preferable)
in-house		2
OCLC	✓	1
CCLC		
Trinco		
other		

Comments
and
Suggestions:

MEMO TO: Members of Atlanta Health Science Libraries Consortium

FROM: Marilyn Barry and Steve Koplan

PLEASE RETURN THIS QUESTIONNAIRE formally BY TUESDAY MARCH 13 SO THAT STEVE AND I CAN CONSIDER YOUR VIEWS BEFORE PROPOSING ANY CHANGES

Please rank the following items indicating their importance to you as a responsibility of consortium membership. Give each item a rating of 1-10, 10 being of greatest importance. Give more than one item the same number if they are of equal importance to you.

8.9 Photocopying and lending from your collection.

6.6 Holding office, serving on committees, etc.

7.8 Attendance at meetings.

6.8 Hosting meetings.

9.1 Constructive attitude toward group.

8.7 Contribution of ideas to improve or further develop organization.

7.2 Phone courtesy.

See below Other. Please specify._____

10 Union List

Comment: Must attend all meetings or send representative or must call to inform why you can't attend.

(Other responsibilities) Programs for meetings, shared cataloging (OCLC) Newsletter- do not confuse with minutes, a separate concept.

Courtesy should exist during all interactions: personal, written and phone.

7 If unable to host meetings, contribute by assisting with programs or offering to co-host and help with refreshments, planning, notices, etc.

Please rank the following benefits of consortium membership according to their importance to you and add anything else you find beneficial about membership.

8.1 Documentation of interlibrary cooperation and sharing arrangements (for JCAH, etc.)

9.2 Privilege of borrowing and requesting photocopies.

8.0 Informal continuing education.

8.3 Moral support and professional interaction.

See below Others _____

7 Sharing information concerning new publications, vendor problems, salespeople, library technology

6 Notification of upcoming meetings, events, courses.

5 Visiting libraries to see physical layout and gain new ideas concerning PR types of materials, etc.

8 Collection development

Comment: If more programs were non-hospital, they would be more relevant to whole group.

Do you favor creation of a new category of membership entailing fewer responsibilities than an Active membership? Yes 6 No 9

Again, would depend on what this meant - just be on mailing list but not have borrowing privileges? Do we want to lose anyone? Just those who refuse to lend or do anything for consortium - but want the ILL service - ? What about Emory? Ga State?

I think supporting membership qualifications/responsibilities which we have now should suffice. Review current By-laws.

What for? I don't agree that political clout is a realistic reason.

What's the purpose - they can't borrow from us and we can't borrow from them; they can't host, can't attend meetings, won't hold office.

Why exclude anyone from membership? What does it cost the others if some member is not active?

Absolutely not. We are a very small group and there are no membership charges ($10.00 per year or so). I don't see any purpose in someone being a member and not participating. Probably there are some other existing organizations which will be more useful to them.

We can all benefit from cooperation of the widest sort. Cases where an institution would benefit cooperation should be pursued. I don't see the point of exclusion unless an institution becomes an undue burden on the others, in which case it should be given a chance to amend practices.

I feel that Active and Supporting membership covers all necessary areas for consideration.

Active and Supporting seem adequate to cover all types of memberships.

Inactive membership for not attending meetings or sending representative.

Yes, if we re-define Active to include certain responsibilities as outlined above. Otherwise, no.

"Courtesy" or "Inactive".

A professional courtesy membership for small hospitals who are willing to share and lend resources but cannot host meetings because of space limitatinns and cannot attend meetings because of conflicting responsibilities and short staffing.

Do you favor creation of a definition of Active membership based on certain continuing responsibilities? Yes 13 No 5

Comments:

"Full" membership seems to be a catch-all category.

To include responsibilities. There should be enough flexibility to allow for tradeoffs of one kind of responsibility for another. Not overly rigid.

Attendance at meetings or lack of lending arrangement should be considerations of active membership.

I would suggest having a questionnaire at the end of the year (November) to evaluate the contributions of all members. This will provide some incentive to members who are not very active. For example. . . it seems that only 6-7 members are rotating again and again. I strongly urge participation from all members.

My being in favor of it would be solely dependent on the final definition of this category. Personally I think it would be great to have members who did nothing other than provide access to their journal holdings, and I, in my turn, am more than happy to send anyone a copy of a journal article even if my library never borrows anything from them and even if they are not active or even semi-active members.

Members should be partly responsible for the success of the organization.

Depends on what it will mean if you are not an active member - loss of privileges?? Who makes decision, etc.

Even though a small hospital. . .might be hurt by the definition I feel it's important to an effective organization.

Write you own version if you like:

I think if the institution's usual representative can't attend a meeting then she or he should send someone (where appropriate - not all members can have this option)

We must be able to motivate all members to find their own way of contributing to the group. Some libraries are too small to lend, but they can always be on executive committee (Secretary, Statistician, etc.)

If some members are adamant about meeting monthly, I think every other month should be business only. Perhaps the newsletter could take the place of one monthly meeting, could promote interaction and support; members could contribute.

In the course of one year a member should attend 'x' number of meetings per year and actively participate in ILL. In the course of two years should (hold office, or serve on committees) and host a meeting.

(Answer to my question of"CONFUSED?") YES!!!!

Some combination of the 4 which adds up to some amount of service to AHSLC (how to measure?) Do like CE credits? You get so many 'credits' for each activity or each photocopy made - must add up to a certain total or you are put on warning to do more or be dropped. Give person six months to shape up or have good reason why they can't do anything at that time?

MEMO TO: Members of Atlanta Health Science Libraries Consortium

FROM: Marilyn Barry and Steve Koplan

Piedmont

PLEASE RETURN THIS QUESTIONNAIRE to marilyn BY TUESDAY MARCH 13 SO THAT STEVE AND I CAN CONSIDER YOUR VIEWS BEFORE PROPOSING ANY CHANGES

Please rank the following items indicating their importance to you as a responsibility of consortium membership. Give each item a rating of 1-10, 10 being of greatest importance. Give more than one item the same number if they are of equal importance to you.

7 Photocopying and lending from your collection.

7 Holding office, serving on committees, etc.

7 Attendance at meetings.

7 Hosting meetings.

10 Constructive attitude toward group.

10 Contribution of ideas to improve or further develop organization.

10 ~~Phone courtesy.~~ Courtesy should exist during all interactions personal, written & phone

____ Other. Please specify._____

Please rank the following benefits of consortium membership according to their importance to you and add anything else you find beneficial about membership. Use same method as above

8 Documentation of interlibrary cooperation and sharing arrangements(for JCAH, etc.)

10 Privilege of borrowing and requesting photocopies.

8 Informal continuing education.

10 Moral support and professional interaction.

8 Others Collection Development

Do you favor creation of a definition of Active membership based on certain continuing responsibilities? Yes X No_____

Comments members should be partly responsible for the success of the organization

over

Below are examples of possible requirements of continued Active membership. Please comment by changing numbers or crossing through those you consider inappropriate, unnecessary, etc. Please note those you find acceptable. Also add any others.

#1 Hosting meetings. / 1 every 2 years

#2 Attending meetings. / (certain number per year)

#3 Lending or photocopying / (certain number per year)

#4 Holding office, serving on committees / 1 every 2 years

Others?

To be an active member one must:

_____ in the course of one year

_____ in the course of two years

fulfill:

_____ any one of the above four requirements. Which one?

_____ All four (or more)

_____ Some of the four. Which ones?

CONFUSED? Write your own version if you like:

- In the course of one year a member should attend 'X' number of meetings per year & actively participate in I.L.L.
- In the course of two years should (hold office, or serve on committees) and host a meeting

Do you favor creation of a new category of membership entailing fewer responsibilities than an Active membership? Yes_____ No X

Comments WHAT FOR? I DON'T AGREE THAT POLITICAL CLOUT IS A REALISTIC REASON

MEMO TO: Members of Atlanta Health Science Libraries Consortium Piedmont

FROM: Marilyn Barry and Steve Koplan

PLEASE RETURN THIS QUESTIONNAIRE to marilyn BY TUESDAY MARCH 13 SO THAT STEVE AND I CAN CONSIDER YOUR VIEWS BEFORE PROPOSING ANY CHANGES

Please rank the following items indicating their importance to you as a responsibility of consortium membership. Give each item a rating of 1-10, 10 being of greatest importance. Give more than one item the same number if they are of equal importance to you.

10 Photocopying and lending from your collection.

4 Holding office, serving on committees, etc.

6 Attendance at meetings.

6 Hosting meetings.

10 Constructive attitude toward group.

3 Contribution of ideas to improve or further develop organization.

8 Phone-courtesy.

_____ Other. Please specify._____

Please rank the following benefits of consortium membership according to their importance to you and add anything else you find beneficial about membership. Use same method as above

10 Documentation of interlibrary cooperation and sharing arrangements(for JCAH, etc.)

10 Privilege of borrowing and requesting photocopies.

8 Informal continuing education.

6 Moral support and professional interaction.

_____ Others_____

Do you favor creation of a definition of Active membership based on certain continuing responsibilities? Yes_____ No_____

Comments See 2nd page

over

Below are examples of possible requirements of continued Active membership. Please comment by changing numbers or crossing through those you consider inappropriate, unnecessary, etc. Please note those you find acceptable. Also add any others.

#1 Hosting meetings. / 1 every 2 years

#2 Attending meetings. / (certain number per year)

#3 Lending or photocopying / (certain number per year)

#4 Holding office, serving on committees / 1 every 2 years

Others?

To be an active member one must:

_____in the course of one year

_____in the course of two years

fulfill:

_____any one of the above four requirements. Which one?

_____All four (or more)

_____ Some of the four. Which ones?

CONFUSED? Write your own version if you like:

Do you favor creation of a new category of membership entailing fewer responsibilities than an Active membership? Yes_____ No_____

Comments My being in favor of it would be solely dependent o the final definition of this category. Personally I think it would be great have members who did nothing other than provide access to their je holdings & I, in my turn, am more than happy to send anyone a co of a journal article ~~[illegible]~~ even if my library never borrows anything from them and even if they are not active or

CL

MEMO TO: Members of Atlanta Health Science Libraries Consortium

FROM: Marilyn Barry and Steve Koplan

PLEASE RETURN THIS QUESTIONNAIRE to Marilyn BY TUESDAY MARCH 13 SO THAT STEVE AND I CAN CONSIDER YOUR VIEWS BEFORE PROPOSING ANY CHANGES

Please rank the following items indicating their importance to you as a responsibility of consortium membership. Give each item a rating of 1-10, 10 being of greatest importance. Give more than one item the same number if they are of equal importance to you.

10 Photocopying and lending from your collection.

8 Holding office, serving on committees, etc.

10 Attendance at meetings. Must attend all meetings or send representative or must call to inform

10 Hosting meetings. why you can't attend.

10 Constructive attitude toward group.

8 Contribution of ideas to improve or further develop organization.

9 Phone courtesy.

____ Other. Please specify._____

Please rank the following benefits of consortium membership according to their importance to you and add anything else you find beneficial about membership. use same method as above

8 Documentation of interlibrary cooperation and sharing arrangements(for JCAH, etc.)

8 Privilege of borrowing and requesting photocopies.

10 Informal continuing education.

10 Moral support and professional interaction.

____ Others_____

Do you favor creation of a definition of Active membership based on certain continuing responsibilities? Yes X No_____

Comments I would suggest having a questionnaire at the end of the year (November) to evaluate the contributions of all members. This will provide some incentive to members who are not very active. For example, last year we made a survey concerning hosting the meetings and the results were very interesting. It seems that only 6-7 members are rotating again and again. I strongly urge the participation from all members.

Below are examples of possible requirements of continued Active membership. Please comment by changing numbers or crossing through those you consider inappropriate, unnecessary, etc. Please note those you find acceptable. Also add any others.

✓#1 Hosting meetings. / 1 every 2 years

✓#2 Attending meetings. 4-6 per year / (certain number per year)

✓#3 Lending or photocopying 60 per year / (certain number per year)

✓#4 Holding office, serving on committees / 1 every 2 years

Others?

To be an active member one must:

#2,#3 in the course of one year

#1 in the course of two years

fulfill:

_____ any one of the above four requirements. Which one?

_____ All four (or more)

__X__ Some of the four. Which ones? First 3. Holding office or serving on committees requires leadership ability and not all of us have it. If the first 3 are fulfilled, the fourth requirement may be waived.

Write your own version if you like: We must be able to motivate all members to find their own way of contributing to the group. Some libraries are too small to lend, but they can always be on executive committee (Secretary, Statistician, etc.)

Do you favor creation of a new category of membership entailing fewer responsibilities than an Active membership? Yes_____ No__X__

Comments Absolutely not. We are a very small group and there are no membership charges ($10.00 per year or so). I don't see any purpose in someone being a member and not participating. Probably there are some other existing organizations which will be more useful to them.

MEMO TO: Members of Atlanta Health Science Libraries Consortium Ga. State

FROM: Marilyn Barry and Steve Koplan

PLEASE RETURN THIS QUESTIONNAIRE to Marilyn BY TUESDAY MARCH 13 SO THAT STEVE AND I CAN CONSIDER YOUR VIEWS BEFORE PROPOSING ANY CHANGES

Please rank the following items indicating their importance to you as a responsibility of consortium membership. Give each item a rating of 1-10, 10 being of greatest importance. Give more than one item the same number if they are of equal importance to you.

8 Photocopying and lending from your collection.

6 Holding office, serving on committees, etc.

7 Attendance at meetings.

5 Hosting meetings.

9 Constructive attitude toward group.

10 Contribution of ideas to improve or further develop organization.

4 Phone courtesy. (Gues. I have too many salespeople who have never heard of phone courtesy. It's something I live with

____ Other. Please specify._____

Please rank the following benefits of consortium membership according to their importance to you and add anything else you find beneficial about membership. Use same method as above.

8 Documentation of interlibrary cooperation and sharing arrangements(for JCAH, etc.)

9 Privilege of borrowing and requesting photocopies.

10 Informal continuing education.

7 Moral support and professional interaction.

____ Others_____

Do you favor creation of a definition of Active membership based on certain continuing responsibilities? Yes ✓ No_____

Comments_____

over

Below are examples of possible requirements of continued Active membership. Please comment by changing numbers or crossing through those you consider inappropriate, unnecessary, etc. Please note those you find acceptable. Also add any others.

#1 Hosting meetings. / 1 every 2 years

#2 Attending meetings. / (certain number per year)

#3 Lending or photocopying / (certain number per year) depends on what you get [illegible]

#4 Holding office, serving on committees / 1 every 2 years

Others?

To be an active member one must:

_____ in the course of one year

_____ in the course of two years

fulfill:

_____ any one of the above four requirements. Which one?

_____ All four (or more)

_____ Some of the four. Which ones?

CONFUSED? Write your own version if you like:

Must attend every meeting, supply ILL requests within 20 minutes (otherwise to drive the photocopy to you), be thorough and expert in all aspects of [illegible], eat less than two courses at receptions, be president at least every other year, and give a substantial gift to the Pullen Library Endowment Fund... Removing tongue from cheek... whatever is reasonable

Do you favor creation of a new category of membership entailing fewer responsibilities than an Active membership? Yes ✓ No _____

Comments We can all benefit from cooperation of the [illegible] Cases where an institution would benefit cooperation should be pursued. I don't see the point of exclusion unless an institution becomes an undue burden on the others, in which case it should be given a chance to amend practices.

Bill Meneely

MEMO TO: Members of Atlanta Health Science Libraries Consortium

Douglas General

FROM: Marilyn Barry and Steve Koplan

PLEASE RETURN THIS QUESTIONNAIRE to Marilyn BY TUESDAY MARCH 13 SO THAT STEVE AND I CAN CONSIDER YOUR VIEWS BEFORE PROPOSING ANY CHANGES

Please rank the following items indicating their importance to you as a responsibility of consortium membership. Give each item a rating of 1-10, 10 being of greatest importance. Give more than one item the same number if they are of equal importance to you.

10 Photocopying and lending from your collection.

5 Holding office, serving on committees, etc.

7 Attendance at meetings.

8 Hosting meetings.

10 Constructive attitude toward group.

10 Contribution of ideas to improve or further develop organization.

10 Phone courtesy.

____ Other. Please specify._____

Please rank the following benefits of consortium membership according to their importance to you and add anything else you find beneficial about membership. Use same method as above

10 Documentation of interlibrary cooperation and sharing arrangements(for JCAH, etc.)

10 Privilege of borrowing and requesting photocopies.

8 Informal continuing education.

8 Moral support and professional interaction.

____ Others_____

Do you favor creation of a definition of Active membership based on certain continuing responsibilities? Yes X No_____

Comments Even though a small Hosp. like Douglas General might be hurt by the definition I feel its important to effective organization

over

Below are examples of possible requirements of continued Active membership. Please comment by changing numbers or crossing through those you consider inappropriate, unnecessary, etc. Please note those you find acceptable. Also add any others.

#1 Hosting meetings. / 1 every 2 years

#2 Attending meetings. / (certain number per year)

#3 Lending or photocopying / (certain number per year)

#4 Holding office, serving on committees / 1 every 2 years

Others?

To be an active member one must:

_____ in the course of one year

_X_ in the course of two years

fulfill:

_____ any <u>one</u> of the above four requirements. Which one?

_____ All <u>four</u> (or more)

_X_ <u>Some</u> of the four. Which ones? #1, #2, #3

CONFUSED? Write your own version if you like:

Do you favor creation of a new category of membership entailing fewer responsibilities than an Active membership? Yes _X_ No _____

Comments A professional courtesy Membership for Small Hosp. who are willing to share + lend resources but can not Host Mtgs because of Space limitations & can not attend Mtgs. because of conflicting responsib. + short staffing

COMPARISON OF SOME HOSPITAL MEDICAL LIBRARIES

Hospitals ranked by library square footage	LIBRARY RESOURCE DATA				LIBRARY FINANCIAL DATA		GENERAL HOSPITAL DATA			
	AREA IN SQ. FT.	STAFF	JOURNAL SUBSCRIP.	SEATING	BK & JOURN BUDGET	MED STAFF CONTRIB.	BEDS	ACTIVE MED STAFF	INTERN & RES.	PARAPROF. STUDENTS
CRAWFORD LONG	2870	4.2	143	67	$11,000	$15	520	178	80	160
PIEDMONT	2400 + stor.	2.5	150	50	$10,900	$25	450	200	20	210
ST. JOSEPH'S	1852 + stor.	1.5	50	50	$ 7,000	$15	300	241	0	0
VA	1758	3.4	316	29	$22,400	NA	516	93	95	0
GEORGIA BAPTIST	1301	2.5	183	18	$ 9,000	$10	523	166	50	50
SOUTH FULTON	836	1.0	83 + 56 donat.	16	$ 5,000	$25	427	180	0	0
DEKALB GENERAL	*750*	*1.0*	*110*	*12*	*$ 6,100*	*$25*	*481*	*257*	*0*	*16*
NORTHSIDE	598	1.0	120	20	Could not obtain	NA	363	225	2	6

send Marilyn suggested categories

COMPARISON OF SOME HOSPITAL MEDICAL LIBRARIES — Jan. 1962

Hospital ranked by library square footage	LIBRARY RESOURCE DATA: AREA IN SQ. FT.	STAFF	BKS.	JOURNAL SUBS.	SEATING	LIBRARY FINANCIAL DATA: BK & JOURN BUDGET	MED STAFF CONTRIB.	GENERAL HOSPITAL DATA: BEDS	ACTIVE MED STAFF	NURSES	OTHER STUDENTS & TRAIN.
CRAWFORD LONG	2870	4.4	3884	150	67	12,400	25	520	181	249	
PIEDMONT	2400 + stor.	3.0	1900	186	51	16,000	5,775	491	231	300	
VA	2128	4.0		387	32	74,000	none	516	145	213	
GEORGIA BAPTIST	1371	3.0	1400	202	16	17,000	5270	523		500	46
ST. JOSEPH'S	1320 + 488 stor.	2.0	2300	119	46	8,155	4500	300	165 (4 Fellows)	250	0
DEKALB GENERAL	1060	2.0		153	16	9,000	35	580	340	425	
SOUTH FULTON	831.6	1.6	995	83 + 56 donat.	16	5,400	30	427	180	176	
NORTHSIDE	620	1.8	700	153	18	11,640		361	475		

SURVEY OF LIBRARY PROFESSIONALS AND LIBRARY MANAGERS* EMPLOYED BY AHSLC MEMBER AND SUPPORTING MEMBER LIBRARIES - October 1984

Purpose: The purpose of this survey is to gather information about the salaries and benefits earned by health science library professionals and managers who work in the Atlanta area. Data about the working environment, responsibilities, and professional backgrounds of these library employees will also be obtained. It is hoped that through the survey results, useful information regarding the relationships between salaries, responsiblities, type of institution, library size, benefits, and professional backgrounds will be discovered.

Directions: Please complete as much of the survey as you can. If you feel that you can not answer any of the survey questions, please return the survey leaving those items blank. Survey forms should be returned by the first week of November. For your convenience, a return envelope is attached to your survey form. If you have any questions, please feel free to contact Alice DeVierno at Piedmont Hospital (350-3305), or Eugenia Abbey at the Veteran's Administration (321-6111 x253). Thank you for your cooperation. The AHSLC Salary Survey Committee looks forward to sending you the survey results in January 1985.

*Library manager - a person who is in charge of the daily operations of the library; not necessarily a professional.

SURVEY OF LIBRARY PROFESSIONALS AND LIBRARY MANAGERS EMPLOYED BY AHSLC MEMBER AND SUPPORTING MEMBER LIBRARIES - October 1984

I. SALARY

Yearly salary _____

Number of hours per week _____

Average annual pay increase _____% (percent)

II. BENEFITS

LEAVE

paid sick days earned per year _____

paid personal leave days per year _____

leave of absence allowed? yes ___ no ____

INSTITUTIONAL FACILITIES

Parking available? yes ___ no ____
(if yes, cost per year _____)

Cafeteria? yes ✓ no ____

Employee health clinic or first aid station? yes ✓ no ____

Day care program? yes ___ no ✓

Other (specify): _____

SUPPORT FOR PROFESSIONAL ACTIVITIES

maximum funds avail. per year for attending professional meetings _____

maximum funds avail. per year for continuing education classes _____

please list any restrictions, other than financial, regarding your ability to attend meetings and classes:

_____
_____
_____

LIBRARY SURVERY - October 1984 (cont.)

BENEFITS (cont.)

INSURANCE (complete even if you don't participate)

Health Insurance:
Employee Cost Per Year for Single Coverage: _____
Family coverage available: yes ✓ no ____

Inpatient Coverage -
Amount of deductible: $150
After deductible is met, plan pays at a rate of _____% up to a maximum lifetime amount of $_____.
Additional discount if hospitalized at your institution: yes ____ no ____ N/A ____

Outpatient Coverage -
Amount of deductible: $150
After deductible is met, plan pays at a rate of _____% up to a maximum lifetime amount of $_____.
Includes optical: yes ____ no _____

Dental Insurance:
Available: yes ____ no ✓
Type of insurance:
____ Conventional
____ Health Maintenace Organization

Life Insurance:
Available: yes ✓ no _____
Employee cost per year _____
Amount of Insurance _____

Disability Insurance:
Available: yes ✓ no _____
Employee cost per year _____
Type of insurance:
____ Short term (2 weeks or sooner)
____ Long term (after 3 months)

PENSION PLAN

Fully employer funded: yes ___ no ____
Requires employee contribution: yes ___ no ___
Vested after how many years: _____
Are any of the following also available:
____ sheltered-annuity plans
____ profilt sharing plans
____ stock/bond programs

LIBRARY SURRVEY - October 1984 (cont.)

III. PROFESSIONAL RESPONSIBILITES

Your title (check the most accurate):

___✓ Librarian
____ Assistant Librarian
____ Library Director
____ Deputy or Assistant Library Director
____ Library Manager
____ Information Specialist
___ other (specify):_____

Primary area of responsibility (check one):

_✓__ comprehensive
____ administrative
____ reference services
____ technical services

Specific responsibilities (check all that apply):

___ in charge of library
___ in charge during absence of supervisor
____responsible for budget
____supervisor (if yes no. of FTE's supervised _____)
____responsible for supervising professionals
____responsible for volunteers or students
____responsible for satellite libraries
____on institutional committees other than library
____audiovisual coordinator
____clinical librarian
____patient education librarian
____provide interlibrary loan services
____online search analyst
_✓__perform cataloging and classification
____responsible for acquistions
_✓__maintain serials collection
____actively involved in scheduled educational programs
___other(specify): Reference Librarian?

LIBRARY SURVEY - October 1984 (cont.)

IV. TYPE OF INSTITUTION (check all that apply):

- [✓] hospital
- [✓] college or university
- [✓] federal government
- [ ] state government
- [ ] private, non-profit
- [ ] private, for-profit
- [ ] other (specify): _____

V. LIBRARY SIZE:

annual materials budget: _____
size of collection:
approximate number of journal subscriptions 150
approximate number of cataloged titles 20,000

VI. BACKGROUND OF LIBRARY MANAGER:

EDUCATION (check all that apply):

- [✓] Masters in Library or Information Science
- [✓] Bachelors Degree (BA __ BS ___)
- [✓] High School Degree or Equivalent
- [✓] Medical Library Association Certification
- [✓] Other (specify) : Ph.D. in progress

EXPERIENCE

- ____ Number of years professional library experience
- ____ no. of years non-professional library experience
- ____ number of years with current employer
- ____ number of previous employers where you were employed as a library/information manager
- ____ total number of years other professional (non-library/information) experience

VII. ANY ADDITIONAL COMMENTS:

_____
_____
_____

SUMMARY OF RESULTS

OCTOBER 1984 SURVEY OF LIBRARY PROFESSIONALS AND LIBRARY MANAGERS EMPLOYED BY ATALANTA HEALTH SCIENCE LIBRARY CONSORTIUM MEMBERS AND SUPPORTING MEMBERS.

The purpose of the survey was to gather information about the salaries and the benefits earned by health science library professionals and library managers.

The 26 institutions listed below participated in the survey. A total of 49 survey forms were distributed. 75% or 33 survey forms were returned. Two of the 33 survey forms returned were of limited usefulness as they did not report salary information.

Information about salary is expressed in averages. In most of the following salary breakdowns, it was not necessary to report the median salary because the distribution of the 31 reported salaries was symmetrical (i.e. the average and the median were identical).

INSTITUTIONS PARTICIPATING IN SURVEY

Centers for Diseases Control; Clayton General Hospital; Crawford Long Hospital; Dekalb General Hospital; Doctor's Hospital; Douglass General Hospital; Emory University Dental School; Emory University - Calhoun Library; Fernbank Science Center; Georgia Baptist Hospital; Georgia Baptist School of Nursing; Georgia Dept. of Human Resources; Georgia Mental Health Institute; Georgia Retardation Center; Georgia State University; Grady Memorial Hospital; Gupton Jones College of Funeral Services; Kennestone Hospital; Life Chiropractic College; Mercer University Southern School of Pharmacy; Northside Hospital; Piedmont Hospital; St. Joseph's Hospital; Scottish Rite Hospital; South Fulton Hospital; Veterans Administration Hospital.

(Jan. 1985)

GENERAL FINDINGS ABOUT SALARY

Average salary as of October 1984 was 22.6k
Average projected salary for Oct. 1985 was 23.7k

SALARY BY TYPE OF INSTITUTION
(note: some belonged to more than one category)

45% worked for	hospitals and made an avg. of	21.9k
45%	universities	20.9k
16%	Fed. Gov't	31.9k
	*Fed. Gov't median salary	26.4k
3% worked for	State Gov't and made avg. of	21.0k

SALARY BY JOB TITLE

55.0% had job title	librarian and made avg. of		20.8k
29.0%	library director		27.9k
6.5%	information specialist		21.8k
6.5%	Section Head		19.9k
3.0%	library manager		12.0k

SALARY BY PRIMARY RESPONSIBILITY

40% had	comprehensive responsibilities and made avg. of	21.0k
23%	reference services responsibilities	21.1k
16%	technical services	21.6k
12%	administrative	32.7k
	*administrative responsibilities median was	27.1k

SPECIFIC RESPONSIBILITIES PERFORMED WITH HIGHER THAN AVERAGE SALARY
(AT LEAST 2K HIGHER THAN AVERAGE SALARY OFF 22.6K)

32%	supervised professionals and had avg. salary of	26.5k
51%	were on institutional committees other than the library committee and had avg. salary of	24.7k
51%	were respon. for budget and had avg. salary of	24.6k

SPECIFIC RESPONSIBILITIES PERFORMED WITH LOWER THAN AVERAGE SALARY

42%	interlibrary loans	20.0k
45%	serials/subscriptions	19.7k

SALARY BY HIGHEST LEVEL OF EDUCATION

87.0%	had a Master in Library Sci. and avg. salary of	23.3k
3.0%	Bachelor in Arts	21.7k
6.5%	High School Degree	15.1k
32.0%	MLS and MLA certification	24.2k
13.0%	MLS and another Masters Degree	21.3k

SALARY BY YEARS WITH CURRENT EMPLOYER

18.5%	had one year or less and had avg. salary of	17.2k
18.5%	2-3 years	20.3k
22.0%	4-7 years	22.9k
18.5%	8-15 years	28.5k
22.0%	16 or more years	29.9k

SALARY BY TOTAL NUMBER OF YEARS OF LIBRARY EXPERIENCE

6.7%	had 1-4 years of experience and avg. salary of	13.5k
13.3%	5-7 years	20.7k
23.3%	8-10 years	23.4k
20.0%	11-13 years	20.4k
16.7%	14-17 years	22.9k
16.7%	18-30 years	23.7k
3.3%	over 30 years	over 30.0k

SALARY BY PREVIOUS NUMBER OF LIBRARY EMPLOYERS

58.0%	had no previous employers and had avg. salary of	22.3k
26.0%	one or two previous employers	19.7k
13.0%	three or more previous employers	27.9k
	*the median for three or more employers	23.5k

SALARY BY LIBRARY MATERIALS BUDGET FOR FOURTEEN INDIVIDUALS IN CHARGE OF LIBRARY

21.4%	had budget of over 50k and avg. salary of	36.0k
14.2%	40 - 49k	24.0k
14.2%	30 - 39k	24.6k
7.2%	20 - 29k	22.0k
43.0%	10 - 19k	20.7k

MISCELLANEOUS FINDINGS ABOUT BENEFITS RECEIVED BY LIBRARIANS AND LIBRARY MANAGERS

Leave policies varied greatly. On the average, 30 days of combined sick and personal leave was allowed.

Leave of absence was allowed by 85% of the institutions.

33% of those surveyed had to pay for parking. The average yearly cost for parking was $95.00.

91% had a cafeteria.

88% had a health clinic or first-aid station available.

18% had day care available.

Combined total funds provided by institution for Continuing Education and meetings averaged $1000 year.

45% of those surveyed could not complete the health insurance questions, primarly because they did not know the maximum lifetime coverage of their health insurance policy.

The typical health insurance policy recieved cost $150 year.

Inpatient coverage for a typical policy has $100 deductible, pays 85% up to a maximum life coverage of 900k.

Outpatient coverage has $110 deductible, pays 80% up to a maximum life coverage of 700k.

9% had optical coverage included in their outpatient coverage.

50% had dental insurance.

Life insurance policies varied greatly.

15% did not report having disability insurance.

Most persons had long-term disability insurance (i.e. available after 3 months).

50% had fully-funded employer pensions.

Most persons were fully vested after 6 years.

Please indicate for the following questions the importance you place on the listed activities from MOST IMPORTANT - 5 to LEAST IMPORTANT - 1. Check (✓) the appropriate column.

	5	4	3	2	1
1. RECIPROCAL BORROWING PRIVILEGES:					
Books	4	2	2	0	0
Journals	5	2	1	1	0
Audiovisual materials	2	1	3	1	2
Walk-in users	1	1	2	4	0
Interlibrary loan	9	0	0	0	0
All of the above	4	0	0	0	0
2. CENTRAL RESOURCE CENTER:					
Print materials	1	4	2	1	3
Non-print materials	1	2	2	4	1
Equipment, audiovisual	1	1	0	2	5
Photocopy service	2	1	0	0	7
Storage and retrieval	4	1	2	1	1
All of the above	1	0	1	0	1
3. UNION LIST:					
Serials	11	0	0	0	0
Books	2	7	1	0	1
Reference materials	5	1	2	2	0
Audiovisual materials (filmstrips, films, etc.)	3	3	2	1	1
Audiovisual equipment	2	1	0	1	6
Other equipment	1	1	0	0	5
4. COOPERATIVE REFERENCE SERVICES NETWORK:					
Automated data search	6	3	1	0	1
Manual shop search	4	5	1	0	1
Manual bibliographical search	1	7	1	0	2
All of the above	0	2	0	1	0
5. TYPE OF COMMUNICATION NETWORK:					
Mail	7	0	1	0	1
Parcel Post	4	1	0	1	2
Telephone calls	4	1	1	0	2
Telephone link	0	1	2	0	4
Radio (short wave)	0	0	1	0	6
Television: cable	0	2	0	0	5
microwave	0	0	0	0	5
interactive	0	0	0	0	5

Phone

Appendix 16.1, Part I. Possible services of consortium.

	5	4	3	2	1
6. TYPE OF DELIVERY SERVICE:					
Mail	5	4	0	0	1
Parcel Post	2	4	3	0	3
Van or Truck	4	2	2	0	3
Personal Car	0	1	0	2	3
7. FREQUENCY OF DELIVERY SERVICE:					
Daily	4	2	0	2	1
Weekly	2	1	3	1	2
Bi-weekly	2	2	1	3	1
Monthly	0	1	0	1	7
On-call	7	1	1	0	1
8. JOINT PURCHASE OF MATERIALS:					
Printed materials (all)	0	1	0	2	6
Books	0	3	1	4	3
Journals	2	1	4	1	3
Reference	2	1	1	3	3
Non-print materials (all)	1	0	1	2	3
Films	2	0	0	2	4
Filmstrips	0	0	2	2	4
Audiotapes	0	0	3	2	3
Videotapes	2	0	1	2	3
Audiovisual equipment (i.e., film projectors, videotape machines, etc.)	0	0	0	3	6
Other equipment (all)	0	0	0	2	5
Binding equipment, etc.	1	1	0	1	7
Copy type equipment	0	0	0	1	5
Copy machine	0	0	0	1	6
Supplies (all)	0	1	0	2	5
Film, audio	0	0	2	1	5
Film, video	0	0	1	1	6
Videotapes, blank	0	1	1	1	5
Paper	0	0	0	2	6
Other	0	0	0	1	5
9. NOTIFICATION OF PURCHASING OF MATERIALS:					
Mail	6	3	1	0	2
Newspaper	4	3	1	0	2
Audiovisual equipment	2	1	2	0	4
Other equipment (i.e., binding, etc.)	0	3	0	1	4
Other	0	1	0	0	2

Appendix 16.1. Continued

	5	4	3	2	1	
10. INFORMATION TO ALL MEMBERS:						
Bulletin	4	2	3	0	1	
Buildings	1	3	3	0	2	
Floors	2	1	3	0	2	
Other	4	0	1	0	0	Workshops
11. DO YOU FEEL SUBJECT SPECIALIZATION AND CORRESPONDING DUAL MEMBERS SHOULD BE CONTINUED?						
(Individual purchase)						
Print	6	1	3	0	0	
Non-print	5	2	1	2	0	
(Joint purchase)						
Print	0	4	0	1	3	
Non-print	0	4	0	1	3	
12. WOULD YOU BE INTERESTED IN COOPERATIVE CATALOGING?	4	2	2	0	3	
13. MICROFILMING SERVICE:						
Central service	4	1	2	2	2	
Individual production	1	1	1	2	4	
Rental equipment	0	1	3	2	3	
14. CLEARINGHOUSE ARRANGEMENT:						
(Review and evaluation)						
Print	4	3	2	0	2	
Non-print	3	4	2	0	2	
Audiovisual equipment	1	3	1	2	4	
[illegible]						
Audiovisual materials	5	3	3	0	0	
Other [illegible]	2	0	2	0	0	
15. PERSONNEL TRAINING AND INSERVICE EDUCATION:						
[illegible]						
[illegible]						
[illegible]						
[illegible]						
[illegible]	5	2	0	1	1	
[illegible]	7	2	1	0	0	
[illegible]	2	1	1	1	2	
[illegible]	5	1	0	0	2	
[illegible] personnel	2	0	2	0	3	
[illegible]	1	1	0	0	0	

16. COMMENTS OR RESPONSES ON PART I OF SURVEY:

Appendix 16.1. Concluded

ANONYMOUS SURVEY OF EMPLOYMENT CONDITIONS

PLEASE DO NOT identify yourself, your library or your Institution in any way. If you do not wish to answer a particular question, simply skip it.

Please check ( ) the most applicable answers. Where requested, please specify the applicable answer.

Based on 14 responses.

Employment Security

21%	3	Have a contract, renewed annually.
0	0	Have a contract, renewed periodically other than annually.
50%	7	"Firm" job guarantee after a trial period.
29%	4	Other. Specify. (A)
0	0	Probation period be for "guarantee. Length
7%	1	None

Pay Scale

64%	9	Based on annual wage.
14%	2	Based on hourly wage.
		Specify ; or check below:
0	0	$0 - $5000/yr
0	0	$5001 - $7500/yr
14%	2	$7501 - $10,000/yr
36%	5	$10,001 - $12,000/yr
14%	2	$12,001 - $14,000/yr
7%	1	$14,001 - $16,000/yr
14%	2	$16,000 +/ yr
0	0	$0 - $3/hr
0	0	$3.01 - $4.50/hr
7%	1	$4.51 - $6/hr
0	0	$6.01 - $8/hr
0	0	$8.01 - $10/hr
0	0	$10.01 + /hr
		Pay period:
43%	6	Bi-weekly
21%	3	Monthly
7%	1	Other (B)

Benefits

86%	12	Retirement plan in effect, mandatory participation.
36%	5	Above paid entirely by institution.
43%	6	Above paid partly by institution, partly by individual.
7%	1	Above paid entirely by individual.
93%	13	Paid sick leave. Specify # days per year 13 avg.# (C)
93%	13	Paid vacation. Specify # work days per year 16.4 avg.# (D)
71%	10	Sabbaticals or leave of absence arrangements available.
36%	5	Above with pay.
0	0	Above with part pay. % (E)
36%	5	Above without pay.
36%	5	Institution provides money for membership(s) in professional associations.
65%	9	Money provided for attending professional meeting(s).
7%	1	Retirement plan on voluntary basis.
7.9 avg.# (G)		No. of paid holidays /yr.
50%	7 (H)	Good opportunity for promotion or pay raises.

Work Conditions

43%	6	Librarians members of key committees in institution, other than library committee.
		Specify approximate hours per work day. 8.07 avg. (I)
		Time allowed: For lunch Hr.5; ½Hr.9
		For breaks (J)
		Other (specify)
86%	12	Life insurance through employer's plan.
43%	6	Above paid by institution.
36%	5	Above paid in part by institution.
100%	14	Health insurance through employer's plan.

Other comments may be made below or on separate paper. May be mailed separately if desired, to insure anonymity.

Comments:

A 1-Tenure
1-Tenure for some
2-Firm job guarentee with no trial

B 1-Bi-monthly

C Paid sick leave days: 11, 10, 10, 12, 15, 12, 15, 18, 12, 15, 13, (one undefined)

D Paid vacation days: 10, 10, 10, 15, 15, 15, 18, 20, 24, 24, month (20)

E 1-Yes and no on pay
1-Two months, every three years
1-Full pay for 6 months, or ½ pay for one year.

F 1-Sometimes
1-Institution pays for institutional memberships only, not personal memberships.

G Paid holidays: 6, 6, 6, 7, 7, 7, 7-8, 9, 9, @10, 12

H 4-Pay raises only, no promotions.

I Hours per work day: 7.5, 7.5, 8, 8, 8, 8, 8, 8, 8, 8, 8.5, 8.5, 9

J 7-15 min.
1-20 min.
1-20-30 min.
2-30 min.
1-We actually take one hour for lunch and do not take breaks.

MERCER UNIVERSITY
SOUTHERN SCHOOL OF PHARMACY
345 BOULEVARD, N.E.
ATLANTA, GEORGIA 30312

H. Custer Naylor Library

February 5, 1985

Fellow librarians:

It has come to the attention of the Atlanta Health Science Libraries Consortium, that there are now quite a number of back-up searchers that need the initial Medline training course. In order to provide for such training, we need your imput into your library's needs.

Please complete the enclosed questionaire, staple it, and attach a stamp, so that we may make plans for such training.

If you have any questions call me at 404-688-6291.

Sincerely,

Elizabeth Jackson

Ms. Elizabeth Jackson
Librarian

MERCER UNIVERSITY
SOUTHERN SCHOOL OF PHARMACY
345 BOULEVARD, N.E.
ATLANTA, GEORGIA 30312

H. Custer Naylor Library

QUESTIONNAIRE

Need for training for Back-up Searchers
for National Library of Medicine data bases
to be offered in the Atlanta area

Please circle the appropriate response

We need initial Medline training for our staff ( )yes ( ) no

The following number of staff require this training ( ) number

We prefer the following time/times for such training this year
( )specify
month/months

It is essential this training be given by N.L.M. personnel
( )yes ( )no

We are able to pay for this training. ( )yes ( )no

Specify maxiumum amount ( )$

We would prefer the following number of days' training
( )1 ( )2 ( )3 ( )4 ( )5

"Hands-on" computer practice during the training is
( )not necessary ( )optitional
( )essential

Please fold and mail .

.....

.....

.....

Stamp

H. Custer Naylor Library
Mercer Univ. Southern School of Pharmacy
345 Boulevard N.E.
Atlanta, GA 30312

MEMO

TO: AHSLC Full & Supporting Members
FROM: Marilyn Barry & Gail Waverchak
RE: Departmental Collections
DATE: July 8, 1985.

We would like to know if you have any involvement with the purchasing, recording and/or cataloging of departmental collections in your institution. Please take the time to complete this survey. If you have any questions, feel free to call one of us. Please return if possible, by Wednesday, July 17, to: Marilyn Barry, DeKalb General Hospital, Medical Library, 2701 North Decatur Rd., Decatur, GA 30033. We will give a preliminary summary at the July 18 Consortium meeting. Thank you for your time and cooperation.

****

Name_____Institution_____

1. Our institution does have separate, departmental collections. ___Yes__No OR Our institution does not have separate departmental collections because all materials (except dictionaries, etc.) needed by other departments are coordinated by and housed in the library.___Yes__No

2. Our library coordinates or has some involvement with materials in department collections or materials purchased with other dept. funds. ___Yes__No OR Our library has no such involvement.___Yes__No

3. Why do you feel such involvement is worthwhile or not worthwhile?

4. Briefly describe the history of your involvement (or non-involvement); for example: Administration approached the library 5 yrs.ago...; the library has never been encouraged to get involved...; the library proposed the following plan of involvement to administration 5 yrs ago...

5. How secure are the materials that are housed in the departments? Also, has the security factor influenced your involvement? Please describe.

(over)

6. Do you keep statistics on departmental collections, such as # of items that you list or catalog per year? Do you have information about library expenses (personnel, materials, etc.) that are spent due to involvement in the departmental collections? Please detail and/or attach such statistics and costs.

7. The following 3-part table covers: A) Administration aspects- how much control does the library have concerning dept.collections? B) Receiving/processing aspects- how are things done? C) Accessibility & monitoring aspects- what happens once the materials are rec'd?

Please put a check where it is applicable to your situation.

		Dept.Books	Dept. Journals	Dept. AVs
A)	Library budget is used for:			
	Dept. budget is used for:			
	Library screens orders to avoid duplication of:			
	Library approves or authorizes orders for:			
	Library is notified after orders are placed or rec'd for:			
	Library periodically requests info. about acquisitions of:			
B)	Library is the first to receive:			
	Depts. are the first to receive:			
	(Journals only): Library records receipt of:			
	Library makes claims for:			
	Library maintains a simplified record of:			
	Library catalogs:			
	Library puts call # labels on:			
	Library maintains a separate shelf list for:			
	Library maintains a separate catalog in library for:			
	Library interfiles in library catalog, cards for:			
C)	Library sets up circulation for:			
	Depts. set up circulation for:			
	Library determines circulation policy & proc. for:			
	Depts. determine circulation policy & proc. for:			
	Library retrieves for patrons:			
	Library refers patron to depts. for:			

Please comment below on any other aspects concerning departmental collections. Also, we welcome any additional questions that could be asked in a follow-up survey. One last request,
please attach any pertinent policies and procedures followed by your library and institution.

RESULTS OF SURVEY WITH 14 LIBRARIES PARTICIPATING. DATE: 1-6-86

TO: ATLANTA HEALTH SCIENCE LIBRARIES CONSORTIUM MEMBERS

FROM: CONSORTIUM STATISTICS COMMITTEE (Fay E. Boyer, Susan Wright, Elizabeth Jackson)

A reliable consensus concerning the needs for statistical information would be a survey. This would give all members a chance to state what they wanted from the statistics. Please answer the following survey with a YES OR NO. If you have any other suggestions, please state your comments at the end of this survey and return to Fay E. Boyer, Georgia Baptist Medical Center, Medical Library, 300 Boulevard, NE, Atlanta, GA 30312, by DECEMBER 12, 1985.

MAJORITY VOTE	PLEASE CHECK THE FOLLOWING:	YES	NO	NO VOTE	NO OPIN.
Yes	1. Interlibrary Loans sent to Atlanta Health Science Libraries Consortium	13	1	8	
	2. Interlibrary Loans sent to Health Science Libraries of Central Georgia	8	6	8	
	3. Interlibrary Loans sent to all other libraries	8	6	8	
Yes	4. Interlibrary Loans received from Atlanta Health Science Libraries Constortium	11	3	8	
	5. Interlibrary Loans received from Health Science Libraries of Central Georgia	7	7	8	
	6. Interlibrary Loans received from all other libraries	7	7	8	
Yes	7. Monthly statistics	8	5	10	
	8. Quarterly statistics	6	7	8	
	9. Biannual statistics	3	9	9	
	10. Annual statistics	4	8	9	
Yes	11. Do you want a complete individual library break down of numbers 1-6?	9	3	8	1
Yes	12. Is the Interlibrary Loan function important as a justification for membership to the consortium as far as your Administration is concerned.	9	5	7	
Yes	13. Is your Administration interested in the statistics.	8	5	7	1

Additional Comments: SEE ATTACHED COMMENTS--Please note numbers 4, 5, & 6 (***)

COMMENTS FROM SURVEY:

1. We total all our other statistics monthly. Seems as easy to report to consortium monthly.

2. It doesn't seem that it would be any greater trouble to report who was lent to as well as how many, since we're keeping the numbers anyway. We could eliminate the received from AHSLC category since it duplicates the sent to. But of course the borrowing library's going to have to keep that info anyway since there is a limit of 7 per month request from some libraries.

3. At present, the main reason for most libraries becoming AHSLC members is to have access to free resource sharing facilities. In fact, we were even contacted by a "for-profit" institution to become a member (1979) which was declined. For that reason, I feel very strongly that we should have a close observation of ILL activities. I feel that certain members are not contributing enough to even justify continued membership.

*** 4. Our Administration believes that the only thing a Librarian does is what is reflected in statistics. If our stats show an increase in ILL activity, then we might be eligible for a merit raise. If our ILL activity slows down, but our collection gets catalogued or our serials files are corrected and updated, or our policy manual is rewritten and used, then Administration thinks we aren't doing our job. So much for enlighted despots!

*** 5. We use ILL stats at _____ hospital for budget planning, justification of our existance, and blackmail. We want to know how many "freebies" we get and how much it would cost without the Consortium. We want to compare our ILL stats with other Health Science Libraries of similar size (especially those on-line). The time/money savings on the "freebies" justify our being able to attend Consortium meetings with pay and without penalty (and don't think for a minute it wasn't a hassle to get that!). Our Administration does not consider Librarians, even NLM accredited Medical Librarians, as professionals with a need/right to continuing education, attendance at meetings, workshops, seminars, etc. We both are considered hourly workers who have to punch a timeclock, and can get no overtime, not even to stay late for the bi-monthly Library Committee meetings. (I just threatened the slobs with the Hourly Wage Commission on that one; they're backing down.) To be frank, WE NEED THESE STATS FOR CLOUT! Perhaps sometime in the future, we can develop a better working environment here. Until then, we are playing the "numbers game" with a vengeance!

*** 6. Fay, I don't know if you planned this response to be "anonymous" or not, but I think it might be interesting, if not important, to know which libraries use the stats and in what manner. My gut instinct is that they are more important to the smaller libraries such as ours, and for reasons similar (though I hope not as desparate) as ours.

7. It seems that for our records here at _____ just the total # of ILL's both sent and received on an annual basis would be sufficient.

8. If a lot of people answer annual and a lot answer quarterly, we should probably compromise and say bimonthly.

9. If quarterly statistics are used we could change our 7 times a month rule to a 21 times a quarter rule. The statistics should be reported at the same interval as the other contributions.

10. If we have both of these numbers (1 & 4) it will help "defend" small libraries that may only send out a few, but only request a few. Some people assume that small libraries that only supply one article per month borrow thousands. This is simply not true. The ILL "contribution points" could be based on the ratio of send : receive: for example if.....

    A. _____ borrows 200 and sends out 100 we have a 2:1 ratio -- meaning we are a sponge & must redeem ourselves

    B _____ borrows 5 and send out 10 they have a 1:2 ratio -- meaning they do not have to reedem themselves

11. Please let's not make ILL function essential for membership. Not only will it exclude growing libraries which need the help in the beginning, but also special ones like ours.

TO: AHSLC MEMBERS
FROM: Alice DeVierno - Piedmont; Pat Herndon - Dekalb; Carol Smith - St Josephs
SUBJECT: Interlibrary Loan Methods: Pros & Cons, Recommendations & Survey
DATE: August 1, 1986

In response to the AHSLC discussion on I.L.L. methods during the July meeting, we have compiled the following information and developed a brief survey. Please make sure to send your completed survey to Carol Smith at St. Jo's by AUGUST 29!!! We will report on the results of the survey at the September meeting. Our report will include the names of the libraries that completed the survey as well as those who do not complete the survey.

PART ONE:
ADVANTAGES AND DISADVANTAGES OF 4 METHODS OF SENDING I.L.L. REQUESTS
(Note: There is room in our survey form for you to comment and add to our list of Advantages and Disadvantages)

ONTYME

Advantages:
- easy-to-use
- fast, don't need to go through long list of questions in order to send an I.L.L. request
- can upload information using a microcomputer
- inexpensive
- can retrieve and cancel messages if you make a mistake
- can use at most convenient time
- can personalize requests (ex.: "Miss Pat, I'll be out of town next week so don't rush. Thanks. Alice"
- can send messages to the entire AHSLC or Georgia Health Sciences Libraries at the same time (ex. "HELP! Who owns this book?")
- not restricted to MEDLARS users

Disadvantages:
- will not automatically forward your request to another library when first library can not provide.

DOCLINE

Advantages:
- only need to put in the UI number
- don't have to look up who owns the title, the system will choose for you.
- speeds up turn-around tyme for requests to NLM, Emory
- automatically forwards to another library if the first library can not provide

Disadvantages:
- in order to have control over where your request goes must look up holdings information using traditional methods (e.g. microfiche)
- system chooses the library to send your request to based on title only, i.e. it disregards the year of publication you are interested in. The selected library therefore may not own the year that you need.
- have to go through time-consuming series of prompts for each transaction
- can not retrieve requests in order to correct mistakes

TELEPHONE LINE

Advantages:
- personal
- immediate feedback if connection is made

Disadvantages:
- time-consuming and disruptive
- often hard to make contact (e.g. phone is busy, no answer)
- have to spell things to people
- disruptive to work routine

U.S. MAIL

Advantages:
- serves as an invoice when there is a charge for material

Disadvantages:
- have to type out archaic form
- slow

PART TWO:
PRELIMINARY RECOMMENDATIONS
(Note: Recommendations will be revised & updated based on the results of this survey)

1. Always look up holdings information in AHSLC microfiche before sending any I.L.L. requests to another consortium member. This includes DOCLINE requests as well as ONTYME, PHONE, and MAIL requests.

2. ONTYME is the preferred method of sending I.L.L. requests to other Georgia Libraries and AHSLC members because of the system's ease-of-use, flexibility, and speed. All AHSLC members should make every attempt to become members of ONTYME.

3. For loan requests sent to libraries outside of Georgia, both ONTYME and DOCLINE are preferable to use over the U.S. MAIL because of their speed.

4. For loans to EMORY and NLM, DOCLINE is preferred by the EMORY and NLM Interlibrary Loan Departments over ONTYME. (ONTYME requests are accepted by both EMORY and NLM). All MEDLARS users should make every attempt to get onto DOCLINE.

ADMINISTRATIVE STRUCTURES AND FISCAL MODES OF CONSORTIA IN THE SOUTHEASTERN REGION

CONSORTIA	FUNDING	ADMINISTRATION	MEETINGS	Distribution of Members									
				TOTAL MEMBERS	HOSPITALS	FEDERAL INSTITUTIONS	MEDICAL SCHOOLS	COLLEGES OR ALLIED HEALTH PROGRAMS	MENTAL HEALTH CENTERS	REHAB. CENTERS	RESEARCH CENTERS	STATE OR LOCAL AGENCIES	OTHER
Gulf Coast Biomedical Library Consortium (Southern MS-ALA)	No Dues	Officers elected annually	Bi-monthly	11	4	2		3	1		1		
Health Science Libraries of Central Georgia (Central Georgia)	No Dues Had Grant Funds	Officers elected annually	Quarterly	14	4	2	1	4	2	1			
Tri-Cities Health Sciences Libraries Consortium (N.E. Tennessee)	No Dues Grant Funds	Officers elected annually	Quarterly	7	4	1	1	1					
Columbia Area Medical Librarians' Assoc. (Columbia, SC)	No Dues	Officers elected bi-annually	Quarterly	15+ (+ individuals)	5	2	2		2	1		3	
Health Science Library Network of Southwest Georgia (Southwest Georgia)	No Dues Share expenses (Share cost of Circuit Rider Librarian)	Full-time Coordinator	Monthly	5	5								
Atlanta Health Science Libraries Consortium (Atlanta, GA)	No Dues (Share expenses for projects)	Officers elected annually	Monthly	17	8	1	3		2		1		2
Ga. Dept. of Human Resources Library Consortium (State of GA)	No Dues	Officers elected annually	2 times per yr.	13								13	
Tampa Bay Medical Library Network (Central Florida)	Grant funding To be followed by annual contributions from members	Full-time Project Coordinator plus officers elected annually	5 times per yr.	16	10		1	4	1				
Association of Memphis Area Health Science Libraries (Memphis, Tennessee)	No Dues Share expenses	Officers elected annually	Monthly	23	10		3	3	1			1	5
Knoxville Area Health Science Library Consortium (Knoxville, TN)	No Dues	Officers elected annually	Monthly	24	11	1	1	5	2				4
Augusta Area Committee for Health Information Resources (Augusta, GA)	Individual program registration fees	Officers elected annually	Annually	15	7	2		1	1			1	3
Miami Health Science Library Consortium (Miami, FL)	$25 membership fee	Officers elected annually	Bi-Monthly	18	14		1					1	2
Alabama Hospital Association Medical Library Consortium (Montgomery, AL)	NLM 2 yr. grant funds	No officers Grant Advisory Committee	Quarterly	25	25								
North Alabama Medical Library Consortium NABIN (Huntsville, AL)	No Dues	Executive Secretary	Periodic	37			1	4					
Mid-TN Health Science Librarians (Nashville, TN)	$2.00 Dues	Officers elected annually	3 times per year	11	5	1	2				2	1	
Health Education Library Program (Chattanooga, TN)	Dues for postage	Officials elected annually	Bi-Monthly	22	16			1				4	1

INFORMATION SHEET ON AMAHSL MEMBERS

INSTITUTION:
REPRESENTATIVE:
ADDRESS:

PHONE:
LIBRARY HOURS:
OPEN TO (Patrons you will serve):

SPECIAL COLLECTIONS:

CIRCULATION POLICIES:

_____I Can have meetings at my institution. (Special provisions or problems--

_____I can provide photocopy service for--

_____Interlibrary loans to member libraries

_____Minutes of Association meetings

_____Workshop material

_____Charge (if any, how much?)

_____I can provide reference service to other member libraries.
(Special provisions and special areas of reference----

_____I have the time and/or personnel available to do extra typing when needed for workshop material, etc. (This would not include a major project such as Union List)

_____I would like to visit with librarians in developing libraries in the Memphis area if help is requested from the Association.
(Times you could visit--

_____I can review AV software for possible use in Association workshops.
(Hardware available for my use-- please give complete info--manufacturer,number,etc.)

_____Other materials/services I could give to Association members----

	Expanded Interlibrary Loan Service	Union Catalog of Books	Union List of Periodicals (Serials)	Union Catalog of Audio-visual Software	Union List of Expensive or Low-Use Reference tools	Reciprocal Borrowing Privileges	Personnel Training and User Orientation Programs, Educational Programs	Shared Staff-Circuit Rider Librarian	Coordinated Acquisitions	Duplicate Exchange Programs	Catalog Card Production	Publication Services	MEDLINE or BRS Consortium	Cooperative Reference Service	Delivery Service	Central Resource or Storage Centers	Joint Research Projects	Special Communications Services	Clearinghouse	Consultation Services	Bindery Services
Tampa Bay Medical Library Network		✓	✓	✓		✓	✓		✓	✓	✓	✓		✓		✓			✓	✓	
North Alabama Medical Library Consortium						✓							✓	✓					✓		
Health Education Library Program	✓												✓	✓							
Assoc. of Memphis Area Health Science Libraries	✓		✓			✓	✓			✓				✓							
Atlanta Health Science Libraries Consortium	✓		✓		*	✓				✓		*		✓			✓	*			
Gulf Coast Biomedical Library Consortium	✓		✓	*					✓	✓											
Alabama Hospital Association	✓	*	*	*		✓	✓		✓	✓	*	✓	✓	✓	✓						
Health Science Libraries of Central Ga.	✓	*	✓		✓	✓	✓	✓	✓	✓			✓								✓
Augusta Area Committee for Health Information Resources	✓			✓			✓							✓					✓		
Columbia Medical Librarians Association	✓	✓	✓	*		✓	✓		✓	✓	✓	✓	✓	✓	✓	✓				✓	
Tri-Cities Area Health Sciences Library Consortium	✓	*	✓	*		✓	✓				✓			✓			✓				
Knoxville Area Health Science Libraries Consortium	✓		✓			✓	✓			✓			✓	✓				✓			
Mid-Tennessee Health Science Librarians	✓		✓						✓	✓	*	*	✓								
Miami Health Sciences Library Consortium	✓		✓		*	✓	*		✓	✓	*	*	*	✓						✓	

* In developmental stages

ATLANTA HEALTH SCIENCE LIBRARIES CONSORTIUM
SURVEY

In order to be a cooperative organization which continues to meet your needs, it is important to know what YOU think are its benefits.

Your name is optional, so feel free to to answer candidly. PLEASE BE HONEST! The consortium is us, & its goals, activities & programs should be determined by the membership.

1. WHY DO YOU REMAIN A MEMBER OF AHSLC ?
   Please rank the following 13 items in order of importance to you, #1 being the most important. *If an item is not applicable no ranking is necessary. Elaborate on any items you wish. If you are an AHSLC "guest" or occasional visitor, please skip to #'s 2,3,4.*

_____ To document cooperative relationships in compliance with JCAHO or institutional requirements

_____ To seek/maintain friendships

_____ To participate in reciprocal document delivery (save money, better access to material, FAX, etc.)

_____ To grow professionally, obtain informal education, learn from colleagues

_____ To share/communicate with colleagues and combat isolation of work environment

_____ Need to resign, but haven't yet

_____ To take advantage of service opportunities which earn credits toward membership in MLA's Academy of Health Information Professionals

_____ To fulfill personal or institutional mission to share expertise, support area health sciences information efforts

_____ To participate in exhibits or other promotional activities which promote the value of health sciences libraries to the community and health professional groups

_____ To insure I have AHSLC's Membership Standards (services, collection, staff, facility) as support, should my institution wish to reduce/discontinue library services

_____ To learn through and/or participate in AHSLC committee activity

_____ To obtain personal benefits of professional association at no cost

_____ To satisfy institutional expectations of professional interaction, though institution allocates little/no money to attend more useful meetings

_____ Others *(please rank)*

3. WHY DON'T YOU ATTEND, OR ENJOY, MEETINGS MORE?
(Please rank any items you feel applicable. Again, elaboration is invited)

_____ I'm overworked/overcommitted

_____ Institution does not support or permit time away

_____ Programs don't usually interest me

_____ Business meeting time not spent efficiently/usefully

_____ Don't feel my input/participation in business/committees, etc. is invited/valued

_____ Drive time is too long

_____ Meeting starts too early

_____ Meeting ends too late

_____ Meeting time doesn't suit my schedule

_____ Meeting lasts too long

_____ Meeting is not long/valuable enough to warrant the effort

_____ Don't feel a part of the group

_____ Other

4. MEMBER CATEGORY: _____ Full or Limited

_____ Supporting

_____ Guest/Individual

Name (optional): _____

PLEASE RETURN TO MARILYN BY MONDAY MAY 24 (sorry for the haste!)

FAX TO 501-5093 or insert in enclosed window envelope so address shows.
Questions ??? Call Marilyn Barry at 501-5637 or Mamie Bell at 325-6438.

Marilyn Barry
Health Sciences Library
DeKalb Medical Center
2701 North Decatur Rd.
Decatur GA 30033

2. WHY DO YOU ATTEND AHSLC MEETINGS?
(Please rank applicable items among the 11, with #1 being the most important. Elaborate at bottom if you wish)

_____ To stay informed about and participate in consortium business and stay abreast of committee activities

_____ To get to leave my building for an afternoon off

_____ To take advantage of my institution's encouragement/approval to participate in professional meetings

_____ To comply with my institution's expectation or requirement that I attend

_____ To comply with 1 of the 5 areas of consortium membership guidelines: attendance at a "majority of meetings"

_____ To promote better cooperative relationships with my colleagues through face-to-face interaction

_____ To see other local libraries

_____ To experience professional growth through sharing experiences (shop talk)

_____ To socialize with peers

_____ To benefit from informal education opportunities (meeting programs, journal/online club, etc.)

_____ Costs nothing

_____ Other

ATLANTA HEALTH SCIENCE LIBRARIES CONSORTIUM
AUTOMATION SURVEY
APRIL 1996

The purpose of this survey is to collect information on the status of automation implementation of all AHSLC members and limited members. The Strategic Planning Committee has set a 3-year goal for automation by all members (PC's with modems and CD-ROM drives, FAX machine with scanner in every library). This survey is the initial step in the process, to be followed by a grant proposal. It should take 5-10 minutes to complete. Please return to Nancy Bryant by April 30.

NAME OF LIBRARY/INSTITUTION_____
YOUR NAME_____ PHONE #_____

1. Do you have a PC in your library? yes_____ no_____
   How many total?_____
   Are they: Macintosh _____ How many?_____
   IBM compatible_____ How many?_____
   Windows? yes_____ no_____
   How many for staff use only?_____ For public use?_____

2. Do you have access to a local area network (LAN) in your library? yes _____ no_____
   If yes, is it mounted by the library? yes_____ no_____

3. Do you have a CD-ROM drive? yes_____ no_____ How many?_____
   If yes: Attached to PC(s) yes_____ no_____
   Attached to LAN? yes_____ no_____

4. Do you have a FAX machine in your library? yes_____ no_____ How many?_____
   What make/model?_____

5. Do you have a modem in your library? yes_____ no_____
   What communications program do you use? PCPlus_____
   Smartcom_____
   Other (which)_____

6. Do you have an Internet connection in your library? yes_____ no_____
   Type: Library has direct node_____
   Institution has direct node_____
   Peachnet _____
   Mind Spring_____
   Solinet_____
   Other Vender (which)_____

7. If you have an Internet connection, do you use:
   - e-mail_____
   - telnet_____
   - gopher_____
   - ftp_____
   - WorldWide Web_____
     - What browser program:
       - Netscape_____
       - Mosaic_____
       - Other (which)_____
     - Do you have a Galileo workstation? yes_____ no_____ How many?_____
     - Does your library or institution (circle one) provide a Web page? yes_____ no_____
       - If yes, what is your Web address?_____
     - Is your library catalog available via gopher/telnet? yes_____ no_____
       - If yes, what is your address?_____

8. Do you have a scanner in your library? yes_____ no_____
   What make/model?_____

9. Do you have automated document delivery services in your library? yes_____ no_____
   - If yes, type(s): Docline_____
     - OCLC/SOLINET_____
     - Ariel_____
   - If no, what method do you use: ALA form_____
     - Other (which)_____

10. What other fulltext document retrieval systems/services do you access?
    - CD-ROM: ADONIS_____
      - Other (which)_____
    - ONLINE: Which (i.e., CARL Uncover, etc.?_____

11. Do you have automated document delivery management in your library? yes_____ no_____
    - If yes, type(s): Quickdoc_____
      - Spreadsheet package(which)_____
      - Other (which)_____

12. Do you have an automated, integrated library system in your library? yes_____ no_____
    - If yes, what type?_____
    - How many public terminals in your library?_____
    - Dial-in (modem) access? yes_____ no_____ Internet access? yes_____ no_____
    - If no, do you automate your catalog? yes_____ no_____
      - Which program _____

13. How do you access Medline?
    Inhouse system, mounted on OPAC (which)_____.
    Internet___ or modem_____, via:
        MEDLARS/TOXNET/NLM direct_____
        CDP Online_____
        OVID_____
        Dialog_____
        Other_____

14, Does your budget allow commercial database searching other than Medline? yes___ no___

15. What medical programs, other than Medline, do you have mounted on CD-ROM? (Please list)

_____

_____

16. In what consortia in addition to AHSLC do you participate?
    CONBLS_____
    GOLD_____
    HSLCG_____
    Others (which)_____

PLEASE RETURN SURVEY BY APRIL 30 TO:

Nancy Bryant, Multi-Media Center, Morehouse School of Medicine, 720 Westview Drive SW, Atlanta, GA 30310-1495 (FAX 404-755-7318, e-mail: nbryant@msm.edu)

Atlanta Heaith Science Libraries Consortium
1997 Survey

Name_____ **Date** _____

Organization _____

Nominations:

_____ **for Chair-Elect**

_____ **for Secretary**

I would like to work on the following committee(s) for 1998.

___ **Collection Management**

___ **Membership List**

___ **Education & Program**

____ **Journal Club subcommittee**

____ **Online Club subcommittee**

___ **Public Relations**

___ **Newcomers**

___ **Strategic Planning**

___ **By-Laws**

___ **JCAHO**

___ **Nominating**

_____ **I am interested in becoming a chair or co-chair of the** _____ **committee.**

AHSLC
Information Technology Committee
General Survey Summary **Responses 10**

What technology issues are you dealing with at present?

- Hardware needs
- Integrating OPAC across nation
- Remote access to Intranet
- IS Department Issues - slow to respond and library not recognized as having unique needs
- Windows 2000 not compatible with current software programs and automated system
- PDAs (Palm Pilots) – how to support?
- Networking online catalog with Intranet
- Archival capability
- Electronic journal costs
- Management of journals to avoid duplication of print and online
- Getting online catalog from SydneyPlus on Intranet webpage
- Customizing look of OPAC
- Continuous Library Intranet Site changes/improvements to meet customer needs
- Ongoing Internet searching to update Intranet for customers
- Uniform desktop
- Single desktop location (icon) for all full-text journals
- Automation
- Presentation/Publication hardware, software, and instruction
- Ariel
- Full-text access
- Diagnostic products
- Teaching software

How do you generally find information?

Ask IS	Education at library meetings
Websites	Internet
Listserves	Vendors
Colleagues	Professional literature
Computer journals	

Do you have enough resources to answer your technology questions? **Yes 5** **No 4**

Would a brief Q & A at the AHSLC meetings be helpful? **Yes 6** **No 2**

What do you expect from the Information Technology Committee?

- Interesting programs
- Updated information on new and current applications
- Technology news
- Technology terms and system information and applications
- Website updates
- Publisher standards/changes in e-book and e-journal distribution
- Support on technical issues
- Group purchasing possibilities
- Compile member feedback on resources, products, and applications
- Our role in new technology capabilities
- Identify continuing education/training opportunities
- Survey information
- Maintain and encourage format for above mentioned issues

Are there any software programs you would like demonstrated?

Adobe – sending PDF files as email attachments
ILL document delivery software

AHSLC
Information Technology Committee
Specific Survey Summary

Responses 10

Is your library automated?

Yes	5	No	1	Somewhat	3

What automation system are you using?

SydneyPlus
Endeavor Voyager
Tripe i (through Mercer)
EOSi
SIRSI
Spectrum/Winnebago
Professional Software

SYSTEM	LIKES	DISLIKES
SydneyPlus	Web friendly Very organized Searches all meanings of a word Can be customized	Some terminology is not user friendly to the public.
Endeavor Voyager	Links to online resources	Company is so new that special reports need to be programmed. Frequent upgrades
Tripe i	Journal check in Easier tracking	A little cumbersome Check out module logs out too quickly. You have to log in each time you want to check someone out.
EOSi	Not much	Not user friendly Difficult to enter information Difficult to enter unlisted items Frequently goes down
Spectrum/Winnebago	Spectrum version 5.1 is O.K. for access to collection. OCLC/Solinet fill those needs entirely. Inexpensive	Dos based No technical support Will be replacing Crashes Designed for schools Not command driven
Professional Software	Inexpensive Meets needs Excellent technical support	Lacks features & flexibility of more expensive packages. Live links to electronic journals is questionable.

Atlanta Health Science Libraries Consortium

EDUCATION NEEDS ASSESSMENT RESULTS 2004

The conclusions from the survey are summarized as follows:

1. **Please identify 3 areas of interest / topics that could be addressed with an education program.**

Topic	Suggested Speaker
• Open Access	
• Linking / Linkout	
• Electronic Lending Options	
• Technology	
• Journal Costs	
• Best Practices	
• Marketing Your Library	
• Future Online Training	
• Healthcare for the Future	
• Information Access	
• Docline - Lending & Etiquette (x3)	Beth Westcott
• Online Database Training	
• What's New with Library Cataloging	
• Linkout	NLM
• Online Journal Management	Panel
• "Free" Online Access to Journals	Members
• Technology Trends	
• Digital Library	Mamie Bell
• Virtual Electronic Library	Mamie Bell
• Accessing Online Journals	
• Illiad Demo	Solinet
• Sites/databases used for verifying citations	One of AHSLC Librarians
• Consumer Health Resources	
• Vendor Fair	
• Cataloging	
• Web Page Design	
• Management & Budgets	
• Metadata	
• Digital Library Approaches	
• Library Attitudes & Tasks	Amy Harkness' Husband
• Preparing for the New Millennium as Librarians	
• Survey / Focus Groups	Mr. Moeller
• Personality - Myers-Briggs	Jean Moeller

- Quality — Mr. Moeller
- AHIP Certification Process — Sandra Franklin, Emory
- Public Health
- Serving Non-English Speakers
- Access to Libraries - After Hours / Patient Email/Services to Students — Panel Discussion

2. **From the following topics, please prioritize and identify specific information regarding programs that you would be interested in learning more about this coming year.**
   1. New Technology i.e. PDA's, Ariel, Scanners, PDF
   2. Online Database Training
   3. Changes in NLM Online Information
   4. What's New with Library Cataloging - panel
   5. Clinical Topics in Health Care
   6. CDC Electronic Information Resources
   7. Professional Growth / Development Issues
   8. Docline - Lending and Etiquette
   9. Consumer Health Information
   10. Vendor Fair
   11. New Online Features from Majors
   12. Top Internet Sites Not Commonly Used

3. **Please identify your favorite past education program offered through the Consortium.**
   - Statistics - this proved to be very helpful. All of them were great
   - Beth Westcott - January 3
   - NLM Benchmarking
   - All of them
   - Docline Training
   - Favorite Internet Sites
   - Vendor Fair
   - Stress Management at Northside & Children's Healthcare of Atlanta
   - Exciting New Search Sites
   - There were a lot that I liked
   - Elizabeth's (Mercer) Presentation on Creating a Web Page
   - Clinical Issues / New Technologies

4. **Any other comments or questions:**
   - I have enjoyed every program
   - This group is great! Very supportive and full of top notch professionals
   - Updates from NLM included in every meeting when changes occur
   - Maybe utilizing more of our own people for professional development and job skills
   - Compose "position" statement to JCAHO about re-emphasizing the library as a physical space in the hospital
   - Thanks!

Thanks for your input!

Compilation of Survey Results

AHSLC Member Survey 2004

We would like to gather feedback on how you feel the Consortium is doing in meeting member expectations and needs. Your opinion is very important to us! Your answers will be kept confidential, and are being used to get an overall picture of how we are doing and how we can improve to meet our members' needs. Please return to Amy Harkness by September 1, 2004. The survey can be mailed, emailed to amy.harkness@piedmont.org or faxed: 404-609-6641. If you have any questions, please call Amy at 404-605-2306. Thank you so much!

1. What do you find most valuable about being a part of AHSLC? (Please rank on a scale of 1-7 with 1 being most valuable)
   ____ Business Meetings
   ____ Education Programs
   ____ Library Site Visits
   ____ Networking/Camaraderie
   ____ Free ILLs/Resource Sharing
   ____ Consortium Discounts/Group Pricing
   ____ Recognition of AHSLC by my institution, JCAHO, etc., as evidence of a formal information access/networking arrangement

	1	2	3	4	5	6	7	**Checkmarks** (did not rank)
Business Meetings	1	3	2	2	3	2	1	1
Education Programs	4	2	2	1	1	0	2	3
Library Site Visits	1	2	6	3	0	1	1	2
Networking/Camaraderie	4	4	2	2	1	0	0	5
Free ILLs/Resource Sharing	4	0	1	3	1	3	0	3
Consortium Discounts/Group Pricing	0	2	1	0	1	4	3	1
Recognition of AHSLC by my institution, JCAHO, etc.	0	1	0	1	6	1	4	0

Looking strictly at numbers, then there is a tie for first place:
- Education Programs
- Networking
- Free ILLs

Second place:
- Networking
- Business meetings

Third Place:
- Library Visits

Or, if you combine totals for the Rankings of 1-2 for each item to get an idea of the 3 most valuable:
Networking – 8
Education Programs – 6
Free ILLs - 4

2. Would you prefer to continue with __9__ bi-monthly meetings or __10__ quarterly meetings?

3. What time of day would you prefer meetings to be held?
   __1__ Morning (with breakfast)
   __4__ Afternoon (no meal)
   ___9_ Mid-day (with lunch)
   ___6_ Flexible or would prefer meeting times to vary

→

4. How long would you like the total time of the meeting to be, including the educational program? (meetings currently run about 4 hours)

____ 2 hours __11__ 3 hours __7__ 4 hours __1__ 5 hours

5. Have you hosted an AHSLC meeting in the last 2 years? If NO, please answer the following questions:

A. Please check off the reason(s) why you have not hosted a meeting:

__2__ Do not have adequate meeting place
__1__ Difficult to reserve meeting space in my organization
__1__ Administration does not financially support a meal
__1__ Do not have the time to host a meeting
____ Just never thought about it
__4__ Other: *Recently became member*
Too far away from other members
Combined job with CME takes up all my time
Nobody asked
Not in Atlanta – be happy to co-host
Parking

B. Would it be easier for you to host a meeting if:

____ You did not have to provide lunch (it could be a BYOL)
____ The meeting was held at a different time of day
__3__ Other: *Difficult*
No adequate meeting space
Could co-host

6. If you do not attend meetings, please let us know why: (check all that apply)

____ Meetings are not relevant for me
____ Education programs are not worthwhile
__1__ Too little value to justify the time spent away from work
____ Do not feel connected or welcome
__7__ Other: *Commitment at organization and usually schedule conflict*
Difficult to close library as no staff backup
Combined job with CME
Share going to meetings with my other staff
Time constraint
Thursday is a bad day
Solo – but have hired someone so maybe able to attend; also sometimes programs duplicates of ones just attended at another (state) meeting

7. If we had additional educational programs (with no meeting attached) would you be interested in coming?

YES - 15 NO – 2 Depends - 2

8. Would you be interested in AHSLC offering CE classes at a couple of our meetings each year?

YES - 15 NO – 3 Depends - 2

9. Would you or your organization be willing to pay an annual membership due of $10-25 to cover the cost of CE classes, special events and other activities? YES – 12 NO – 3 *Probably – 1* *Rather pay as go*

Thank you for your input!

Please send the completed survey to Amy Harkness:
Email: amy.harkness@piedmont.org or Fax: 404-609-6641
Mailing Address: Piedmont Hospital
Sauls Memorial Library
1968 Peachtree Rd, NW
Atlanta, GA 30309

Consider Supporting Member fee, too?

10. A. If not currently involved on a committee or officer position, would you be interested in being involved?

__4__ YES - what areas are of interest to you?
___1_ Officer __2__ Education __1__ Membership _1___ Technology

__6__ NO - if not interested or involved, please tell us why:
__2__ Too busy
____ Administration limits extra-curricular professional activity
__4__ Just not interested
____ Other: *Not a member long enough to know what I would like to be involved with*
As consumer health librarian I am peripheral and have time constraints

B. Do you feel there are other areas AHSLC should have committees in?

11. What other things would you like to see the consortium doing for its members? (check all that apply)
__13__ Mentoring to other members in specialty/expertise areas (i.e. OCLC, Docline, Cataloging, etc)
__13__ Breakout sessions on library topics (i.e. physician portals, cataloging software, etc.)
__8__ Journal Club
__11__ Member presentations
__6__ Working to link libraries with student library interns
__7___ Group activism on library issues (i.e. letter to JCAHO, support of library education, etc)
__4__ Group activism to support local causes (i.e. public television, literacy campaign, etc)
__5__ Journal article discussions with dinner
__1__ Suggestions: *JCAHO updates ie: how changes effect libraries*
For member presentation – rotate to all members presenting over 2 year span

12. Have you looked at the AHSLC website in the last 3 months? YES - 10 NO - 8

13. What other information would you like to see available on the AHSLC website for its members?
__9__ PowerPoint presentations of past educational programs
__7__ Member profiles
__9__ Technology Reference Sites
__2__ Suggestions: *Links to authoritative info*
Vendor list with links
"Good ideas" section where members could submit creative solutions, programs, activities they are doing

14. Would you like to have AHSLC honor our library support staff?
__14__ YES – please check one of the following:
__6__ A luncheon honoring all support staff from all member institutions at one of our meetings
__8__ Honor support staff from a few institutions at each meeting throughout the year
____ Other suggestions: *Meeting focusing on support staff & their contribution to the profession*
2x a year involving support staff in education meeting that involves library support issues – rare they are able to earn CE's in their field

_2___ NO

Thank you for your input!

Please send the completed survey to Amy Harkness:
Email: amy.harkness@piedmont.org or Fax: 404-609-6641
Mailing Address: Piedmont Hospital
Sauls Memorial Library
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Wednesday, November 09, 2005

2005

Results Summary

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1. Salary Survey

1. What type of health science library do you currently work in ?

	Response Percent	Response Total
academic	37.9%	11
hospital	**55.2%**	**16**
pharmaceutical	6.9%	2
View Other (please specify)	3.4%	1
Total Respondents		**29**
(skipped this question)		**-1**

2. What is your primary position responsibility? (check one)

	Response Percent	Response Total
Overall management/administration of library	**44.8%**	**13**
Public Services	17.2%	5
Technical Services	6.9%	2
Public & Technical Services	10.3%	3
Systems & Media	0%	0
View Other (please specify)	24.1%	7
Total Respondents		**29**
(skipped this question)		**-1**

3. How many FTEs do you supervise? Record full-time as 1.0 and part-time according to the percentage of time the employee works. Examples: 30 hours .75, 25 hours .625, 20 hours .5

	Response Percent	Response Total

View	**Total FTE supervised**		**69%**	**20**
View	Not a supervisor		37.9%	11
		Total Respondents		**29**
		(skipped this question)		**-1**

4. Do you hold an ALA-accredited Master's Degree in Library Science?

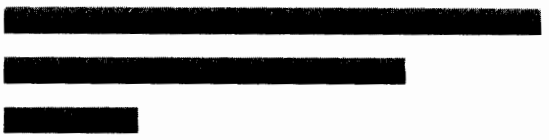
			Response Percent	Response Total
View	**Yes**		**72.4%**	**21**
View	No		24.1%	7
View	If not, what graduate and or/undergraduate degree do you have?		27.6%	8
View	If you possess a MLS, what additional degrees do you possess (Master's, PhD, MD, etc.)Please specify the area (ie. Master's in Business Administration - MBA)		24.1%	7
		Total Respondents		**29**
		(skipped this question)		**-1**

5. Please answer the following questions.

			Response Percent	Response Total
View	**Number of years in the Library Field**		**96.6%**	**28**
View	**Number of years in the Medical Library Profession**		**96.6%**	**28**
View	**Number of years in your current position**		**96.6%**	**28**
View	Do you have additional responsibilities/duties besides the library?		93.1%	27
View	If so, please list		27.6%	8
View	Are there career development opportunities in your current position?		79.3%	23
View	If so, please describe		27.6%	8
		Total Respondents		**29**
		(skipped this question)		**-1**

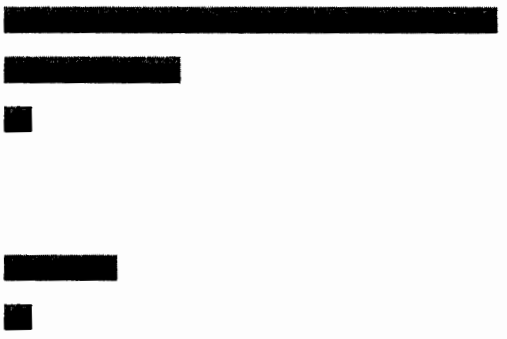
6. Are you a member of the following Library Associations? (check all that apply)

		Response Percent	Response Total
ALA		26.9%	7
GHSLA		**84.6%**	**22**
GLA		3.8%	1
MALA		0%	0



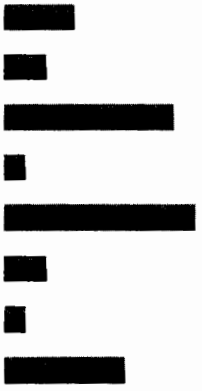
MLA	76.9%	20
SC/MLA	57.7%	15
SLA	19.2%	5
Total Respondents		**26**
(skipped this question)		**2**

7. Are you a member of AHIP (Academy of Health Information Professionals)? If yes, at what Level?



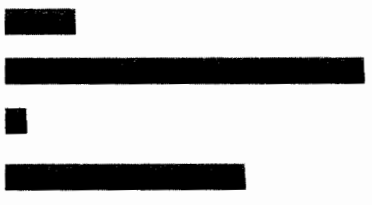
	Response Percent	Response Total
No	**70.8%**	**17**
Yes	25%	6
Provisional	4.2%	1
Member	0%	0
Senior	0%	0
Distinguished	16.7%	4
Emeritus	4.2%	1
Total Respondents		**24**
(skipped this question)		**4**

8. What is your salary range?



	Response Percent	Response Total
Under $35,000	10.3%	3
$35,000 - $40,000	6.9%	2
$41,000 - $45,000	24.1%	7
$46,000 - $50,000	3.4%	1
$51,000 - $55,000	**27.6%**	**8**
$56,000 - $60,000	6.9%	2
$61,000 - $65,000	3.4%	1
$over $65,000	17.2%	5
Total Respondents		**29**
(skipped this question)		**-1**

9. How is your annual merit increase calculated?



	Response Percent	Response Total
cost of living	10.3%	3
based on annual evaluation score	**51.7%**	**15**
bonus	3.4%	1
combination of the selections listed above	34.5%	10

View	Other (please specify)	[redacted]	17.2%	5
			Total Respondents	**29**
			(skipped this question)	**-1**

10. Are you satisfied with your salary, benefits, and retirement?

			Response Percent	Response Total
	Yes	[redacted]	**62.1%**	**18**
	No	[redacted]	6.9%	2
View	If not, Why?	[redacted]	31%	9
			Total Respondents	**29**
			(skipped this question)	**-1**

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#2 Page Size: Show 10 per page Displaying 1 - 7 of 7 << >> Go

What is your primary position responsibility? (check one)

1. Reference
2. Clinical Program,Liaision, Reference
3. All of the above
4. Consulting, Management, Marketing
5. Serials
6. Medical Education Coordinator
7. All of the above

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How many FTEs do you supervise? Record full-time as 1.0 and part-time according to the percentage of time the employee works. Examples: 30 hours .75, 25 hours .625, 20 hours .5

1. 0
2. 1
3. 1.0-2.0
4. 30 hours
5. 0
6. 3
7. 2.0
8. 4
9. 8.0
10. 2.0
11. 0
12. none
13. 1.5
14. 2.5
15. 0
16. .325
17. 1
18. 2
19. 4
20. 1.0

Page Size: Show 50 per page Displaying 1 - 20 of 20 << >> Go

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Open-Ended Results Detail

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To analyze a subset of your data, you can create one or more filters.

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Displaying 1 - 8 of 8 << >> Go

#4 Do you hold an ALA-accredited Master's Degree in Library Science?

1. B.B.A. Business
2. BA Sociology
3. B.A. English; Aug. 2006 grad date for MLIS from Drexel Univ.
4. Advertising/Marketing College Degree
5. BS
6. B.S. Teaching Kindergarten/Pre-K
7. Masters in Nursing, RN
8. Masters of library education

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Open-Ended Results Detail

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Filter Results
To analyze a subset of your data, you can create one or more filters.

Add Filter... **Total:** 28
Visible: 28

Share Results
Your results can be shared with others, without giving access to your account.

Configure... **Status:** Enabled
Reports: Summary and Detail

Page Size: Show 10 per page

Displaying 1 - 7 of 7 << >> Go

#40 Do you hold an ALA-accredited Master's Degree in Library Science?

1. MLS Library Science
2. Master's in Public Health
3. MPH
4. None
5. 0
6. Master's in History
7. none

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Open-Ended Results Detail

<< Back Export...

Filter Results
To analyze a subset of your data, you can create one or more filters.

Add Filter... **Total:** 28 **Visible:** 28

Share Results
Your results can be shared with others, without giving access to your account.

Configure... **Status:** Enabled **Reports:** Summary and Detail

Page Size: Show 50 per page

Displaying 1 - 28 of 28 << >> Go

#50

Please answer the following questions.

1. 7+
2. 14
3. 25
4. 26
5. 12
6. 7
7. 13
8. 14
9. 22
10. 25
11. 6
12. 24
13. 17
14. 28
15. 30
16. 5
17. 3
18. 32
19. 11
20. 12
21. 5
22. 23
23. 6
24. 35

25. 15

26. 28

27. 12

28. 19

Page Size: Show 50 per page

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Configure... **Status:** Enabled **Reports:** Summary and Detail

Page Size: Show 50 per page Displaying 1 - 28 of 28 << >> Go

#56

Please answer the following questions.

1. 3
2. 13
3. 20
4. 15+
5. 20
6. 7
7. 7
8. 3
9. 14
10. 19
11. 5
12. 6
13. 9
14. 14
15. 25
16. 24
17. 5
18. 29
19. 9
20. 12
21. 5
22. 23
23. 2
24. 16

25. 0

26. 19

27. 10

28. 7

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Configure... **Status:** Enabled **Reports:** Summary and Detail

#5C

Page Size: Show 50 per page

Displaying 1 - 28 of 28 << >> Go

Please answer the following questions.

1. one year 8 months
2. 13
3. 19
4. 13
5. 6
6. 6
7. 9 mo.
8. 10
9. 14 (contracted projects) 2 CEO
10. 5
11. 2
12. 7
13. 1
14. 3
15. 24
16. 5
17. 4 years
18. 14
19. 5
20. 12
21. *1
22. 7
23. 2
24. 16

25. 10

26. 13

27. 4

28. 3

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Add Filter... **Total:** 28 **Visible:** 28

Share Results
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Configure... **Status:** Enabled **Reports:** Summary and Detail

#50 Page Size: Show 50 per page

Displaying 1 - 27 of 27 << >> Go

Please answer the following questions.

1. no
2. no
3. MLA NAHRS chair 2005
4. no
5. No
6. No
7. no
8. yes
9. Yes
10. no
11. Yes
12. No
13. no
14. no
15. No
16. yes
17. No
18. no
19. Yes
20. no
21. no
22. Yes
23. no
24. n

25. no

26. no

27. Yes

Page Size: Show 50 per page

Displaying 1 - 27 of 27 << >> Go

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Share Results
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Configure... **Status:** Enabled **Reports:** Summary and Detail

#5e

Page Size: Show 50 per page

Displaying 1 - 8 of 8 << >> Go

Please answer the following questions.

1. GA GoLocal Board 2005
2. Arvhives
3. Training, Marketing, Sales, Accounting
4. adjunct faculty of pharmacy school which involves about 10% of my time
5. Medical Education Coordinator
6. Medical Education Department
7. research paper editor, grant writer
8. CME & Hospital Education Committees, Corporate Virtual Library website

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Add Filter... **Total:** 28 **Visible:** 28

Share Results
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Configure... **Status:** Enabled **Reports:** Summary and Detail

#54

Page Size: Show 50 per page

Displaying 1 - 23 of 23 << >> Go

Please answer the following questions.

1. no
2. yes
3. Expanding my liaisons positions with different departments
4. No
5. NONE
6. yes
7. No
8. Yes
9. No
10. Yes
11. yes
12. yes
13. Yes
14. No
15. yes
16. ?
17. yes
18. yes
19. no
20. n
21. no
22. yes
23. Yes

Page Size: Show 50 per page

Displaying 1 - 23 of 23 << >> Go

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<< Back | Export...

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Add Filter... **Total:** 28 **Visible:** 28

Share Results
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Configure... **Status:** Enabled **Reports:** Summary and Detail

Page Size: Show 50 per page

Displaying 1 - 8 of 8 << >> Go

Please answer the following questions.

1. able to request to go to workshops
2. Webcast &Video Stream CE, Business Workshops, Marketing Seminars
3. Opportunities for group leadership in University Committees
4. conferences, workshops
5. Training, classes, conferences
6. I could obtain a Master's
7. continuing education
8. Leadership Training and online courses through Corporate

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Add Filter... **Total:** 28 **Visible:** 28

Share Results
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Configure... **Status:** Enabled **Reports:** Summary and Detail

Page Size: Show 25 per page

Displaying 1 - 5 of 5 << >> Go

#9 How is your annual merit increase calculated?

1. Based on Company Assets and Projections
2. performance
3. Institutional Increase
4. No merit increase in the last 4 years
5. management whim

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Add Filter... **Total:** 28 **Visible:** 28

Share Results
Your results can be shared with others, without giving access to your account.

Configure... **Status:** Enabled **Reports:** Summary and Detail

Page Size: Show 50 per page Displaying 1 - 9 of 9 << >> Go

#10

Are you satisfied with your salary, benefits, and retirement?

1. benefits are fine. Market salary is too low for what a librarian is expected to be able to do.
2. Benefits and retirement are fine but salaries are lower than what hospital librarians are paid
3. want more/better
4. Budget does not support adequate compensation
5. I am not yet compensated for archives
6. As an entreprenuer I'm always looking to improve the bottom line
7. Salary is fine; Generally benefits are 'OK'. Retirement plan, though genersously matched, will not provide the same level of security as a defined benefit plan or 'regular pension'.
8. Hane not had raises for 3 years: no medical benefits if retire before 65
9. no retirement

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Results Summary

Show All Pages and Questions | Export... | View Detail >>

Rows

Filter Results
To analyze a subset of your data, you can create one or more filters.

Add Filter... **Total:** 28
Visible: 28

Share Results
Your results can be shared with others, without giving access to your account.

Configure... **Status:** Enabled
Reports: Summary and Detail

1. Wireless Access Survey 2005

1. Does your facility have wireless access capabilities?

	Response Percent	Response Total
Yes	62.1%	18
No	37.9%	11
Total Respondents		29
(skipped this question)		0

2. Do you expect to get wireless access in the foresseable future?

	Response Percent	Response Total
Yes	68.8%	11
No	25%	4
Maybe	6.2%	1
Total Respondents		16
(skipped this question)		12

3. What do your users use wireless for?

View Total Respondents	17
(skipped this question)	11

4. Which operating system(s) do your patrons (primarily) use?

	Response Percent	Response Total
Windows 95	4.2%	1
Windows 98	20.8%	5

Windows 2000	45.8%	11
Windows XP	**79.2%**	**19**
Windows CE	12.5%	3
Mac	16.7%	4
Linux	0%	0
Other	4.2%	1
	Total Respondents	**24**
	(skipped this question)	**4**

5. Is there anything specific you would like to know more about regarding wireless access?

View	**Total Respondents**	**12**
	(skipped this question)	**16**

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<< Back Export...

Filter Results
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Add Filter... **Total:** 28 **Visible:** 28

Share Results
Your results can be shared with others, without giving access to your account.

Configure... **Status:** Enabled **Reports:** Summary and Detail

Page Size: Show 50 per page

Displaying 1 - 17 of 17 << >> Go

#3 What do your users use wireless for?

1. Access the internet; access the institution's network
2. laptops
3. It is only for inhouse employee use, and they have to get special set-up/permissions to use the hotspots in the hospital.
4. Work, email, webpage development
5. Acessing the Internet - webpages, library resources (online catalog, electronic books and journals, services, online forms) class resources, online course resources. Personal course info., email, and more.
6. I already have wireless in my library. They use their labtops to do hospital work and patient use and their family members use to do business and personal.
7. Library research, saving and exchanging papers, personal use
8. accesing academic resources for their classes. Especially blackboard to access notes and info regarding their classes.
9. Do not know. I just heard through grapevine that some sort of wireless access was available in the hospital.
10. Access the EmoryU network (library homepages, campus academic links) and the internet
11. Patrons can use laptops in the library if they need or want to.
12. research
13. PDAs IPODS Lap tops
14. To search for articles online, etc.
15. Are students use it for writng papers, accessing databases,email etc. The students like to go sit on the floor sometimes in the stacks with their computers if they are accessing certain print volumes. As of yet, our library does not have staff using wireless much. There was some talk of removing some of our "wired connections". We have just had wireless for about 6 months. Some of our schools like nursing and public health do not have it in their buildings yet.
16. Physicians use it to enter patient care notes as they move from room to room. I envision use will expand as wireless is rolled out to more users. Access to secure databases is dropped when one gets beyond a certain distance from the server.
17. Accessing information on the Internet using Laptops and PDAs.

Page Size: Show 50 per page

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Filter Results
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Add Filter... **Total:** 28 **Visible:** 28

Share Results
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Configure... **Status:** Enabled **Reports:** Summary and Detail

Page Size: Show 50 per page Displaying 1 - 12 of 12 << >> Go

#5 Is there anything specific you would like to know more about regarding wireless access?

1. Review protection policies
2. No
3. NO
4. hardware necessary (routers) access from various locations logging in
5. Exactly what is it and how it works from the wireless end and then what you need on your computer to make it wireless - where to buy and how to set it up
6. Security standards: what is reasonable in library-related environments?
7. Would like to know how to set a laptop up for wireless and if it needs to be set up differently for access at places like coffee shops, etc.
8. What is the hardware and software you need for wireless access.
9. No.
10. Hands on demonstrations Review of different wireless equipment Approximate pricing
11. What reference resources/clinical decision making tools are most PDA-friendly.
12. 1. Are any libraries utilizing wireless for any purposes besides patrons accessing the internet? 2. Pros and Cons experienced in academic vs hospital setting.

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Results Summary

Show All Pages and Questions | Export... | View Detail >>

2005

Filter Results
To analyze a subset of your data, you can create one or more filters.

Add Filter... **Total:** 26 **Visible:** 26

Share Results
Your results can be shared with others, without giving access to your account.

Configure... **Status:** Enabled **Reports:** Summary and Detail

2. AHSLC

1. Which of the following do you currently use?

	Response Percent	Response Total
MD Consult	58.3%	14
OVID	66.7%	16
EBSCOHost Databases	**83.3%**	**20**
Cochran Database of Systematic Reviews	41.7%	10
Gale	20.8%	5
SpringerLink	4.2%	1
Cybertools	4.2%	1
UpToDate	50%	12
StatRef	45.8%	11
Serial Solutions	16.7%	4
Total Respondents		**24**
(skipped this question)		**2**

2. Please check which of the following you use.

	Response Percent	Response Total
EBSCO subscription service	**80.8%**	**21**
SWETS	11.5%	3
View Other (please specify)	11.5%	3
Total Respondents		**26**
(skipped this question)		**0**

3. From whom do you purchase books

	Response Percent	Response Total
Majors	**88.5%**	**23**
Rittenhouse	19.2%	5
Other (please specify)	50%	13
Total Respondents		**26**
(skipped this question)		**0**

4. Do you order from any of the following

	Response Percent	Response Total
Brodart	56.5%	13
Demco	**78.3%**	**18**
Highsmith	56.5%	13
Other (please specify)	34.8%	8
Total Respondents		**23**
(skipped this question)		**3**

5. Please list any other vendors that you use or plan to use.

Total Respondents	**10**
(skipped this question)	**16**

6. Please fill in your name and the name of your library below.

Total Respondents	**25**
(skipped this question)	**1**

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Add Filter... **Total:** 26 **Visible:** 26

Share Results
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Configure... **Status:** Enabled **Reports:** Summary and Detail

Page Size: Show 10 per page

Displaying 1 - 3 of 3 << >> Go

#2 Please check which of the following you use.

1. W T Cox
2. Soon to be returning to Ebsci
3. Basch

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Add Filter... **Total:** 26 **Visible:** 26

Share Results
Your results can be shared with others, without giving access to your account.

Configure... **Status:** Enabled **Reports:** Summary and Detail

Page Size: Show 50 per page Displaying 1 - 13 of 13 << >> Go

From whom do you purchase books

1. Baker & Taylor
2. Eastern Book Company
3. Research International
4. Ebsco Books
5. Borders
6. EBSCO
7. Amazon.com, Borders, Barnes & Noble,Lippincott,McGraw-Hill,
8. Emery-Pratt
9. Amazon
10. Baker & Taylor
11. Amazon
12. Research International
13. Lippincott (Jim Hunter), Saunders (Ralph Chiles)

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Add Filter... **Total:** 26 **Visible:** 26

Share Results
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Configure... **Status:** Enabled **Reports:** Summary and Detail

Page Size: Show 10 per page

Displaying 1 - 8 of 8 << >> Go

#4 Do you order from any of the following

1. Gaylord
2. Vernon
3. Corporate Express
4. Janway, 4Imprint, Marcive,Joint Commission Resources,
5. Boise/OfficeMax; Overby(Local)
6. Library Store, Office Depot
7. Vernon
8. Boise Office Products

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Add Filter... **Total:** 26 **Visible:** 26

Share Results
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Configure... **Status:** Enabled **Reports:** Summary and Detail

Page Size: Show 10 per page Displaying 1 - 10 of 10 << >> Go

#5

Please list any other vendors that you use or plan to use.

1. National Library Bindery, Paper Direct,QuickDoc, SydneyPlus, American Heart Assoc.,Benchmark Trophy,Bennett Graphics,Best Impressions,Check Point,C.W. Associates,Displays2Go,
2. Light Impressions
3. Powells Books
4. Borders and Barnes & Noble Also Krames Patient Handouts and discharge papers via the internet
5. Factiva, Dialog,Micromedex
6. We plan to use Cybertools for our library automation
7. Micromedex and Krames On-Demand
8. TLC
9. Library.com-Casper (cataloging)
10. Library.com

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Add Filter... **Total:** 26 **Visible:** 26

Share Results
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Configure... **Status:** Enabled **Reports:** Summary and Detail

Page Size: Show 50 per page

Displaying 1 - 25 of 25 << >> Go

#6 Please fill in your name and the name of your library below.

1. Mary Larsen Fernbank Science Center Library
2. Amy Allison Swilley Library Mercer University
3. Karen Preston Life University Library
4. Elaine D. Harbin Fran Golding Medical Library Children's Healthcare of Atlanat @ Scottish Rite
5. Ricky Gibson Southern Regional Medical Center
6. Brenda Curry-Wimberly Northside Hospital Health Resource Center
7. Todd Prusin Crawford Long Hospital
8. Edie Lacy Sauls Memorial Library Piedmont Hospital
9. Mike Shadix Roosevelt Institute
10. David McCullough Argosy Atlanta
11. Shirley Avin, VAMC Atlanta
12. Cathy Woolbright Simon Schwob Medical Library The Medical Center P.O. Box 951 Columbus, GA 31902-0251
13. Stacie Waddell Noble Learning Resource Center Shepherd Center
14. Stephen M. Koplan Georgia Perimeter College Dunwoody Campus Library
15. Paula Christian Russell Bellman Library Saint Joseph's Hospital Atlanta
16. Ellen Cooper Solvay Pharmaceuticals 901 Sawyer Road Marietta, GA 30062
17. Carolyn Massey Northlake Medical Center
18. Karen Preston Life University Library
19. Tara Douglas-Williams Fay E. Evatt Medical Library Atlanta Medical Center
20. marilyn barry DeKalb Medical Center thanks for doing this Linda!
21. Sandra Franklin Health Sciences Center Library Emory University
22. Pam Queen Athens Regional Medical Center Library
23. Anne Kramer Gwinnett Medical Library Gwinnett Health System P.S. I only have a single station CD of Up-To-Date Thanks Linda!!

24. Emily S. Shires Medical Librarian/Information Specialist Children's Healthcare of Atlanta Inman Medical Library @ Egleston

25. Linda Venis, WellStar, Kennestone/Cobb Hospitals

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2006

AHSLC Product Survey

Name of Institution:

_____

Name of Person Completing the Form:

_____

Contact number & email for Above Person Listed:

_____

Instructions:
Please designate one person at your organization to complete this survey.

Please complete the following form by first saving this document and then typing your institution's information into the boxes. Once the information has been entered, please save the document and then email it or print and fax it to Stacie Waddell (email: stacie_waddell@shepherd.org ; fax: 404-350-7736).

If you have any questions, please email Stacie Waddell or call her at 404-350-7473. Thank you very much for your participation. Please complete and return by December 20, 2006.

AHSLC Product Survey

1. Who is your serials vendor?

2. What library catalog system do you use?

3. Who are your primary print book vendors (e.g., Majors, Amazon)?

4. To which online databases does your library subscribe (e.g., EBSCO, Ovid, MD Consult, Up To Date)?

5. Is your library a member of any consortium deals (e.g., Ovid books, etc.)? If the answer is "yes," please list the consortium to which your library belongs.

6. Does your library offer online books? If the answer is "yes," please list the online book vendors you use (e.g. Rittenhouse Books, MD Consult).

7. Does your library use article linking products (e.g., Serials Solutions, EBSCO A to Z)? If the answer is "yes," please list.

8. Does your library use PubMed's Linkout feature?

9. Does your library support PDA use?

10. If your library supports PDA use, what software do you support?

AHSLC Product Survey

11. If your library's primary Web site is available for others to view, what is the URL?

12. Are your library's resources available 24/7?

13. Is a librarian available 24/7?

14. Does your library charge non-AHSLC members for ILLs?

15. If your library charges non-AHSLC members for ILLs, what is the cost?